

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th OCTOBER 2019

PRESENT: Councillors P Salisbury, N Brinton, S Spencer, D Jones, S Roberts, Mrs L Harbour, Mrs E Johnson and Mrs P Docker. Councillor Mrs H Timms was also in attendance

Question Time

The meeting was attended by 2 members of the public one of whom was a representative from the Youth Club who spoke about the current management and financial position of the Youth Club.

**Minute
Number**

19-20/61 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillor D Dimitrov (work commitments) Borough Councillors, Mrs B Garcia and A Gillias.

No financial interests were declared

19-20/62 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 4th September 2019 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

Planning application – 271 Rugby Road – single storey side and rear extension – No objection subject to normal neighbour and statutory consultations.

Planning application – 15 Woodlands Road – extension to existing attic conversion – No objection subject to normal neighbour and statutory consultations.

Planning application – 4 Earls Walk – single storey front and rear extensions and loft conversion – No objection subject to normal neighbour and statutory consultations.

The decisions were duly noted.

19-20/63 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising

19-20/64 GENERAL CORRESPONDENCE

The Clerk circulated a Notice of the Annual General of WALC which was duly noted there were no items of general correspondence other than those previously circulated by email.

19-20/65 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were paid out of meeting

P Salisbury – Defibrillator Battery - £249.66
PKF Littlejohn – External Auditor
E.on – Street Light Repair - £91.80
E.on – Quarterly Maintenance - £788.02

The following accounts were submitted for payment: -

Lakeside – Grass cutting – September 2019 - £598.00
J Cook - Clerk's salary and expenses – October - £398.31
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
E.on – Pavilion Account - £98.57
E.on – Street Light Repair - £72.00
A Casmore – Shower Inspection and replacement bulbs - £122.00
ROSPA – Annual Inspection - £120.00

Financial Management – The Clerk informed the meeting that the External Audit Report had been concluded and Notice of Conclusion of Audit posted on the Notice Boards and Web Site. The quarterly meeting of the Finance Sub Committee had been held and the Clerk agreed to email the most recent Income and Expenditure Accounts and bank Statements to all Councillors.

Web Site – There were no matters to report.

19-20/66 REPORTS

Police; Community Alert

The monthly figures had been previously circulated by email. Councillor Roberts reported on Community Alert matters

Borough Councillor's Report Councillor Timms reported matters generally. She further reported on the meeting with Highways England which was held on 13 September 2019, the Clerk having previously circulated a letter from Highways England.

County Councillor's Report Councillor Timms reported matters generally.
Earl Craven Forum – The Chairman reported on the meeting which was held on 30 September 2019

Primary School – Councillor Mrs Harbour informed the meeting that the School had recently received the Ofsted Report.

Youth Club – The Clerk circulated an email, which included financial statements from the Chairman of the Youth Club. Further to representations made at the start of the meeting IT WAS PROPOSED BY COUNCILLOR BRINTON and SECONDED BY COUNCILLOR ROBERTS that a donation of £2,000.00 be made to the Youth Club. There were no amendments to the proposal which was put to the vote and carried unanimously.

Football Clubs – There were no matters to report.

Village Hall – Councillor Mrs Docker informed the meeting of a further complaint which had been made a resident about perceived loud noise at a function held at the Village Hall.

Bus Services – There were no matters to report.

19-20/67 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received, other than those which had been dealt with out of meeting.

19-20/68 LOCAL PLAN/NEWSLETTER

Local Plan – There no matters to report.

Newsletter – The most recent Newsletter was handed out to Councillors for distribution by members of the Parish Council.

19-20/69 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no matters to report.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Chairman had received a request for the provision of a new Litter Bin at the junction of Rugby Road and Ferndale Road IT WAS AGREED THAT the Chairman contact Rugby Borough Council to order a Free Standing Litter Bin.

Tree Planting – There were no matters to report.

19-20/70 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - A46/A428 junction – This matter was dealt with at minute 19-20/60.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

19-20/71 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

19-20/72 NEXT MEETING – The next meeting of the Parish Council meeting will be held on Wednesday 20th November 2019.

CHAIRMAN

	Action List		Name
			Complete
1	Monitor formal complaint to Police Commissioner in respect of the re-instatement of the ANPR Camera or a refund of £4,000.00		Clerk
2	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms
3	Circulate papers in respect of Finance Working Party		Clerk
4	Confirm arrangements for next Finance Working Party for January 2020		Clerk
5	Order new Litter Bin at Rugby Road/Ferndale Road junction		PS
6	Monitor situation in respect of cars parking on highway verges		DJ
7	Monitor repairs to potholes		All