

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 21st NOVEMBER 2018**

PRESENT: Councillors P Salisbury, S Roberts, D Jones, S Spencer, N Brinton, Mrs L Harbour, Mrs E Johnson and Mrs P Docker. Borough/County Councillor Mrs H Timms was also in attendance

**Question Time**

There no members of the public present.

**Minute  
Number**

**18-19/75 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillor P Claisse (prior commitment, Councillor D Dimitrov (prior commitment) Borough Councillors Mrs B Garcia and A Gillias.

No financial interests were declared

**18-19/76 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 17th October 2018 and the Planning Committee held on 27th October 2018 were agreed as a true record and signed by the Chairmen.

The following decisions were taken out of meeting: -

**Planning application – 9 Woodlands Road – Erection of new garage, workshop and study** – No objection subject to neighbour and statutory consultations.

**Planning application – 2 Pinewood Drive – Front Porch and side extension** – No objection subject to neighbour and statutory consultations.

The decisions were duly noted.

**18-19/77 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Chairman’s honorarium** – The Chairman declared an interested and left the meeting. Councillor Mrs Johnson in the Chair – IT WAS PROPOSED BY COUNCILLOR MRS DOCKER AND SECONDED BY COUNCILLOR

JONES THAT the Chairman's honorarium be increased to £600.00. The proposal was put to the vote and carried unanimously.

#### **18-19/78 GENERAL CORRESPONDENCE**

There were no items of General Correspondence

#### **18-19/79 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

##### **Accounts –**

The following account was paid out of meeting

VP Computers - Laptop - £300.00

E.on – Pavilion Account - £133.86

The following accounts were submitted for payment: -

Lakeside – Grass cutting – October - £588.00

Rugby Borough Council – Litter Bins - £1,580.40

J Cook - Clerk's salary and expenses – November - £394.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

P Salisbury – Poppy wreath and sundries - £28.88

Allotments Association – Skip hire - £180.00

BT - Phone Bill - £97.48

P Salisbury – Honorarium - £600.00

**Financial Management** – There no matters to report.

**Web Site** – There no matters to report.

#### **18-19/80 REPORTS**

##### **Police; Community Alert**

The monthly crime figures had been circulated previously. Councillor Roberts reported on an exchange of emails with Sergeant Sarah Masters indicating that the ANPR camera on Rugby Road had “gone missing” Sergeant Masters had been supplied with details of installation of the camera and assumed that the camera may have been sent for an overall/upgrade. No response had been received from Sergeant Masters. Councillor Roberts agreed to contact Sergeant Masters to ascertain if the camera had been stolen. If this was the case, the Parish Council would need a crime number so that the matter could be referred to the Council's insurers. Councillor Roberts reported on Community Alert matters.

**Borough Councillor's Report** – Councillor Timms reported matters generally making particular reference to unresolved Enforcement matters. She informed the meeting of a meeting to be held with the Chief Executive of Rugby Borough Council in an attempt to move these matters forward quickly.

**County Councillor's Report** – Councillor Timms reported matters generally making particular reference to a request from a resident requesting double yellow lines on Rugby Road. She informed the meeting of a meeting of an exchange of emails with the resident.

**Earl Craven Community Forum** – The next scheduled meeting was to be held in February 2019.

**Primary School** – There were no matters to report.

**Youth Club** – There were no matters to report.

**Football Clubs** – There were no matters to report.

**Village Hall** – Councillor Mrs Johnson informed the meeting that she had agreed to act as the Village Hall Committee's Liaison with the Parish Council.

**Bus Services** – There were no matters to report.

## **18-19/81 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

No applications had been received

**Woodlands Road Shops** – It was reported that a ramp had been installed at the site which was not included in the original application. The matter had been reported to the Planning Department at Rugby Borough Council. A response had been from the Enforcement indicating that the Developer would be required to submit an application to install the ramp. IT WAS AGREED THAT the Clerk email the Enforcement Officer, the Planning Officer and Councillor Timms to ensure that the Parish Council were consulted on the application, once received.

Councillor Roberts informed the meeting of concern from the shopkeepers regarding the adverse effect on business as a result of parking problems outside the shops. Councillor Roberts agreed to ask Scott's butchers to email Borough Councillor Timms who in turn would bring the matter up at her meeting with the Chief Executive referred to minute 18-19/80 above.

**Sherwood Farm** – The Chairman informed the meeting that he was arranging a meeting with Lioncare regarding proposed future development.

## **18-19/82 LOCAL PLAN/NEWSLETTER**

**Local Plan** – Borough Councillor Timms informed the meeting that the Inspector's report was due in December 2018.

**Newsletter** – The Chairman reported that the next newsletter would be produced in December 2018.

**18-19/83 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES  
IN THE VILLAGE**

**Recreation Ground** – The Chairman reported on a request from one of the walkers to plant a tree and install a bench to commemorate the passing of one of the walkers. IT WAS AGREED THAT the request be granted.

**Village Green** – Councillor Brinton reported that the hedges were in need of trimming back and agreed to contact the Parish Council’s contractor to arrange for the hedges to be cut back.

**Allotment Gardens** – Councillor Mrs Docker reported that the skip had been delivered and the Allotments Association had sent a letter of thanks to the Parish Council.

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – The Chairman reported on progress of the installation of the new litter bins.

**Tree Planting** – There were no matters to report.

**18-19/84 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**18-19/85 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**18-19/86 NEXT MEETING** – The next meeting of the Parish Council meeting will be held on Wednesday 12th December 2018.

CHAIRMAN

	<b>Action List</b>	<b>Name</b>	<b>Complete</b>
1	Contact Sergeant Masters for an update on the missing ANPR Camera	SR	
2	Keep Parish Council informed of progress of various enforcement Issues	Clr Timms	
4	Report on continuation with new web site provider	PC	
3	Confirm arrangements for next Finance Working Party for January 2019	Clerk	
4	Monitor situation in respect of cars parking on highway verges	DJ	
5	Monitor repairs to potholes	All	
6	Investigate the provision of signs requesting considerate parking at the Recreation Ground	PS	
7	Arrange meeting with Lioncare in respect of Sherwood Farm	PS	
8	Contact Borough Councillor Timms regarding ongoing planning and enforcement matters	SR	