

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 15th NOVEMBER 2017**

PRESENT: Councillors P Salisbury, S Spencer, S Roberts, D Jones and Mrs E Johnson. PCSO Charlene Cawte was also in attendance.

**Question Time**

There was 1 member of the public present.

**Minute Number**

**17-18/74 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Claisse (holiday), Mrs P Docker (holiday), N Brinton (family commitments), Mrs L Harbour (family commitments) Borough Councillors, Mrs H Timms, Mrs B Garcia and A Gillias.

No financial interests were declared

**17-18/75 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 18th October 2017 were agreed as a true record and signed by the Chairmen.

There were no decisions taken out of meeting

**17-18/76 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Chairman's honorarium** – The Chairman declared an interested and left the meeting. Councillor Mrs Johnson in the Chair – IT WAS AGREED THAT the Chairman be granted an honorarium of £500.00 as in the previous year.

**17-18/77 GENERAL CORRESPONDENCE**

There were no items of general correspondence other than those previously circulated by email.

**17-18/78 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

## **Accounts –**

The following accounts were signed out of meeting: -

BT – Village Hall - £106.92

The following accounts were submitted for payment: -

Grant Thornton – External Audit £360.00

VP Computers – Office Suite 2016 - £156.00

ES Wright – Grass Cutting - £6,252.00

E.on - Street Light Repair outside 52 Craven Avenue - £51.00

J Cook - Clerk's salary and expenses – November- £425.80

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

P G Salisbury – Poppy Wreath and Plaque for bench - £25.25

Playsafety – Annual Inspection - £117.60

P G Salisbury – Honorarium £500.00

MF Plastics – Replacement Doors - £1,160.00

Moppins – Pavilion Caretaker - £390.45

**Administrative matters** – There were no matters to report.

**Web Site** – In the absence of Councillor Claisse there was no report.

## **17-18/79 REPORTS**

### **Police; Community Alert**

PCSO Cawte's monthly report which had previously circulated by email was duly noted. PCSO Cawte reported on the increase in the number of burglaries during the early part of November. Councillor Roberts reported on Community Alert matters generally.

**Borough Councillor's Report** – In the absence of Councillor Timms there was no report.

**County Councillor's Report** – In the absence of Councillor Timms there was no report.

**Community Forum** – The Chairman reported on the most recent meeting.

**Primary School** – In the absence of Councillor Mrs Harbour there was no report.

**Youth Club** - In the absence of Councillor Mrs Harbour there was no report..

**Football Clubs** – There were no matters to report.

**Village Hall** – Councillor Mrs Johnson reported on matters generally.

**Bus Services** - In the absence of Councillor Mrs Harbour there was no report.

## **17-18/80 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**232 Rugby Road – Extension of existing of single storey rear extension –** IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations and the trees at the property being protected.

**9 Court Leet – Erection of rear extension –** The Chairman declared an interest in this matter and took no part in the discussions and left the room. Councillor Mrs E Johnson in the Chair - IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

The Chairman re-joined the meeting and took the Chair.

#### **17-18/81 LOCAL PLAN WORKING PARTY/NEWSLETTER**

**Local Plan** – There were no matters to report.

**Newsletter** – The Chairman reported that the next Newsletter would be produced shortly.

#### **17-18/82 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman reported that the bench in remembrance of a resident had now been installed at the Recreation Ground.

**Village Green** – The Chairman reported that the Remembrance Service on 10<sup>th</sup> November was once again a great event.

**Allotment Gardens** – It was reported that the Bonfire held on 4th November 2017 was a resounding success.

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – The Chairman reported that 2 quotations had been received for grass-cutting quotations for the 2018 season. IT WAS AGREED THAT the Lower quote of Lakeside Landscaping in the sum of £5,880.00 be accepted.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – In the absence of Councillor Claisse there was no report.

#### **17-18/83 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – Councillor Jones reported a number of concerns regarding the upgrade of the TGI Island with an overpass. It was agreed that he send a letter to our County and Borough Councillors with our concerns in the hope they will pass them on to the appropriate people in charge of the project.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** – It was reported that Graham Wale had cut the laurel hedge at the Recreation Ground and will shortly cut the Village Green hedge.

**17-18/84 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**17-18/85 NEXT MEETING** – The next meeting of the Parish Council meeting will be held on Wednesday 13th December 2017.

CHAIRMAN

|    | <b>Action List</b>  | <b>Name</b> | <b>Complete</b> |
|----|---|-------------|-----------------|
| 1  | Send urgent email to Rugby Borough Council to request TPO on trees in Woodlands Road  | DJ          |                 |
| 2  | Contact Councillor Timms to chase progress of the provision of yellow lines at Ferndale Road at the entrance to the Woods, Daneswood Road, Saxon Close and other hot spots in the village     | Clerk       |                 |
| 3  | Keep Parish Council informed of progress of various enforcement Issues  | Cllr Timms  |                 |
| 4  | Confirm arrangements for next Finance Working Party for January 2018  | Clerk       |                 |
| 5  | Progress obtaining quotation for grass cutting for 2018   | PS Clerk    |                 |
| 6  | Compose letter to be written to Head of Planning Services at Rugby Borough Council to request full explanation of the handling of the Planning Application in respect of Woodlands Road Shops | DJ Clerk    |                 |
| 7  | Monitor situation in respect of cars parking on highway verges  | DJ          |                 |
| 8  | Monitor repairs to potholes   | All         |                 |
| 9  | Order LCD Projector when funds received from County Councillor Timms' funding allocation.   | PS          |                 |
| 10 | Highlight problems of Dog Fouling in next Newsletter  | PS          |                 |
| 11 | Concerns sent regards the upgrade at TGI Island   | DJ          |                 |
|    |   |             |                 |