

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th OCTOBER 2013

PRESENT: Councillors P Salisbury, D Jones, N Brinton, S Roberts, K Short, P Claisse, Mrs L Harbour, and Mrs P Docker.

Question Time

There were no members of the public present

**Minute
Number**

13-14/66 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors P Howells, (family commitments), Councillor Mrs E Johnson (prior commitment) Borough/County Councillor Mrs H Timms, Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

13-14/67 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meetings held on 4th September 2013 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

Planning application – 42 Woodlands Road Road – Alterations and extensions to include raising height of roof, creating gable to front and insertion of two dormer windows to rear – No objection subject to normal neighbour consultations

13-14/68 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no such matters arising.

13-14/69 GENERAL CORRESPONDENCE

WALC ANNUAL GENERAL MEETING - The Clerk circulated a letter which had been received from WALC which was duly noted.

CYCLE PATH INTO BINLEY WOODS - The Clerk circulated an email which had been received from a resident. IT WAS AGREED THAT the Clerk forward this on to WCC Highways for consideration.

VEHICLE PARKING ON GRASS VERGES - The Clerk circulated an email which had been received from a resident which was duly noted.

Councillor Roberts agreed to contact the resident informing her of procedures which were to be put in place to alleviate the problem.

13-14/70 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

Full Circle – Noise Reduction measures - £1,211.10

Mark Harrod – Goal Posts - £976.80

The above accounts were signed out of meeting

Village Hall Committee - £36.00

E.On – Street light repair – column 52 Woodlands Road - £32.40

E.On – Power supply - £1,544.94

J Cook - Clerk's salary and expenses – October - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Playsafety – Annual inspection - £85.20

Zoom – Parish plan - £5,635.00

Grant Thornton – External Audit - £360.00

E.On – Power supply – Pavilion - £192.79

Financial matters – The Chairman reported on the October Finance Working Party. The Clerk informed the meeting that accounts had been signed off by the External Auditor.

13-14/71 REPORTS

Police; Neighbourhood Watch

In the absence of a report from PCSO Wyer there was no report. The Chairman reported on Police matters. Councillor Roberts reported on Neighbourhood Watch matters.

Borough Councillor's Report – In the absence of Borough Councillor Mrs Timms there was no report.

County Councillor's Report – In the absence of County Councillor Mrs Timms there was no report. The Clerk was asked to contact Councillor Timms with a request that highway hedges at road junctions be cut back so as to improve visibility splays.

Community Forum – The Chairman reported on the meeting which was held on 19 September 2013 at Wolston Leisure Centre.

Primary School – Councillor Mrs Harbour reported that the building works would be completed by half term. A school enrichment day was to be held on 25 November 2013.

Youth Club – Councillor Mrs Harbour reported on matters generally.

Football Clubs – The Chairman reported on matters generally.

Village Hall – Councillor Mrs Docker reported on Village Hall matters generally, making particular reference to the fact that re-decoration works had been completed.

Library – There were no matters to report.

13-14/72 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received

13-14/73 PARISH PLAN/SHELTERED HOUSING/NEWSLETTER

Councillor Short reported on the present position.

13-14/74 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Clerk informed the meeting that the annual safety inspection had been carried out by Playsafety and the report had only just been received. The Chairman agreed to report on the contents of the report at the next meeting.

Village Green – The Chairman reminded the meeting of the annual Remembrance Sunday event on Friday 8th November at 10.45 am prompt.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – The Chairman agreed to send a copy of the Parish Plan and Village Design Statement to the owner of land on Rugby Road.

Highway Verges – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on matters generally.

13-14/75 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – The Clerk circulated a letter which had been received from the Highways Agency which was duly noted.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting There were no matters to report.

Hedge Maintenance – There were no matters to report.

Bus Services – The Chairman read out an email which had been sent to Councillor Timms from Stagecoach regarding the number 86 route to Coventry. IT WAS AGREED THAT the Clerk forward the email to the resident who had raised concerns about the service.

13-14/76 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

13-14/77 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 20th November 2013.

CHAIRMAN

| | Action List | | Name | Complete |
|----|---|--|---------------------------|-----------------|
| 1 | Forward email received by Councillor Timms from Stagecoach about number 86 service to Local Resident | | Clerk | |
| 2 | Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road | | Clerk | |
| 3 | Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site | | Cllr Timms | |
| 4 | Arrange photo ID and photographs of Parish Councillors in next newsletter | | PS | |
| 5 | Send copies of Parish Plan and Village Design Statement to owner of land on Rugby Road | | PS | |
| 6 | Email County Councillor Timms in respect of highway hedges at road junctions | | Clerk | |
| 7 | Keep Parish Council informed of progress of various enforcement issues | | Cllr Timms | |
| 8 | Contact County Council to request repair and reinstatement carriageway on Rugby Road due to increase in number of potholes. | | Cllr Timms | |
| 9 | Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground | | PS | |
| 10 | Email resident in respect of procedures to be put in place to alleviate problems of parked vehicles on highway verges | | SR | |
| 10 | Reconvene Recreation Ground Working Party | | PS | |
| 11 | Arrange next Finance Working Party for January 2014 | | PS,EJ, KS and Clerk | |
| 12 | Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road | | EJ | |