

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 3rd SEPTEMBER 2014

PRESENT: Councillors P Salisbury, P Claisse, K Short, S Roberts, Mrs L Harbour, Mrs E Johnson, Miss V Loughran and Mrs P Docker.

Question Time

The meeting was attended by Mr B Johnson who spoke about the provision of a composting WC at the Allotment Gardens.

Minute Number

14-15/54 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillor N Brinton (holiday), Councillor D Jones (Unwell) Borough Councillor Mrs B Garcia, Borough Councillor A Gillias and Borough/County Councillor Mrs H Timms

No financial interests were declared

14-15/55 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meetings held on 16th July 2014 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 88 Monks Road – Replacement dwelling (outline application) – No objection subject to normal neighbour consultations

Certificate of Lawfulness – 2 Foxwood Drive – Single storey side extension and garage conversion – No objection subject to normal neighbour consultations

Planning application – 3 Woodlands Road – Two storey and single storey side and rear extension and summer room – No objection subject to normal neighbour consultations

Planning application – 2 Foxwood Drive – Conversion of attached garage to ancillary living accommodation – No objection subject to normal neighbour consultations

14-15/56 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Allocation of Responsibilities 2014/15 – The allocation of responsibilities for the year 2014/15 was approved and a copy is attached to these minutes.

14-15/57 GENERAL CORRESPONDENCE

Relocation of Post Office – The Clerk circulated a letter which had been received from the Post Office which was duly noted – IT WAS AGREED THAT the Clerk contact the Post Office to ensure large Post Box provided at the new post office location and confirmation that the post box outside the existing post office on Rugby Road will remain in situ. The Post Office should liaise with the Local authority and the premises owner regarding parking bays.

14-15/58 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

BT – Phone Bill – Village Hall - £82.08
A J Woodcare – Staining benches - £168.00
Zoom – Newsletter - £50.00
J Cook - Clerk's salary and expenses - August - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
P Salisbury – Keys and materials - £95.78
Zurich – Insurance Premium - £668.84
M McSheffrey – Works to Pavilion - £450.00
Warwickshire County Council – Benches - £840.00
Pinetree Arboricultural Services - £2,600.00
BT – Phone Bill - £70.80
BT – Phone Bill – Village Hall Broadband - £57.31

The above accounts were signed out of meeting

Moppins – Pavilion caretaker - £390.45
J Cook - Clerk's salary and expenses – September - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
P Salisbury – Pavilion sundries - £43.93

Financial matters – There were no matters to report.

14-15/59 REPORTS

Police; Neighbourhood Watch

In the absence of the PCSO there was no report. Councillor Roberts informed the meeting that there were no Neighbourhood Watch matters to report.

Borough Councillor's Report - In the absence of Borough Councillors there was no report.

County Councillor's Report - In the absence of County Councillor Timms there was no report.

Community Forum – It was agreed to raise speeding awareness on Woodlands Road as one of the three police priorities at the September EC Forum.

Primary School – Councillor Mrs Harbour reported that the School was now back after the holidays.

Youth Club – Councillor Mrs Harbour informed the meeting that the Youth Club would re-open on 9 September 2014.

Football Clubs – The Chairman reported that the minor alterations to the Sports Pavilion were complete.

Village Hall – Councillor Mrs Docker reported on a request that Grapevine be merged with the Parish Newsletter. Councillor Short agreed to contact the printers to ascertain costings.

14-15/60 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

Oakwood Nurseries – Redevelopment of Garden Centre – IT WAS AGREED THAT the Parish Council write in support of the application.

14-15/61 PARISH PLAN WORKING PARTY/NEWSLETTER

Councillor Short reported on matters generally making particular reference to the lack of enthusiasm for adult exercise equipment and IT WAS AGREED THAT this would not be included in the current project to upgrade the play equipment in the Recreation Ground. IT WAS FURTHER AGREED THAT dog foul posters produced by the pupils at Binley Woods Primary School could be displayed around the village.

14-15/62 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground –The Parish Council considered a request for the provision of a Public Access Defibrillator in the village. IT WAS AGREED THAT the Parish Council request that a presentation be given by competent persons to a future Parish Council meeting. A complaint had been received from a resident who had recently moved into Birchwood Road about footballs being kicked out of the Recreation Ground. The resident requested that the Parish Council erect a fence. IT WAS AGREED THAT the Parish Council take no further action.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Docker reported on matters generally. The Chairman agreed to report to the next meeting on the question of the provision of a composting WC at the Allotment Gardens.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – The County Council had agreed to install bollards to prevent parking on highway verges, provided that the Parish Council provided the bollards. IT WAS AGREED THAT this matter be deferred to the October meeting.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on matters generally.

14-15/63 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk circulated 2 quotations which had been received from E.On following a recent survey. It was reported that the concrete columns outside 95 Monks Road and 61 Craven Avenue had been damaged and would need replacing at a cost of £717.00 each with disconnection and transfer of electrical service at £435.00 each. IT WAS AGREED THAT subject to Councillor Mrs Docker inspecting the columns the Clerk request the cost of LED bulb being fitted and place an order for the works to be carried out.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

14-15/64 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

14-15/65 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 15th October 2014.

CHAIRMAN

	Action List		Name	Complete
1	Contact Borough Councillor Timms on question of Remembrance Garden at Village Green		PS	
2	Contact County Councillor Timms to request final warning be sent in respect of parking on highway verges		Clerk	
3	Contact E.on for feasibility and cost for LED lighting		Clerk	
4	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
5	Confirm arrangements for next Finance Working Party for October 2014		Clerk	
6	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road.		EJ	
7	Contact resident to inform her that no further action would be taken in respect of footballs being kicked out of the Recreation Ground		Clerk	
8	Report to October meeting on the question of the provision of a composting WC at the Allotment Gardens		PS	
9	Inspect concrete Lamp columns		PD	
10	Subject to inspection of concrete Lamp columns and cost of LED lamps order replacement lighting columns with E.on		Clerk	
11	Public Access Defibrillator - Arrange presentation be given by competent persons to a future Parish Council meeting		SR	
12	Contact Post Office to ensure large Post Box provided at new post office location and retention of existing post box on Rugby Road. The Post Office to liaise with the Local authority regarding parking bays.		Clerk	
13	Contact printers to ascertain increased cost of combining Grapevine with Newsletter		KS	