

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE GALLERY,
VILLAGE HALL, BINLEY WOODS on WEDNESDAY 9th SEPTEMBER 2015**

PRESENT: Councillors P Salisbury, N Brinton, Mrs P Docker, D Jones, K Short, S Roberts and Mrs L Harbour.

Question Time

There were no members of the public present.

**Minute
Number**

**15-16/55 APOLOGIES FOR ABSENCE AND DECLARATIONS OF
FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Claisse (holiday), Miss V Loughran, Mrs E Johnson, Borough Councillor A Gillias and PCSO C Cawte.

No financial interests were declared

**15-16/56 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF
MEETINGS**

The minutes of the meeting held on 15th July 2015 and 8th August 2015 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

Planning application – 88 Heather Road – Erection of single storey rear extension – No objection subject to normal neighbour consultations

**15-16/57 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING
ELSEWHERE ON THE AGENDA**

Street Lighting column 88 outside 18 Heather Road – The Clerk circulated a letter which had been received from the owners of the property outside of which the street column had been damaged. IT WAS AGREED THAT the Clerk place an order with E.on for the new column to be placed in a direct line behind where the previous column had been removed at the back paving line. The Clerk agreed to write to the residents informing them of the Parish council's decision.

Councillor Roberts informed the meeting that appeared that the highway verge may have been encroached along with others in the village. The Clerk agreed

to email County Councillor Timms advising her of the situation and requesting an update on the matters previously reported.

15-16/58 GENERAL CORRESPONDENCE

There were no items of general correspondence.

15-16/59 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were signed out of meeting: -

BT – Village Hall - £89.96

E.on – Quarterly supply Street Lighting - £1,960.79

Staples – Office Sundries - £20.59

J Cook - Clerk's salary and expenses – August - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Village Hall Committee – Room Hire - £42.00

WREN – Third Party funding - £5,375.00

BT – Telephone account - £59.87

BT – Broadband - £75.60

The following accounts were submitted for payment: -

J Cook - Clerk's salary and expenses – September - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

ES Wright – Hedge trimming - £690.00

P G Salisbury – Cleaning sundries - £16.00

Zoom – Newsletter -£50.00

Financial matters – Finance Working Party – IT WAS AGREED THAT the next meeting of the Finance would be held in early October.

15-16/60 REPORTS

Police; Neighbourhood Watch

The Clerk circulated the crime report which had been received from PCSO Charlene Cawte. Councillor Roberts informed the meeting that there were no Neighbourhood Watch matters to report.

Borough Councillor's Report – In the absence of Councillor Timms there was no report.

County Councillor's Report – In the absence of Councillor Timms there was no report.

Community Forum – The next meeting was to be on 17th September 2015 at Ryton.

Primary School – The Chairman and Councillor Mrs Harbour reported on matters generally. The Chairman informed the meeting that he had been

invited to attend an assembly at the school where he would speak on the matter of the new play equipment.

Youth Club – Councillor Mrs Harbour reported on matters generally.

Football Clubs – The Chairman reported on matters generally.

Village Hall – Councillor Mrs Docker reported on the present position regarding drainage and car park. She asked if any member of the Parish Council would be prepared to volunteer to assist the Maintenance Committee. It was suggested that Councillor Claisse be approached on his return from holiday as he would be the most likely to have the requisite skills to assist.

15-16/61 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received

15-16/62 PARISH PLAN WORKING PARTY/NEWSLETTER

Councillor Short reported on recent meetings. He was in the process of compiling the Village Directory and IT WAS AGREED THAT the front and back of the Village Directory should be in colour. The Chairman informed the meeting that the revised application to WREN for grant funding for the play equipment had been approved and the order placed with the contractors. It was expected that the installation would take approximately 3 weeks to complete. Mark Pawsey MP had agreed to be in attendance at the opening.

15-16/63 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman had been asked if the Football Pitch could be used free of charge for a Charity Match on 27th September 2015. IT WAS AGREED THAT the request be approved.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Johnson reported on matters generally.

Remembrance Garden/Burial Ground Initiative – There were no matters to report.

Highway Verges – Councillor Mrs Docker informed the meeting that branches on the tree in the highway verge at the corner of Oakdale Road and Heather Road had died. IT WAS AGREED THAT the Clerk report this matter to County Councillor Timms and ask if the County Council had a programme for tree pruning in the village.

Litter and Dog Litter – There were no matters to report.

Tree Planting – In the absence of Councillor Claisse there was no report.

15-16/64 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – Councillor Mrs Johnson informed the meeting that there had been an increase of large vans parking in such a way as to block

footpaths. Residents should be encouraged to report these matters to the police in order that appropriate steps can be taken to obviate the problem.

Street Lighting – This matter was dealt with at minute number 15-16/57 above.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

15-16/65 DEFIBRILLATOR

The Clerk informed the meeting that the order for the second Defibrillator had been placed.

15-16/66 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

15-16/67 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 21st September 2015.

CHAIRMAN

	Action List		Name	Complete
1	Contact E.on for feasibility and cost for LED lighting		Clerk	
2	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
3	Confirm arrangements for next Finance Working Party for October 2015		Clerk	
4	Obtain quote for enhancing signage to eastern and western approaches on Rugby Road.		PS	
5	Take all steps to ensure that the occupier of 170 Rugby Road removes overgrown shrubbery		Cllr Timms	
6	Contact E.on to order replacement column 88 outside 18 Heather Road and inform resident.		PS	
7	Contact Councillor Timms in respect of encroachment onto highway verges.		Clerk	
8	Monitor progress on quotation for 2 lighting columns at Village Hall Car Park		Clerk	
9	Monitor situation in respect of cars parking on highway verges		DJ	
10	Contact Councillor Timms in respect of tree at the junction of Oakdale Road and Heather Road and pruning programme.		Clerk	
11	Chase progress in respect of installation of second defibrillator		Clerk and SR	