

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 19th OCTOBER 2016

PRESENT: Councillors P Salisbury, K Short, S Roberts, N Brinton, P Claisse, D Jones, Mrs P Docker and Mrs L Harbour. Borough/County Councillor Mrs H Timms was also in attendance.

Question Time

There was 1 members of the public present who wished to enlist the assistance of the Parish Council in an effort to lop, cut or remove a silver Birch Tree outside 97 Monks Road, Binley Woods.

Minute Number

16-17/63 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors Miss V Loughran (family matters), Mrs E Johnson (holiday), Borough Councillors, Mrs B Garcia, A Gillias and PCSO C Cawte.

No financial interests were declared

16-17/64 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 7th September 2016 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 9 Woodlands Road – Two storey front extension and first floor extension to create two storey dwelling – No objection subject to normal neighbour and statutory consultations.

Planning application – 18 Pinewood Drive – Erection of single storey rear extension – No objection subject to normal neighbour and statutory consultations.

The decisions of the Urgency Sub Committee were duly noted.

16-17/65 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Local Council's Charter – The Clerk had previously circulated correspondence from WALC – IT WAS AGREED THAT the Local Charter be formally adopted.

16-17/66 GENERAL CORRESPONDENCE

Benches in the Recreation Ground – The Clerk circulated a letter which had been received a resident requesting benches be installed in the Recreation Ground. IT WAS AGREED THAT 2 benches be provided to be sited along the hedge backing onto Craven Avenue.

Local Council Administration –10th Edition – The Clerk circulated correspondence which had been received from WALC. IT WAS AGREED THAT the book be purchased at a price of £76.50.

Winter Service in Warwickshire – The Clerk circulated a letter which had been received from the Warwickshire County Council, which was duly noted.

16-17/67 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were signed out of meeting: -

Fleet – Spares for Line Marker - £17.62

Zoom – Fun Day Flier - £60.00

Metcalf Builders Merchants – Bollards - £1,080.00

The following accounts were submitted for payment: -

P Salisbury – Notice Board and Shutter Repairs - £19.34

Moppims – Pavilion Caretaker - £390.45

J Cook - Clerk's salary and expenses – October - £847.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Grant Thornton - Audit Fees - £480.00

E.On – Electricity Supply - £2,560.20

E.On – Street Light Repair – Column 182 Monks Road - £99.00

Playsafety – Annual Inspection Report - £117.60

BT – Village Hall Line Rental - £101.88

Financial matters – The Clerk informed the meeting that Annual Return had been returned from the External Auditor and Notice of Conclusion of Audit been placed on the Notice Boards and Web Site.

Chairman's honorarium – The Chairman declared an interested and left the meeting. Councillor K Short in the Chair – IT WAS AGREED THAT the Chairman be granted an honorarium of £500.00 as in the previous year.

16-17/68 REPORTS

Police; Community Alert

PCSO Cawte's monthly which had previously circulated by email was duly noted. Councillor Roberts reported on the continued good response to Community Alert.

Borough Councillor's Report – Borough Councillor Timms reported on matters generally, making particular reference to the public meetings which had taken place in respect of the Local Plan.

County Councillor's Report - County Councillor Timms reported on matters generally, making particular reference to highway and footpath repairs in the village

Community Forum – County Councillor Timms informed the meeting that the Community Forum would next meet in November 2016.

Primary School – Councillor Mrs Harbour reported on matters generally.

Youth Club – Councillor Mrs Harbour informed the meeting that the Youth Club was presently closed and the Management Committee was to meet on 20th October 2016.

Football Clubs – There were no matters to report.

Village Hall – The Chairman informed the meeting that resurfacing works had now been completed.

Bus Services – Councillor Mrs Harbour reported on matters generally.

16-17/69 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following applications had been received

17 Birchwood Road – Erection of a two storey extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

158 Rugby Road – Alterations and extensions to existing bungalow – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

305 Rugby Road – Erection of first floor extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

16-17/70 PARISH PLAN/LOCAL PLAN WORKING PARTY/NEWSLETTER

Councillor Short reported that the Fun Day would be held on 24th June 2017. The Chairman reported on the meetings with the developers, Lioncare, and their planning consultants, Pegasus. He will draft the Parish Council's formal response to the proposals and will submit them to the Borough Council by 11th November 2016. He will also send a further letter regards the site of a new village proposed at Coombe Fields. Councillor Short raised the question of the new Section 106 Agreements making reference to the fact that he understood that any financial payment had to be spent within 5 years. IT WAS AGREED THAT the Clerk seek guidance and report back.

16-17/71 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Annual Safety Report was discussed and IT WAS AGREED THAT the Clerk contact the insurers as to what, if any disclaimer notices would be required in respect of the use of the basketball hoop.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Docker reported on matters generally, informing the meeting that a bonfire was scheduled for 5 November 2016.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – Councillor Jones informed the meeting that the bollards had been received and arrangements were in hand for Warwickshire County Council to install them.

Litter and Dog Litter – Councillor Short asked about the possibility of employing a Dog Warden and IT WAS AGREED THAT the Clerk contact WALC for guidance and report back to the Parish Council.

Tree Planting – Councillor Claisse reported on matters generally. IT WAS AGREED THAT Councillor Claisse be authorised to order 12 trees to replace the ones which had died during the year and a scheme for planting in 2017 be formulated this time next year.

16-17/72 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk reported on the current position in respect of alternative suppliers for the conversion to LED bulbs, electricity supply and maintenance.

Hedge Maintenance – There were no matters to report.

16-17/73 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

16-17/74 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 16th November 2016.

CHAIRMAN

