

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 4th SEPTEMBER 2013**

PRESENT: Councillors P Salisbury, D Jones, N Brinton, S Roberts, K Short, PClaisse and Mrs E Johnson. Borough/County Councillor Mrs H Timms was also in attendance.

**Question Time**

There were no members of the public present

**Minute  
Number**

**13-14/55 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Howells, (family commitments), Mrs P Docker (holiday), Mrs L Harbour (unwell) Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

**13-14/56 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meetings held on 17th July 2013 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

**Planning application – 27 Monks Road – Extension to front of existing porch and garage – No objection subject to normal neighbour consultations**

**13-14/57 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no such matters arising.

**13-14/58 GENERAL CORRESPONDENCE**

**TREE PRESERVATION ORDERS** - The Clerk circulated a letter which had been received from 2 residents which was duly noted.

**13-14/59 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

BT – Village Hall - £72.00

Doormarket – Balance payment for new pavilion shutter doors - £860.00  
Samba Sports – Line marker - £753.00  
ES Wright – Grass cutting - £2,520.00  
E.On – Front shield – Column 163 Monks Road - £96.00  
Staples – Office sundries - £41.18  
Moppins – Pavilion caretaker - £390.45  
J Cook - Clerk's salary and expenses – August - £384.81  
HM Revenue and Customs – PAYE on Clerk's salary - £78.20  
Village Hall Committee – Room Hire - July - £33.00  
Village Hall Committee – Room Hire - August - £33.00  
BT – Parish Council - £72.00

The above accounts were signed out of meeting

BT – Broadband £76.80  
J Cook - Clerk's salary and expenses – September - £384.81  
HM Revenue and Customs – PAYE on Clerk's salary - £78.20  
K F Short – Parish Plan expenses - £97.78  
E.On – Quarterly maintenance - £818.09  
Rugby Borough Council – ANPR contribution - £4,000.00

**Financial matters** – The Clerk informed the meeting that accounts had been signed off with the Internal Auditor and the Annual Return lodged with the External Auditor. He was presently dealing with a minor matter which had been raised. The next Finance Working Party would be held in October and would cover the period from 1.4.13 to 30.9.13

## **13-14/60 REPORTS**

### **Police; Neighbourhood Watch**

In the absence of a report from PCSO Wyer, the Chairman and Councillor Roberts reported on Police matters. The ANPR camera was now in place and had already proved successful. Councillor Roberts reported on Neighbourhood Watch matters.

**Borough Councillor's Report** – Borough Councillor Mrs Timms reported on matters generally, making particular reference to ongoing enforcement matters.

**County Councillor's Report** – County Councillor Mrs Timms reported on matters generally.

**Community Forum** – The next meeting was to be held on 19 September 2013 at Wolston Leisure Centre.

**Primary School** – There were no matters to report.

**Youth Club** – There were no matters to report.

**Football Clubs** – The Chairman reported on matters generally.

**Village Hall** – Councillor Mrs Johnson reported on Village Hall matters generally.

**Library** – The Chairman informed the meeting that the Parish Council’s bid for the former Library site had been unsuccessful.

**13-14/61 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**90 Monks Road – Erection of replacement dwelling** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**13-14/62 PARISH PLAN/SHELTERED HOUSING/NEWSLETTER**

Councillor Short reported on the present position.

1. IT WAS AGREED THAT Version 1.0 of the Action Plan be authorised.
2. IT WAS AGREED THAT Version 1.0 of the Village Design Statement be authorised and Rugby Borough Council be formally requested to incorporate the Version 1.0 in the planning process.
3. IT WAS AGREED THAT the Parish Plan be authorised ex-committee, with Parish Councillors given one week to respond to Councillor Short.

**13-14/62 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman reported that the goalposts had been delivered. The Chairman also reported that the noise reduction measures at the Skate Park were now in place. Councillor Roberts reported that he had recently been at the Recreation Ground near the Skate Park when he engaged in conversation with a group of young people. He wished it to be placed on record how polite and appreciative they were with the Skate Park.

**Village Green** – There were no matters to report.

**Allotment Gardens** – There were no matters to report.

**Remembrance Garden Initiative** – There were no further matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – Councillor Claisse reported on matters generally.

**13-14/63 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – The Clerk circulated a letter which had been received from the Highways Agency which was duly noted..

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – The Chairman informed the meeting that concern had been raised that the buses on the number 86 route to Coventry were full and residents could not get on. IT WAS AGREED THAT the Clerk write to Stagecoach expressing the Parish Council's concern at the situation.

**13-14/64 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**13-14/65 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 16th October 2013.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Contact Stagecoach about problems on number 86 service		Clerk	
2	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site		Clr Timms	
5	Arrange photo ID and photographs of Parish Councillors in next newsletter		PS	
6	Contact Skate Park suppliers in respect of possible noise reduction options		PS	
7	Keep Parish Council informed of progress of various enforcement issues		Clr Timms	
8	Contact County Council to request repair and reinstatement carriageway on Rugby Road due to increase in number of potholes.		Clr Timms	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Reconvene Recreation Ground Working Party		PS	
11	Arrange next Finance Working Party for October 2013		PS,EJ, KS and Clerk	
12	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		EJ	