

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD BY ZOOM on WEDNESDAY 18th NOVEMBER 2020

PRESENT: Councillors P Salisbury, S Roberts, D Jones, S Spencer, Mrs P Docker, Mrs L Harbour, Mrs E Johnson and N Brinton.

Councillor P Salisbury in the Chair

The meeting was attended by Mr Geoffrey Dunn and Mrs Emma French.

**Minute
Number**

20-21/29 CO-OPTION OF COUNCILLORS

The Chairman and Clerk reported that the procedure had been put in place for the Co-option of 2 Parish Councillors in the event of an election not being requested by 24th November 2020. Mr Geoffrey Dunn and Mrs Emma French informed the meeting that they would like to be considered for Co-option. IT WAS PROPOSED BY COUNCILLOR MRS HARBOUR AND SECONDED BY COUNCILLOR BRINTON THAT in the event of an election not being requested Mr Geoffrey Dunn and Mrs Emma French be co-opted onto the Parish Council as soon as possible after 25th November 2020. There were no amendments to the proposal which was put to the vote and carried unanimously.

20-21/30 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

There were no apologies for absence

No financial interests were declared

20-21/31 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 16th September 2020 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 3 Woodlands road – Erection of Two Storey rear extension and a front porch. Extension of the existing off-street parking area and dropped kerb – The following comments were lodged with Rugby Borough Council: - “The property is very large now, and there are cars from the property already parking on the road. There is no site plan which would show that these cars are very close to the junction of Woodlands Road and the main Rugby Road (A428). Increasing this property by another 25 to 30% would create many more problems when attempting to get off the Rugby Road and into the village. The Parish Council would like to see some condition that

a restriction on parking on Woodlands Road, ensuring that the frontage of the property **must** be used for this purpose”.

Planning application – 22 Foxwood Drive – Single Storey front extension

– No objection subject to normal neighbour and statutory consultations.

The decisions were duly ratified.

20-21/32 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

PHARMACY

The Chairman reported on the current position in respect of that the local Pharmacist having NHS funding being withdrawn from 31st December 2020. Further correspondence had been sent to Mark Pawsey MP and NHS England on behalf of the Parish Council strongly objecting to the proposal. A response had been received from NHS England to which the Chairman had responded. A petition had been sent to Parliament and the matter had appeared in the Newsletter which had recently been circulated requesting residents to object individually.

20-21/33 GENERAL CORRESPONDENCE

There were no items of general correspondence other than those previously circulated by email.

20-21/34 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were paid out of meeting

Perennial Landscapes – Grass Cutting October - £708.00

E.on – Pavilion Account - £196.83

Zoom – Newsletter - £65.00

Beechwood – Tree Pruning - £2,040.00

P Salisbury – Honorarium - £600.00

Coventry Family History Society – Zoom Meetings - £71.64

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – November - £384.81

HM Revenue and Customs – PAYE on Clerk’s salary - £78.20

BT – Village Hall – Line Rental and Broadband - £40.74

VP Computers – New monitor - £126.00

BT – Parish Council - Phone Bill - £113.15

Financial Management – The Clerk informed the meeting that the fixed term contract for electricity supply for Street Lighting with E.on had come into effect from 1st November 2020.

Web Site – The Clerk reported on progress of the implementation of a new Web Site.

20-21/35 REPORTS

Police; Community Alert

Councillor Roberts reported on a discussion which had taken place with the PCSO Helena Seal in respect of cars parking on footpaths within the village. He informed the meeting that Warwickshire Fire and Rescue Service held test runs to gauge if their appliances encountered problems. IT WAS AGREED THAT the Clerk write to Warwickshire Fire and Rescue Service asking that one of their tests be conducted on certain side roads within the Village. Councillor also reported on Community Alert matters.

Borough Councillor's Report – In the absence of Councillor Timms there was no report.

County Councillor's Report - In the absence of Councillor Timms there was no report.

Earl Craven Forum – It was reported that due to Covid19, meetings had been cancelled.

Primary School – Councillor Mrs Harbour reported on matters generally.

Youth Club – There were no matters to report.

Football Clubs – The Chairman reported that due to Covid19 the 2020/21 season had been suspended.

Village Hall – The Clerk circulated an email from the Village Hall Committee requesting if the Parish Council would act as a Third Party Funder in respect of a Grant Application for external insulation to the Village Hall. The sum involved was £1,163.82 IT WAS AGREED PROPOSED BY COUNCILLOR JONES AND SECONDED BY COUNCILLOR ROBERTS THAT the sum of £1,163.82 be made available to the Village Hall Committee as and when required. There were no amendments to the proposal which was put to the vote and carried unanimously.

Bus Services – Councillor Mrs Harbour informed the meeting that buses were still running on a reduced timetable.

20-21/36 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

15 Sir Winston Churchill Place – two storey side and single storey rear extensions – No objection subject to normal neighbour and statutory consultations.

20-21/37 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The Chairman reported that recent Newsletter had been printed and distributed.

**20-21/38 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES
IN THE VILLAGE**

Recreation Ground – The Chairman reported that the final Tree Pruning had been completed by Beechwood Nurseries. He also reported that he had requested quotations from 2 contractors to carry out remedial works recommended in the recent ROSPA Report

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Clerk confirmed that he had authorised Rugby Borough Council to proceed with replacements, at a price of £898.00 plus VAT.

Tree Planting – There were no matters to report.

20-21/39 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

20-21/40 WISH LIST

There were no matters to report.

20-12/41 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

20-21/42 DECEMBER MEETINGS – IT WAS AGREED THAT in future December meetings would be held on the third Wednesday in line with other months, unless the third Wednesday fell on the 20th or 21st December. In such cases the December meeting would be brought forward to the second Wednesday of December 2020.

20-21/43 NEXT MEETING – The next meeting of the Parish Council will be held by Zoom on Wednesday 16th December 2020.

CHAIRMAN

	Action List		Name	Comple
1	Monitor street light repairs		PD	
2	Progress on new Web Site		Clerk	
3	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
4	Monitor progress on reinstating ANPR		Clerk	
5	Monitor situation in respect of cars parking on highway verges		DJ	
6	Monitor repairs to potholes		All	
7	Inform Chairman of any projects to be included in Wish List		All	
8	Write to Warwickshire Fire and Rescue Service requesting a "Trial Run" of their appliances in the Village		SR and Clerk	