

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th NOVEMBER 2016

PRESENT: Councillors P Salisbury, S Roberts, N Brinton, P Claisse, D Jones, Mrs E Johnson, Mrs P Docker and Mrs L Harbour. Borough/County Councillor Mrs H Timms was also in attendance.

Question Time

There was 1 member of the public present attending as an observer.

**Minute
Number**

16-17/75 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors K Short (unwell), Miss V Loughran (prior commitment), Borough Councillors, Mrs B Garcia, A Gillias and PCSO C Cawte.

No financial interests were declared

16-17/76 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th October 2016 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting: -

16-17/77 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Playsafety Report – The Clerk reported on advice received from the Parish Council’s Insurers regarding the Provision of Disclaimer Notices for the Basketball Hoop. IT WAS AGREED THAT Disclaimer Notices would not be installed at the Recreation Ground.

Dog Warden – The Clerk reported on advice received from the County Officer at WALC regarding the possibility of the Parish Council appointing its own Dog Warden. The County Officer advised that as this was a Borough Council function it would be inappropriate for the Parish Council to use its own resources to appoint its own Dog Warden. It was agreed that the Clerk contact Rugby Borough to request additional drive through visits by the Dog Warden.

Section 106 Agreements – The Clerk reported on a response received from the County Officer at WALC regarding the time limit for spending money received as consequence of future 106 Agreements. The County Officer advised that his investigation suggested there was no set time frame to spend

the monies and is usually stipulated in a case by case agreement. In his opinion 5 years seems to be a common time-frame and there are some examples of developers demanding any unspent money back from the principal authority once the deadline has expired.

Silver Birch Tree outside 97 Monks Road - It was reported that the Tree Officer at Warwickshire had included the pruning of the tree on his list for matters to be dealt with in the near future.

16-17/78 GENERAL CORRESPONDENCE

Meetings 2017 – The Clerk circulated a letter which had been received from the Village Hall Committee requesting that Parish Council meetings be held on a Thursday rather than on the usual third Wednesday of the month IT WAS AGREED THAT with effect from 1st January 2017, Parish Council meetings remain to be held on the third Wednesday of the month with the exception of September (first Wednesday) and December (second Wednesday) To assist with an existing booking the meetings would start at 8.00pm, with the exception of the May Annual Assembly/May meeting remaining at 7.30pm.

16-17/79 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following account was signed out of meeting: -

WALC – Local Council Administration Manual - £76.50

The following accounts were submitted for payment: -

J J Gilleran – Car Park Resurfacing - £36,916.80

E.On – Pavilion Account - £290.77

E.On – Street Light Repair – Column 164 Craven Avenue - £89.40

Kwick Clean – Mole Catcher - £60.00

J Cook - Clerk's salary and expenses – November - £403.80

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

P G Salisbury - Poppy Wreath - £20.00

P G Salisbury - Honorarium - £500.00

E S Wright – Grass Cutting - £3,126.00

Financial matters – There were no matters to report.

16-17/80 REPORTS

Police; Community Alert

PCSO Cawte's monthly report which had previously circulated by email was duly noted. Councillor Roberts reported on the continued good response to Community Alert.

Borough Councillor's Report – Borough Councillor Timms reported on matters generally, making particular reference to ongoing Enforcement issues.

County Councillor's Report - County Councillor Timms reported on matters generally, making particular reference to the problem of pebbles from private driveways causing slipping issues when allowed to encroach on the footpath.

Community Forum – Councillor Timms informed the meeting was scheduled to be held in February/March 2017.

Primary School – The Chairman informed the meeting that he had attended the school to address students and answer questions on the duties and work of the Parish Council.

Youth Club – Councillor Mrs Harbour reported on matters generally and informed the Parish Council that the AGM would be held after Christmas..

Football Clubs – There were no matters to report.

Village Hall – The Chairman reported on matters generally.

Bus Services – Councillor Mrs Harbour reported on matters generally.

16-17/81 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received

16-17/82 PARISH PLAN/FUN DAY 2017/LOCAL PLAN WORKING PARTY/ NEWSLETTER

The Chairman confirmed that he had forwarded the Parish Council's formal response to the proposals to the Borough Council by 11th November 2016. He had also sent a further letter regards the site of a new village proposed at Coombe Fields. Councillor Brinton informed the meeting of the next Fun Day Committee was to be held on 17th November 2016.

16-17/83 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman reported that the repair works to the shutters at the Pavilion had been carried out at no cost to the Parish Council. The Chairman also stated that two benches had been ordered for the inside of the recreation ground adjacent to the hedge on Craven Avenue, at a cost of £350 each.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Docker reported on matters.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – Councillor Jones informed the meeting that the bollards had been received and arrangements were in hand for Warwickshire County Council to install them.

Litter and Dog Litter – This matter was dealt with at minute 16-17/77 above.
Tree Planting – Councillor Claisse confirmed that he had requested a price for 12 trees to replace the ones which had died during the year.

16-17/84 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk reported on the current position in respect of alternative suppliers for the conversion to LED bulbs, electricity supply and maintenance. The Clerk further stated that he would contact Warwick District Council to find out which supplier they used to complete their conversions.

Hedge Maintenance – It was reported that the hedge at the junction of Monks Road and Pinewood Road had become overgrown. Councillor Claisse agreed to inspect the hedge with a view to removing it to be replaced with the planting of small trees.

16-17/85 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

16-17/86 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 14th December 2016.

CHAIRMAN

