

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 17th OCTOBER 2012

PRESENT: Councillors P Salisbury, K Short, P Claisse, N Brinton, S Roberts, Mrs E Johnson, Mrs L Harbour and Mrs P Docker.
County/Borough Councillor Mrs H Timms was also in attendance

Question Time

The meeting was attended by Mr David Williams who expressed concern about the noise emanating from the newly constructed Skate Park. The Chairman informed Mr Williams that the installers had indicated that the noise from the equipment would reduce after an initial period of settling down. The Chairman agreed that in any event, he would contact the installers informing them of Mr Williams' concerns. The meeting was also attended by Mr Michael O'Meara who expressed concern about the unacceptable state of a property in Woodlands Road and produced photographs which had been taken. The Chairman informed Mr O'Meara that the Parish Council was fully aware of the situation and it was understood that Rugby Borough Council were in the process of compiling evidence to take the appropriate remedial action. The Chairman informed Mr O'Meara that he could rely on the Parish Council's full support and the matter would be brought to the attention of Borough Councillor Heather Timms when she presented her monthly report later in the meeting.

**Minute
Number**

12-13/68 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillor P Howells (family), Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

12-13/69 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 5th September 2012 were agreed as a true record and signed by the Chairman. There were no decisions taken out of meeting.

12-13/70 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

The Clerk informed the meeting that the Monitoring Officer at Rugby Borough Council had confirmed that the Model Code of Conduct was adopted by the Borough Council at their meeting held on 24th July 2012. IT WAS AGREED the Code of Conduct as produced be adopted

12-13/71 GENERAL CORRESPONDENCE

COMMUNITY INFRASTRUCTURE LEVY - The Clerk circulated a letter which had been received from Rugby Borough Council. Councillor Jones agreed to read the supplementary literature and forward the Parish Council's observations to the Clerk for onward transmission to the Borough Council.

12-13/72 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

Zoom – Newsletter and Parish Plan printing - £1,025.20
Moppins – Pavilion Caretaker - £390.15
P G Salisbury – Skip Hire - £144.00
E.On – Street Light Repair – Column 85 Friars Close - £32.40
Staples - Office Supplies - £74.07
Lee Turner – Ground Works – Skate Park - £14,520.00
Evolution – Skate Park Safety Signs - £180.00
Evolution – Skate Park Equipment - £28,414.80

The above accounts were signed out of meeting.

E.On – Electricity supply – Street Lighting - £1,357.50
E.On – Electricity supply – Pavilion Account - £217.27
E.On – Street Light Repair – Column 132 Ferndale Road - £32.40
J Cook - Clerk's salary and expenses – October - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
B Jeffery – Handyman - £258.52
Village Hall Committee – Room Hire – Parish Plan meetings - £26.00
K Short – Parish Plan expenses - £87.49
BT – Line Rental for Village Hall - £23.04
Playsafety Limited – Skate Park check - £474.00 – This cheque is not to be sent until Playsafety Limited provide a detailed breakdown of costs and suggest recommendations to reduce Risk Assessment.
Zoom – Parish Plan Newsletter - £50.00
E.On – Street Light Repair – Column 138 – Court Leet - £32.40

Income. It was stated that WREN had paid the Council the grant funding of £23.679 towards the cost of the skateboard equipment.

Financial matters – The Chairman reported on the Finance Working Party meeting which was held on 11th October 2012, the Clerk having circulated the Income and Expenditure figures for the period 1st July 2012 to 30th September 2012 and the Bank Balances calculated to 10th October 2012. IT WAS AGREED THAT the precept for the financial year 2013/14 should remain at £39,000.00.

12-13/73 REPORTS

Police; Neighbourhood Watch

In the absence of recent crime figures and PCSO Kenneth Wyer there was no report. Councillor Roberts reported on Neighbourhood Watch matters.

