

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD BY ZOOM on WEDNESDAY 16th SEPTEMBER 2020

PRESENT: Councillors P Salisbury, S Roberts, D Jones, Mrs L Harbour and Mrs E Johnson.

Councillor P Salisbury in the Chair

Question Time

There were no members of the public in attendance.

**Minute
Number**

20-21/2 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors S Spencer (family commitments) N Brinton (family commitments) Mrs P Docker (holiday), and Borough/County Councillor Mrs H Timms.

No financial interests were declared

20-21/3 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th February 2020 and 18th June 2020 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

Tree Pruning within the Village - The Chairman reported on an Urgency Sub Committee awarding the contract to Beechwood Trees and Landscapes in the sum of £4,250.00 plus VAT

Planning application – 153 Rugby Road – Erection of Single Storey side and rear extension – No objection subject to normal neighbour and statutory consultations.

Planning application – 305 Rugby Road – Erection of Single Storey rear extension – No objection subject to normal neighbour and statutory consultations.

Planning application – 24 Heather Road – Erection of Single Storey front and rear extensions and provision of rear dormer – No objection subject to normal neighbour and statutory consultations.

Planning application – 4 Ferndale Road – Erection of Two Storey rear extensions – No objection subject to normal neighbour and statutory consultations.

Planning application – 18 Pinewood Drive – Erection of Single Storey rear extension – No objection subject to normal neighbour and statutory consultations.

Planning application – 13 Sir Winston Churchill Place – Erection of Part

Two Storey and part single storey front and rear extensions and associated alterations – No objection subject to normal neighbour and statutory consultations, the applicant to consider the issue of footings encroaching on next doors property.

Planning application – 52 Monks Road – Erection of Single Storey front extension and loft conversion – No objection subject to normal neighbour and statutory consultations.

The decisions were duly ratified.

20-21/4 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no such matters arising.

20-21/5 GENERAL CORRESPONDENCE

There were no items of general correspondence other than those previously circulated by email.

20-21/6 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were paid out of meeting

March : –

Lakeside Grass cutting – March 2020 - £598.00
E.on – Street Light Repair – 19 Woodlands Road - £91.80
E.on – Street Light Repair – 106 Daneswood Road - £91.80
E.on – Quarterly Maintenance - £788.02
RBC – Commercial Waste - £223.25
Water Plus – Pavilion Account - £40.88
Moppins – Pavilion Caretaker - £390.45
Village Hall Committee – Room Hire - £160.00
J Cook - Clerk's salary and expenses – March - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
VP Computers - £20.40
P G Salisbury – Defib Battery – £264.00

April : -

Safelincs – Defib Pads - £43.07
WALC – Annual Subscription - £785.00
E.on – New Street Lamp – Abbots Walk - £1,691.69
E.on – Quarterly Supply - £3,870.70
J Cook - Clerk's salary and expenses – April - £384.81

HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
BT – Phone Bill – £198.48
WALC – Local Council Review - £135.00

May: -

J Cook - Clerk’s salary and expenses – April - £399.66
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
Perennial Grass cutting – April 2020 - £708.00
E.on – Pavilion Account - £272.52
P Salisbury – Padlocks - £13.16
BT – Phone Bill – £114.67

June : -

J Cook - Clerk’s salary and expenses – April - £398.31
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
Perennial Grass cutting – May 2020 - £708.00
David Lee – Internal Audit - £304.00
P Salisbury – Padlocks - £13.16
BT – Phone Bill – £114.67
E.on – Street Light Repair - £32.40
Zurich – Annual Premium - £642.38
E.on – Quarterly Maintenance - £788.02

July: -

A Casemore – Work at Pavilion £92.32
Perennial Grass cutting – June 2020 - £708.00
Allotments Association – Contribution towards Tree Works - £150.00
E.on – Quarterly Supply - £3,865.32
J Cook - Clerk’s salary and expenses – July - £384.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
BT – Phone Bill – £198.48
E.on – Pavilion Account - £261.94

August: -

HMRC – Refund of overpayment - £1,323.51
Perennial Grass cutting – July 2020 - £708.00
J Cook - Clerk’s salary and expenses – August - £384.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
BT – Phone Bill – £101.05

The following accounts were submitted for payment: -

Perennial Grass cutting – August 2020 - £708.00
BT – Phone Bill – £91.75
J Cook - Clerk’s salary and expenses – September - £384.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20

RBC – New Waste Bin - £363.60
E.on – Quarterly Maintenance - £788.02
Beechwood Trees and Landscapes – Tree Pruning - £3,390.00

Budget – The Clerk and Councillor Roberts reported on the progress of the monitoring process which was working satisfactorily. Councillor Roberts agreed to carry on providing a quarterly breakdown thus obviating the need for the Finance Working Party.

Financial Management – The Clerk reported that the Annual Report had been submitted to the External Auditor whose report was expected by the end of September

Web Site – The Clerk agreed to pursue the implementation of a new Web Site possibly with a gov.uk domain and report back to the next meeting.

20-21/7 REPORTS

Police; Community Alert

Councillor Roberts reported on the improved new County wide format for the monthly figures had been previously circulated by email and refreshing co-operation from the recently appointed PCSO. The Clerk had circulated an email from Warwickshire Police with an update regarding the issues of the ANPR Camera. Councillor Roberts reported on Community Alert matters.

Borough Councillor's Report - Councillor Timms had contacted the Chairman informing him that there were no matters to report.

County Councillor's Report - Councillor Timms had contacted the Chairman informing him of the continued parking problems outside the garage on Rugby Road and matters should be reported to Warwickshire Police as and when they occur.

Earl Craven Forum – It was reported that due to Covid19, meetings had been cancelled.

Primary School – Councillor Mrs Harbour reported on matters generally.

Youth Club – Councillor Mrs Harbour reported on matters generally.

Football Clubs – The Chairman reported that due to Covid19 the 2020/21 season had been suspended.

Village Hall – There were no matters to report

Bus Services – Councillor Mrs Harbour informed the meeting that there were no matters to report.

20-21/8 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No Planning Applications had been received: -

20-21/9 LOCAL PLAN/NEWSLETTER

Local Plan – There no matters to report.

Newsletter – The Chairman reported that next Newsletter was in the process of being compiled.

**20-21/10 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES
IN THE VILLAGE**

Grass Cutting – 2020 Season – The Chairman reported that Perennial Landscapes were carrying out the grass cutting satisfactorily.

Recreation Ground – Several requests had been received to use the Football Pitch. IT WAS AGREED THAT due to increased logistical requirements imposed on the Parish Council, the football pitch will not be available for the 2020/2021 season

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Chairman reported due to Covid19 the Litter Pick which was due to have been held on 14th March 2020 had been cancelled.

Tree Planting – There were no matters to report.

20-21/11 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

20-21/12 WISH LIST

There were no matters to report.

20-12/13 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

20-21/14 NEXT MEETING – The next meeting of the Parish Council meeting will be held on Wednesday 21st October 2020.

CHAIRMAN

| | | | | |
|---|------------------------------------------------------------------------|--|---------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | Action List | | Name | Comple |
| 1 | Monitor street light repairs | | PD | |
| 2 | Progress on new Web Site | | Clerk | |
| 3 | Keep Parish Council informed of progress of various enforcement Issues | | Cllr Timms | |
| 4 | Monitor progress on reinstating ANPR | | Clerk | |
| 5 | Monitor situation in respect of cars parking on highway verges | | DJ | |
| 6 | Monitor repairs to potholes | | All | |
| 7 | Inform Chairman of any projects to be included in Wish List | | All | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |