

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 21st NOVEMBER 2012

PRESENT: Councillors D Jones, K Short, P Claisse, N Brinton, S Roberts, Mrs E Johnson and Mrs P Docker.

County/Borough Councillor Mrs H Timms was also in attendance

Councillor D Jones (Vice Chairman in the Chair)

Question Time

There were no members of the public present.

Councillor Short drew the raffle in respect of return of Parish Plan questionnaires before the formal meeting commenced.

**Minute
Number**

12-13/81 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillor P Salisbury (holiday), Councillor P Howells (family), Councillor Mrs L Harbour (conflicting meeting) Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

12-13/82 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 17th October 2012 were agreed as a true record and signed by the Vice Chairman.

The following decision was taken by the Clerk under delegated powers.

Planning application – 61 Heather Road – Erection of single storey rear extension – No objection subject to normal neighbour consultations

12-13/83 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising which were not covered elsewhere on the Agenda.

12-13/84 GENERAL CORRESPONDENCE

WINTER SERVICE IN WARWICKSHIRE - The Clerk circulated a letter which had been received from Warwickshire County Council which was duly noted.

12-13/85 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

BT – Line Rental for Village Hall - £23.04

The above account was signed out of meeting.

P Salisbury – Poppy Wreath - £20.00

Village Hall Committee – Room Hire – Parish Plan meetings - £13.00

Greenways Garden Services – Grass Cutting - £1,995.00

J Cook - Clerk’s salary and expenses – November - £384.81

HM Revenue and Customs – PAYE on Clerk’s salary - £78.20

Royal Mail Group – Response Services - £81.40

Society of Local Council Clerks – Annual Subscription - £97.00

K Short – Parish Plan expenses - £99.52

BT – Phone Bill - £53.49

Jane Toms – Raffle Prize - £50.00

Chairman’s honorarium – The Vice Chairman reported that it was usual at this time of year to discuss the Chairman’s honorarium. IT WAS PROPOSED BY COUNCILLOR CLAISSE AND SECONDED BY COUNCILLOR BRINTON THAT the Chairman should receive an honorarium in the sum of £500.00. There were no amendments to the proposal which was put to the vote and carried unanimously

12-13/86 REPORTS

Police; Neighbourhood Watch

Councillor Roberts read out the recent crime figures which had been provided by PCSO Kenneth Wyer. The Vice Chairman read out an email from a concerned resident about a public order issue at the Skate Park. PCSO Wyer advised that the appropriate method to deal with this was to report it to Warwickshire Police. The Vice Chairman agreed to forward the email to Warwickshire Police and inform the resident that the matter had been reported. Councillor Roberts reported on Neighbourhood Watch matters making particular reference to discussions and meetings with the police and the Borough Neighbourhood Watch Co-ordinator. Councillor Roberts agreed to attend the next Community Forum with a mandate to ascertain networking and linking various web sites. Councillor Short agreed to include an item on this subject in the next Parish Newsletter.

Borough Councillor's Report – Borough Councillor Mrs Timms reported on matters generally and reported on the current position in respect of enforcement issues within the village.

County Councillor's Report – County Councillor Mrs Timms reported on matters generally making particular reference to the Library site. The closing date for bids had passed and County Councillor Mrs Timms agreed to keep the Parish Council informed as to progress. County Councillor Mrs Timms also reported on Youth Club and Primary School matters.

WCC Area Committee; Earl Craven Locality Panel – There were no matters to report.

Primary School – This matter was dealt with in County Councillor Mrs Timms' report.

Youth Club – This matter was dealt with in County Councillor Mrs Timms' report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Short reported that the Village Hall Committee were presently obtaining quotations for replacement heating and toilet facilities at the Village Hall.

Library – This matter was dealt with in County Councillor Mrs Timms' report.

12-13/87 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

70 Craven Avenue – Addition of a first floor incorporating a two storey rear extension and single storey side extension – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

94 Rugby Road – Erection of storey rear extension – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

12-13/88 PARISH PLAN/SHELTERED HOUSING

Councillor Short presented a report on the present position and reminded Councillors of future meeting dates.

12-13/89 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There had been a request for the provision of a bench at the Skate Park and IT WAS AGREED that due consideration be given to this request.

Village Green – There were no matters to report.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Clerk informed the meeting that he had contacted Rugby Borough Council requesting an additional Dog Litter Bin be placed in the back field, with a reminder that the bins needed to be emptied on a weekly basis. He also informed the meeting that an order had been placed for the provision of 2 new litter bins outside Woodlands Road shops following damage caused by negligent driving to one of the litter bins. The driver of the vehicle causing the damage would be pursued for the cost of one of the litter bins.

Tree Planting – Councillor Claisse reported that he had received a quotation in the sum of approximately £1,000.00 for 20 trees to be planted in the village, particularly in Rugby Road. IT WAS PROPOSED BY COUNCILLOR CLAISSE AND SECONDED BY COUNCILLOR MRS DOCKER THAT subject to confirmation that there were sufficient funds in the budget the quotation be accepted and the order placed. There were no amendments to the proposal which was put to the vote and carried unanimously. Councillor Claisse agreed to contact to ascertain if any Ash Trees were planted in the village.

12-13/90 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – Councillor Mrs Docker agreed to contact County Councillor Mrs to request the removal of leftover road signs on the Rugby Road near to the A46 roundabout. Councillor Roberts agreed to contact County Councillor Mrs Timms to request the removal of overhanging hedge in Rugby Road at the junction of Woodlands Road.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk reported that following payment of £150.00 each the order for replumbing the 2 street light columns in Woodlands Road which were leaning had been placed with E.On.

Hedge Maintenance – The Clerk circulated a quotation which had been received from Greenways Gardening Services in respect of hedge trimming at a total cost of £620.00. IT WAS AGREED THAT the quotation be accepted.

Bus Services – There were no matters to report.

12-13/91 PARISH MAP

There were no matters to report.

12-13/92 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/93 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 12th December 2012.

CHAIRMAN

	Action List		Name	Complete
1	Arrange for details of Neighbourhood Watch to appear in next Newsletter		KS	
2	Place order for 20 trees, subject to satisfaction sufficient funds in the budget. Check to see if any Ash trees planted in the village		PC & Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site		Cllr Timms	
5	Contact County Councillor Mrs to request the removal of overhanging hedge in Rugby Road at the junction of Woodlands Road		SR	
6	Proceed with production of Parish Map		PS	
7	Contact Skate Park suppliers in respect of possible noise reduction options		PS	
8	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
9	Contact Lioncare to inform that their request for information in respect of acquisition of land to the north of Rugby Road would be dealt with after the return of the questionnaires to be submitted to residents		PS	
11	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
11	Provision of benches at Skate Park		All	
12	Contact County Councillor Mrs to request the removal of leftover road signs on the Rugby Road near to the A46 roundabout		PD	
13	Reconvene Recreation Ground Working Party		PS	
14	Arrange Finance Working Party for January		Clerk	
15	Check to ascertain works to replumb lamps in Woodlands Road have been carried out satisfactorily		NB	
16	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	