Borough Councillor's Report – Borough Councillor Mrs Timms reported on matters generally. She was asked about the present position in respect of the unacceptable state of the property in Woodlands Road. She confirmed that the Borough Council were compiling evidence to take the appropriate remedial action but awaited photographs. Councillor Roberts agreed to email the most recent photographs and Councillor Mrs Timms agreed to pass these to the Head of Services, in order that this matter could proceed quickly. Councillor Mrs Timms reported on the current position in respect of other enforcement issues within the village.

County Councillor's Report – County Councillor Mrs Timms reported on matters generally.

WCC Area Committee; Earl Craven Locality Panel – There were no matters to report.

Primary School – There were no matters to report

Youth Club – Councillor Mrs Harbour reported on Youth Club matters.

Football Clubs – There were no matters to report.

Village Hall – There were no matters to report.

Library – The Chairman reported on the meeting with the Assets Team at Warwickshire County Council to discuss the sale and request an extension of time to allow a submission of a bid for the possible acquisition of the Library site by the Parish Council. No extension was granted and the closing date of 23rd October 2012 would be adhered to. Preliminary results from the Parish Plan questionnaire indicated that residents' preference was for the Library to remain for community purposes. Having carefully discussed the Parish Council's present financial position, IT WAS PROPOSED BY COUNCILLOR ROBERTS AND SECONDED BY COUNCILLOR MRS DOCKER THAT the Chairman, on behalf of the Parish Council submit a bid STRICTLY SUBJECT TO CONTRACT with emphasis on community use to Warwickshire County Council to acquire the site. There were no other proposals. The proposal was put to the vote and carried unanimously.

12-13/74 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

70 Craven Avenue – Erection of new dormer bungalow roof incorporating a rear extension and single storey side extension – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

12-13/75 PARISH PLAN/SHELTERED HOUSING

Councillor Short presented a report on the present position and reminded Councillors of future meeting dates. **IT WAS AGREED THAT** the Prize Draw be by way of cash prizes to be provided by Councillor Short, who would be reimbursed by cheque in his claim for expenses. **IT WAS FURTHER AGREED THAT** an item be placed on the Agenda for the November Parish Council meeting indicating that the draw would take place immediately before that meeting.

12-13/76 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground –The Chairman informed the meeting that work on the Skate Park had been completed and was proving a huge success with the young people of the village.

Village Green – There were no matters to report.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Clerk was asked to contact Rugby Borough Council to request an additional Dog Litter Bin be placed in the back field, with a reminder that the bins needed to be emptied on a weekly basis.

Tree Planting – Councillor Claisse reported on the present position

12-13/77 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk reported that in fact 2 street light columns in Woodlands Road were leaning after the repairs to the pavement had started. E.On had carried out an inspection and the cost of re-plumbing the columns would be £150.00 each. The Clerk informed the meeting that he had received a telephone message from Warwickshire County Council stating that a cheque would be sent to the Parish Council to cover the cost of the works. **IT WAS AGREED THAT** on receipt of the cheque, the Clerk would place an order with E.On for the remedial works to be carried out.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

12-13/78 PARISH MAP

There were no matters to report.

12-13/79 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/80 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 21st November 2012.

CHAIRMAN

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	Action List		Name	Complete
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Contact Rugby Borough Council request Dog Litter bin in the back field and remind about weekly emptying		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Submit bid to Warwickshire County Council for acquisition of Library site		PS	
5	Proceed with production of Parish Map		PS	
6	Forward the Parish Council's observations Community Infrastructure Levy to the Clerk for onward transmission to the Borough Council		DJ and Clerk	
7	Contact Rugby Borough Council to ascertain if the Oak Tree in the Village Hall car park is protected		KS	
8	Contact Playsafety Limited provide a detailed breakdown of costs and suggest recommendations to reduce Risk Assessment in respect of report on Skate Park		Clerk	
9	Contact Lioncare to inform that their request for information in respect of acquisition of land to the north of Rugby Road would be dealt with after the return of the questionnaires to be submitted to residents		PS	
10	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
11	Reconvene Recreation Ground Working Party		PS	
12	Arrange Finance Working Party for January		Clerk	
13	Instruct E.On to replumb lamps in Woodlands Road on receipt of cheque from Warwickshire County Council		Clerk	
14	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	