

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 5th SEPTEMBER 2012

PRESENT: Councillors P Salisbury, K Short, P Claisse, N Brinton, S Roberts, Mrs E Johnson, Mrs L Harbour and Mrs P Docker.
County/Borough Councillor Mrs H Timms was also in attendance

Question Time

The meeting was attended by Lynsey Cleaver who reported on the Village Map. She presented a plan of work in progress and explained how she would develop. Her ideas were universally agreed by the Parish Council who thanked her for her work thus far. At the request of Councillor Short, she agreed to attend the Parish Plan to attend the Parish Plan Open Day in early November, present a further work in progress and take questions from members of the public.

Minute Number

12-13/55 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor D Jones (family), P Howells (family), Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

12-13/56 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 18th July 2012 were agreed as a true record and signed by the Chairman. There were no decisions taken out of meeting.

12-13/57 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising other than elsewhere on the Agenda.

12-13/58 GENERAL CORRESPONDENCE

WALC's ANNUAL GENERAL MEETING – 7 NOVEMBER 2012 - The Clerk circulated a letter which had been received from WALC which was duly noted.

12-13/59 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

Clement Keys – External Audit - £480.00
BT – Line Rental and Broadband for Village Hall - £60.70
E.On – Electricity supply – Street Lighting - £1,342.75
E.On – Street Light Repair – Column 23 Sir Winston Churchill Place - £32.40
Zoom – Newsletter - £50.00
J Cook - Clerk’s salary and expenses – August - £376.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
P G Salisbury – Bulkhead for pavilion lighting - £21.32
P G Salisbury – Battery and light bulbs for pavilion - £35.34
Village Hall Committee – Room Hire – Parish Plan meetings - £13.00
E.On – Street Light Repair – Column 174 Heather Road - £51.00
All Gates and Rails – Access gate at rear of Village Hall Car Park - £342.00
Mrs E John – Keys and toilet rolls for pavilion - £18.28
BT – Phone Bill - £60.26

The above accounts were signed out of meeting.

K Short – Parish Plan expenses - £48.00
Warwickshire Training Partnership – Delegates Fee - £80.00
J Cook - Clerk’s salary and expenses – September - £376.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
E.on – Quarterly maintenance charge – Street lighting - £818.09
BT – Line Rental for Village Hall - £23.04
BT – Broadband for Village Hall - £59.01

Financial matters – There were no matters to report.

12-13/60 REPORTS

Police; Neighbourhood Watch

In the absence of recent crime figures and PCSO Kenneth Wyer there was no report. **Councillor Roberts** reported on Neighbourhood Watch matters, making particular reference to the recent “Roadshow”

Borough Councillor’s Report – Borough Councillor Mrs Timms reported on matters generally, making particular reference to current outstanding enforcement issues. The Clerk asked if the new Model Code of Conduct had been adopted by the Borough Council as he had not heard from the Monitoring Officer. Borough Councillor Mrs Timms felt sure that it had and the Clerk agreed to email the Monitoring Officer to seek confirmation.

County Councillor’s Report – County Councillor Mrs Timms reported on matters generally, making particular reference to the fact that work to cut back

the trees obscuring the 30mph signs on Rugby Road had been completed and the road works on Woodlands Road had commenced.

WCC Area Committee; Earl Craven Locality Panel – There were no matters to report.

Primary School – There were no matters to report

Youth Club – Councillor Mrs Harbour informed the meeting that the next Management Committee was to be held during the week commencing 10th September 2012.

Football Clubs – There were no matters to report.

Village Hall – Councillor Short reported that the gate at the rear of the car park was now in situ. Councillor Short informed the meeting that he had been approached by the owner of 51 Heather Road for permission to fell the Oak Tree at the rear of the Car Park. IT WAS AGREED THAT subject to there being no Tree Preservation Order on the tree, and the Village Hall Committee agreed, consent be granted to the owner of 51 Heather to fell the Oak Tree at his own cost and plant a replacement tree.

Library – The Chairman reported on the current position in respect of funding. IT WAS AGREED THAT County Councillor Timms arrange a meeting with the Assets Team at Warwickshire County Council to request an extension of time to allow a submission of a bid for the possible acquisition of the Library site by the Parish Council. The Chairman and County Councillor Timms would attend on behalf of the Parish Council.

12-13/61 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following applications had been received

10 Heather Road – Demolition of existing dwelling and erection of replacement dwelling – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

39 Ferndale Road – Erection of conservatory – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

4 and 5 Oakdale Court – Insertion of garage doors and frames – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

12-13/62 PARISH PLAN/SHELTERED HOUSING

Councillor Short presented a report on the present position and reminded Councillors of future meeting dates.

12-13/63 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman informed the meeting that work on the Skate Park would commence on 17th September 2012 and would be

completed on 19th September 2012. The Chairman had asked ROSPA to carry out their annual inspection on the afternoon, in order that they may have the benefit of inspecting the Skate Park in addition to other equipment in the village.

Village Green – There were no matters to report.

Allotment Gardens – The Allotments had requested a skip to remove accumulation of rubbish and IT WAS AGREED THAT THE Parish Council would order and pay for the provision of a skip.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on trees that had either died or had been vandalised . IT WAS AGREED THAT the supplier be asked to replace the trees which had died and to plant additional trees on Rugby Road. It was reported by The Chairman that Mrs S Crone and Ms A Crone had planted two trees in the Recreation Ground as a memorial to Mr R Crone who had passed away two years ago. They had also adopted a further tree and donated £50 towards the purchase of other replacement trees throughout the village. A letter of thanks had been sent.

12-13/64 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk circulated an email from E.On indicating the projected saving in turning off the street lights between 12.00 midnight and 5.00am. The email also contained the projected capital cost in changing the photocells to facilitate this. The content of the email was duly noted and Councillor Short informed the meeting that a question in this respect will be included in the questionnaire to be submitted to residents with the Parish Plan documents. It was reported that a street light in Woodlands Road was leaning after the repairs to the pavement had started. The Clerk was actioned to request an inspection by E-On.

Hedge Maintenance – There were no matters to report.

Bus Services – It was reported that a resident had contacted West Midlands Travel to ask if the late buses from Coventry to make a stop in the village. IT WAS AGREED THAT the Clerk contact the resident to ask for a copy of the request and write to West Midlands Travel in support of the request.

12-13/65 PARISH MAP

This matter was dealt with at Question Time.

12-13/66 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/67 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held in on Wednesday 17th October 2012.

CHAIRMAN

	Action List		Name	Complete
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Contact Monitoring Officer at Rugby Borough Council to seek clarification that the new Model Code of Conduct had been adopted		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Arrange meeting with Assets Team at Warwickshire County Council to request an extension of time to submit a bid for possible acquisition of Library site		County Council lor	
5	Proceed with production of Parish Map		PS	
6	Contact resident to obtain copy correspondence to West Midlands Travel in order to support request for late bus services from Coventry to Binley Woods		Clerk	
7	Contact Rugby Borough Council to ascertain if the Oak Tree in the Village Hall park is protected		KS	
8	Order skip for Allotments Association		PS	
9	Contact Lioncare to inform that their request for information in respect of acquisition of land to the north of Rugby Road would be dealt with after the return of the questionnaires to be submitted to residents		PS	
10	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
11	Reconvene Recreation Ground Working Party		PS	
12	Arrange Finance Working Party for October		Clerk	
13	Request inspection of lamp in Woodlands Road		Clerk	
14	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	