

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 20th NOVEMBER 2019**

PRESENT: Councillors D Jones, S Roberts, Mrs E Johnson and Mrs P Docker. Borough/County Councillor Mrs H Timms was also in attendance

Councillor Mrs E Johnson Vice Chair in the Chair

**Question Time**

There were 2 members of the public in attendance who were organising the 2020 Open Gardens event to be held on 5th July 2020. They requested the use of the Sports Pavilion as a central hub for the event IT WAS AGREED THAT the use of the Sports Pavilion and Recreation Ground be made available free of charge.

**Minute Number**

**19-20/73 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Salisbury (holiday) Councillor N Brinton (holiday), Councillor Mrs L Harbour (family commitment), Councillor S Spencer (family commitment Councillor D Dimitrov (work commitments) Borough Councillors, Mrs B Garcia and A Gillias.

No financial interests were declared

**19-20/74 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 16th October 2019 were agreed as a true record and signed by the Vice Chairman.

The following decision was taken out of meeting: -

**Planning application – 15 Woodlands Road – retention of works to front elevation** – No objection subject to normal neighbour and statutory consultations.

**A46/A428 Junction** – Following a meeting with Highways England and as a result of further representations and assurances from Highways England, an Urgency Sub Committee agreed that the Parish Council's objections to the proposal be withdrawn. Borough Councillor Mrs Timms informed the meeting that she had secured further noise reduction measures from Highways England.

**Car Park Lighting at the Village Hall Car Park** – A request had been received from the Village Hall Committee for financial assistance to replace light bulbs at the Car Park. The cost of the works was £729.00 plus VAT. An

Urgency Sub Committee agreed that the Parish Council contribute £500.00 towards the cost of the works.

The decisions were duly noted.

**19-20/75 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**ANPR Camera** – The Clerk informed the meeting that this matter had been reported to the Professional Standards Unit at Warwickshire Police. There was to be a meeting of the Strategic Unit of Warwickshire Police in March 2020, when the question of the deployment and location of ANPR cameras would be discussed following the dissolution of the Warwickshire and West Mercia Constabularies. Borough Councillor asked if she could be copied in on the email link between the Parish Council and Warwickshire Police

**19-20/76 GENERAL CORRESPONDENCE**

There were no items of general correspondence other than those previously circulated by email.

**19-20/77 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts –**

The following accounts were paid out of meeting

Zoom – Newsletter - £65.00  
BT – Line Rental and Broadband – Village Hall - £192.36  
Mrs K Salisbury – Expenses – Carer’s Café - £106.27  
P G Salisbury – Honorarium - £600.00

The following accounts were submitted for payment: -

Youth Club – Donation - £2,000.00  
Moppins – Pavilion Caretaker - £390.45  
P Salisbury – Poppy Wreath - £20.00  
J Cook - Clerk’s salary and expenses – November - £398.31  
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20  
G S Adams – Car Park lighting - £874.80  
Lakeside – Grass cutting – Octoer 2019 - £598.00  
VP Computers -Anti Virus and Ink Cartridges - £64.80  
BT – Phone Bill - £74.80

**Financial Management** – There were no matters to report.

**Web Site** – There were no matters to report.

## **19-20/78 REPORTS**

### **Police; Community Alert**

The monthly figures had been previously circulated by email. Councillor Roberts reported on Community Alert matters. Councillor Roberts made specific reference to the footpath adjacent to the Recreation Ground, where bramble within the hedging, plus the moss on the path creates a problem for pedestrians. Borough Councillor Mrs Timms agreed to enlist the assistance of Rugby Borough Council with the problem of excessive moss and Councillor Mrs Johnson agreed to contact Greenways Garden Services to cut back the overgrown bramble hedges.

**Borough Councillor's Report** Councillor Timms reported matters generally.

**County Councillor's Report** Councillor Timms reported matters generally.

**Earl Craven Forum** – There were no matters to report

**Primary School** – In the absence of Councillor Mrs Harbour there was no report.

**Youth Club** – In the absence of Councillor Mrs Harbour there was no report.

**Football Clubs** – In the absence of Councillor Salisbury there was no report.

**Village Hall** – Councillor Mrs Docker informed the meeting of a further complaint which had been made a resident about perceived loud noise at a function held at the Village Hall. A meeting had taken place with representatives from Rugby Borough Council which had proved constructive. Advice was given to assist the Village Hall Committee as to steps needed to avoid further complaints.

**Bus Services** – In the absence of Councillor Mrs Harbour there was no report.

## **19-20/79 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**Sherwood Farm Development request for additional response - IT WAS AGREED THAT** the Clerk contact Rugby Borough Council to re-iterate the comments which were made at the original stage be taken into consideration.

**14 Daneswood Road – two storey rear extension** – No objection subject to normal neighbour and statutory consultations.

## **19-20/80 LOCAL PLAN/NEWSLETTER**

**Local Plan** – There no matters to report.

**Newsletter** – The most recent Newsletter had been distributed by members of the Parish Council.

## **19-20/81 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – There were no matters to report.

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – There were no matters to report.

**19-20/82 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance - A46/A428 junction** – This matter was dealt with at minute 19-20/74.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**19-20/83 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**19-20/84 NEXT MEETING** – The next meeting of the Parish Council meeting will be held on Wednesday 11th December 2019.

CHAIRMAN

	<b>Action List</b>	<b>Name</b>	<b>Complete</b>
1	Contact Greenways Garden Services to cut back bramble hedges at Craven Avenue adjacent to the Recreation Ground	EJ	
2	Refer the matter of overgrown moss on the footpath at Craven Avenue adjacent to the Recreation Ground	Cllr Timms	
3	Monitor formal complaint to Police Commissioner in respect of the re-instatement of the ANPR Camera or a refund of £4,000.00 and to forward copies of emails to Borough Councillor Timms	Clerk	
4	Keep Parish Council informed of progress of various enforcement Issues	Cllr Timms	
6	Re-circulate papers in respect of Finance Working Party	Clerk	
7	Confirm arrangements for next Finance Working Party for January 2020	Clerk	
8	Order new Litter Bin at Rugby Road/Ferndale Road junction	PS	
9	Monitor situation in respect of cars parking on highway verges	DJ	
10	Monitor repairs to potholes	All	