

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 18th OCTOBER 2017**

PRESENT: Councillors P Salisbury, P Claisse, S Roberts, D Jones, N Brinton Mrs P Docker and Mrs E Johnson. Borough/County Councillor Mrs H Timms was also in attendance.

**Question Time**

There was 1 member of the public present.

**Minute Number**

**17-18/63 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors S Spencer (holiday), Mrs L Harbour (family commitments) Borough Councillors, Mrs B Garcia and A Gillias.

No financial interests were declared

**17-18/64 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 6th September 2017 were agreed as a true record and signed by the Chairmen. The following decisions were taken out of meeting: -

**Planning application – 3 Spinney Close – Erection of rear conservatory –**  
No objection subject to normal neighbour and statutory consultations.

The decision was duly noted.

**Planning application – 21 Craven Avenue – Erection of single storey side and rear extension –** No objection subject to normal neighbour and statutory consultations.

The decision was duly noted.

**Planning application – 262 Rugby Road – Erection of two storey side extension and a part two storey part single storey extension –** No objection subject to normal neighbour and statutory consultations.

The decision was duly noted.

**Planning application – 54 Heather Road – Erection of two storey extension** – No objection subject to normal neighbour and statutory consultations.

The decision was duly noted.

**17-18/64 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**RESIGNATION OF PARISH COUNCILLOR** – The Chairman informed the meeting that he had received an email from Councillor Vicki Loughran resigning from the Parish Council with immediate effect. He had replied to Mrs Loughran by email thanking her for his service over the years. Vicki agreed to carry on managing our facebook and website accounts.

**17-18/65 GENERAL CORRESPONDENCE**

There were no items of general correspondence other than those previously circulated by email.

**17-18/66 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts –**

The following accounts were signed out of meeting: -

Village Hall Committee – Labour costs – Village Hall re-decoration -£450.00  
E.on – Quarterly Maintenance - £818.09

The following accounts were submitted for payment: -

E.on – Quarterly Supply - £2,792.78  
E.on – Pavilion account - £149.77  
J Cook - Clerk’s salary and expenses – October- £384.81  
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20  
E.on – Street Light Repair – New Column 78 Coombe Drive - £1,311.60

**Administrative matters** – The Clerk reported on the meeting of the Finance Working Party which was held electronically on Saturday 7th October 2017.

**Web Site** – Councillor Claisse reported on the creation of the new up-to-date Parish Council web site.

**17-18/67 REPORTS**

**Police; Community Alert**

PCSO Cawte's monthly report which had previously circulated by email was duly noted. Councillor Roberts reported on Community Alert matters generally. The Chairman reported that our 'Village Bobby', PC Stamp, has been seconded to another department for at least three months.

**Borough Councillor's Report** – Councillor Timms reported on matters generally and the following matters in particular: -

1. **Enforcement Officer.** Barry Rose was on long term sick leave and a replacement Enforcement Officer was due to take up post in January 2018
2. **Planning Application - Flats at Woodlands Road Shops.** Following the way in which this matter had been dealt with, Councillor Timms informed the meeting that the matter was to be investigated by Rob Back, Head of Planning Services, with a view to ensuring that lessons be learned. Notwithstanding this, IT WAS AGREED THAT THE Parish Council write to the Head of Planning Services at Rugby Borough Council expressing utter dismay as to why the Parish Council's objection to the application had not been taken into consideration.

**County Councillor's Report** – Councillor Timms reported on matters generally making particular reference to the issues of potholes and the possible re-surfacing of Rugby Road.

**Community Forum** – The Chairman reported on the most recent meeting.

**Primary School** – In the absence of Councillor Mrs Harbour there was no report.

**Youth Club** - In the absence of Councillor Mrs Harbour there was no report.

**Football Clubs** – There were no matters to report.

**Village Hall** – Councillors Mrs Johnson and Mrs Docker reported on matters generally informing the meeting that the Village Hall had been redecorated.

**Bus Services** – In the absence of Councillor Mrs Harbour there was no report.

## **17-18/68 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**104 Rugby Road – Erection of single storey rear extension first floor front extension** – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations and the trees at the property being protected.

## **17-18/69 LOCAL PLAN WORKING PARTY/NEWSLETTER**

**Local Plan** – There were no matters to report.

**Newsletter** – The Chairman reported that the next Newsletter would be produced shortly.

**17-18/70 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES  
IN THE VILLAGE**

**Recreation Ground** – The Chairman reported that a bench was due to be installed at the recreation ground in remembrance of a resident. Once sited, the Chairman will contact his wife.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Councillor Mrs Docker reported on matters generally, making particular reference to the Bonfire to be held on 4th November 2017

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – The Chairman reported progress on obtaining grass-cutting quotations for the 2018 season.

**Litter and Dog Litter** – Councillor Mrs Johnson reported on the continued problem of Dog fouling, particularly in the Play Areas. The Chairman agreed to highlight this matter in the next Newsletter.

**Tree Planting** – Councillor Claisse reported on matters generally.

**17-18/71 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – Councillors reported that the inspection of various potholes on the roads in the village and reported en bloc to Warwickshire County Council. No remedial works had been carried out thus far.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**17-18/72 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**17-18/73 NEXT MEETING** – The next meeting of the Parish Council meeting will be held on Wednesday 15th November 2017.

CHAIRMAN

	<b>Action List</b>	<b>Name</b>	<b>Complete</b>
1	Send urgent email to Rugby Borough Council to request TPO on trees in Woodlands Road	DJ	
2	Contact Councillor Timms to chase progress of the provision of yellow lines at Ferndale Road at the entrance to the Woods, Daneswood Road, Saxon Close and other hot spots in the village	Clerk	
3	Keep Parish Council informed of progress of various enforcement Issues	Cllr Timms	
4	Confirm arrangements for next Finance Working Party for January 2018	Clerk	
5	Progress obtaining quotation for grass cutting for 2018	PS Clerk	
6	Compose letter to be written to Head of Planning Services at Rugby Borough Council to request full explanation of the handling of the Planning Application in respect of Woodlands Road Shops	DJ Clerk	
7	Monitor situation in respect of cars parking on highway verges	DJ	
8	Monitor repairs to potholes	All	
9	Order LCD Projector when funds received from County Councillor Timms' funding allocation.	PS	
10	Highlight problems of Dog Fouling in next Newsletter	PS	