

**MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD BY ZOOM on WEDNESDAY 21st OCTOBER 2020**

PRESENT: Councillors P Salisbury, S Roberts, D Jones, S Spencer, Mrs P Docker, Mrs L Harbour and Mrs E Johnson.

Councillor P Salisbury in the Chair

**Question Time**

There were no members of the public in attendance.

**Minute  
Number**

**20-21/15 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillor N Brinton (family commitments) and Borough/County Councillor Mrs H Timms.

No financial interests were declared

**20-21/16 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 16th September 2020 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

**Planning application – 27 Sir Winston Churchill Place – Erection of Single Storey rear extension** – No objection subject to normal neighbour and statutory consultations.

**Planning application – 20 Coombe Drive – Conversion of existing garage to a new kitchen area. Replacement of existing garage roof** – No objection subject to normal neighbour and statutory consultations.

**Planning application – 58 Rugby Road – Single Storey extension and alterations to front and change of use of garage to habitable room** – No objection subject to normal neighbour and statutory consultations.

**Planning application – 173 Rugby Road – Two Storey side extension** – No objection subject to normal neighbour and statutory consultations.

The decisions were duly ratified.

**20-21/17 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no such matters arising.

## **20-21/18 GENERAL CORRESPONDENCE**

There were no items of general correspondence other than those previously circulated by email.

## **20-21/19 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

### **Accounts –**

The following accounts were paid out of meeting

E.on – Street Light Repair – Lamp number 175 Heather Road - £32.40

Playsafety – Annual inspection - £120.00

PFK Littlejohn – External Audit - £240.00

Perennial Landscapes – Grass Cutting September - £708.40

E.on – Quarterly Supply - £3,907.09

BT – Village Hall - £40.74

The following accounts were submitted for payment: -

E.on Street Light Repair – Outside 19 Norman Ashman Coppice - £51.00

E.on Street Light Repair – Outside 57 Monks Road - £51.00

J Cook - Clerk's salary and expenses – October - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

VP Computers – Ink cartridges - £40.80

**Budget** – Councillor Roberts had circulated the quarterly breakdown for the period ending 30 September 2020.

**Financial Management** – The Clerk reported that the External Auditor had completed the Audit for the year ending 31st March 2020.

**Web Site** – The Clerk reported on progress of the implementation of a new Web Site.

**Future meetings by Zoom** – It was discussed that due to the present situation regarding Covid 19, meetings of the Parish Council would have to be carried by Zoom for the foreseeable future. The Clerk informed the meeting that the usual Room Hire charges of £160.00 for 2020 had not been incurred. IT WAS AGREED THAT the Parish Council make a contribution to the Chairman of £72.00 towards the Coventry Family History's annual Zoom account, allowing unlimited time to cover Parish Council meetings.

## **20-21/20 REPORTS**

### **Police; Community Alert**

The Chairman reported that he had met with the new PCSO and was confident she would become more pro-active in respect of Policing matters within the village. Councillor Roberts reported Police and Community Alert matters.

**Borough Councillor's Report** – In the absence of Councillor Timms there was no report.

**County Councillor's Report** - In the absence of Councillor Timms there was no report.

**Earl Craven Forum** – It was reported that due to Covid19, meetings had been cancelled.

**Primary School** – Councillor Mrs Harbour reported on matters generally.

**Youth Club** – Councillor Mrs Harbour reported presently the Youth Club was not meeting.

**Football Clubs** – The Chairman reported that due to Covid19 the 2020/21 season had been suspended.

**Village Hall** – It was reported that the new doors had now been fitted.

**Bus Services** – Councillor Mrs Harbour informed the meeting that there were no matters to report.

## **20-21/21 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

No Planning Applications had been received: -

## **20-21/22 LOCAL PLAN/NEWSLETTER**

**Local Plan** – There no matters to report.

**Newsletter** – The Chairman reported that next Newsletter had been compiled and would be printed, ready for distribution in the next week or so.

## **20-21/23 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – There were no matters to report

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – The Clerk circulated an email from Rugby Borough Council advising that 4 litter/dog bins which had become dilapidated should be replaced. The total cost was £898.00 plus VAT being a contribution of 50%. IT WAS AGREED THAT the Clerk authorise Rugby Borough Council to proceed with the replacements.

**Tree Planting** – There were no matters to report.

## **20-21/24 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** - There were no matters to report.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

## **20-21/25 WISH LIST**

There were no matters to report.

## **20-12/26 PHARMACY**

The Chairman reported that the local Pharmacist had been contacted informing him that NHS funding could be withdrawn from 31st December

2020. The Chairman circulated letters which he had sent to Mark Pawsey MP and NHS England on behalf of the Parish Council strongly objecting to the proposal. An item would appear in the next Newsletter requesting residents to object individually.

**20-12/27 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**20-21/28 NEXT MEETING** – The next meeting of the Parish Council meeting will be held on Wednesday 18th November 2020.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Comple</b>
1	Monitor street light repairs		PD	
2	Progress on new Web Site		Clerk	
3	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
4	Monitor progress on reinstating ANPR		Clerk	
5	Monitor situation in respect of cars parking on highway verges		DJ	
6	Monitor repairs to potholes		All	
7	Inform Chairman of any projects to be included in Wish List		All	