

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 6th SEPTEMBER 2017

PRESENT: Councillors P Salisbury, S Spencer, P Claisse, S Roberts, D Jones, Mrs P Docker and Mrs E Johnson. Borough/County Councillor Mrs H Timms was also in attendance as was PCSO Charlene Cawte

Question Time

There was 1 member of the public present.

Minute Number

17-18/51 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors N Brinton (holiday) Miss V Loughran (work commitment), Mrs L Harbour (family commitments) Borough Councillors, Mrs B Garcia and A Gillias. No financial interests were declared

17-18/52 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th July 2017 and the Planning Committee held on 19th August 2017 were agreed as a true record and signed by the Chairmen.

17-18/53 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

17-18/54 GENERAL CORRESPONDENCE

Use of Community Facility in an emergency – The Clerk circulated a letter which had been received from Coventry City Council’s County Resilience Team asking for details of appropriate facilities which may be used in emergencies – IT WAS AGREED THAT the Parish Council supply details of the contact and key holder in respect of the Sports Pavilion and forward the email to the Village Hall Committee.

17-18/55 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were signed out of meeting: -

John Wainwright- Circus Skills – Fun Day- £250.00
J Cook - Clerk's salary and expenses – August - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
ES Wright – Grass Cutting - £6,252.00
Honiton Electrical – Village Hall Lighting - £1,480.00
P G Salisbury – Goal nets and Stanchions – £759.94
Water Plus – Pavilion Account - £73.99
BT – Phone Bill -£73.88
BT – Broadband -£86.52

The following accounts were submitted for payment: -

J Cook - Clerk's salary and expenses – September- £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Administrative matters – The Clerk reported that the next meeting of the Finance Working Party would be held electronically on Saturday 7th October 2017.

Web Site – Councillor Claisse informed the meeting that he had heard nothing further on the creation of the new up-to-date Parish Council web site.

17-18/56 REPORTS

Police; Community Alert

PCSO Cawte reported on the monthly report which had previously been circulated. She also informed the meeting that PC Stamp had moved on and a new PC would soon be in place. Councillor Roberts reported on Community Alert matters generally making particular reference to the latches on the defibrillator box outside the chemists. He informed the meeting that the chemist was now offering flu jabs for those residents who required one.

Borough Councillor's Report – Councillor Timms reported on matters generally.

County Councillor's Report – Councillor Timms reported on matters generally making particular reference to the continued problems at the TGI Friday roundabout.

Community Forum – Councillor Timms reported on the meeting held on 6th July 2017 at Wolston Leisure Centre.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club - In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillors Mrs Johnson and Mrs Docker reported on matters generally informing the meeting that the Village Hall had been redecorated.

Bus Services – In the absence of Councillor Mrs Harbour there was no report.

17-18/57 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

239 Rugby Road – Erection of single storey rear extension first floor side extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

Future consultations on Planning Applications – The Clerk circulated an email which had been received stating that Parish Council's would no longer copies of Planning Applications by post and these would have to be printed off at the Parish Council's expense. IT WAS AGREED THAT the Clerk forward Planning Applications to all Parish Councillors by email, print off the plans from the Planning Portal and bring them to the Parish Council meetings. Councillor Claisse agreed to obtain quotations for the provision of an LCD Projector and Councillor Roberts would approach County Councillor Timms with a request for funding out of the County Councillors Fund.

17-18/58 FUN DAY 2017/LOCAL PLAN WORKING PARTY/ NEWSLETTER

Fun Day – The Chairman reported on the overwhelming financial success of the Fun Day.

Local Plan – There were no matters to report.

Newsletter – The Chairman reported that the next Newsletter would be produced shortly.

17-18/59 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – A request had been received from a resident for the use of the Football Pitch for a Charity Match on 24 September 2017. IT WAS AGREED THAT provided there was no conflict with the users of the pitch that free use of the Football Pitch be granted. A request had been received from a resident to place the stocks which had been used on the Fun Day to be placed in the Recreation Ground. The Clerk advised on potential claims against the Parish Council and the probable lack of insurance. IT WAS AGREED THAT permission be not granted. The Clerk agreed to write to the resident informing him of the Parish Council's decision.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Docker on matters generally.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on matters generally.

17-18/60 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – Councillors reported that the inspection of various potholes on the roads in the village and reported en bloc to Warwickshire County Council. No remedial works had been carried out thus far.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

17-18/61 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

17-18/62 NEXT MEETING – The next meeting of the Parish Council meeting will be held on Wednesday 18th October 2017.

CHAIRMAN

	Action List	Name	Complete
1	Write to resident to inform him of decision not to allow stocks to be placed on the Recreation Ground	Clerk	
2	Contact Councillor Timms to chase progress of the provision of yellow lines at Ferndale Road at the entrance to the Woods, Daneswood Road, Saxon Close and other hot spots in the village	Clerk	
3	Keep Parish Council informed of progress of various enforcement Issues	Cllr Timms	
4	Confirm arrangements for next Finance Working Party for October 2017	Clerk	
5	Obtain quotation for grass cutting for 2018 season in September	PS Clerk	
6	Contact resident to confirm free use of football for charity match on 24 th September 2017	PS	
7	Monitor situation in respect of cars parking on highway verges	DJ	
8	Monitor repairs to potholes	All	
9	Obtain quotes for LCD Projector and contact County Councillor Timms for funding	PC/SR	