

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th NOVEMBER 2011

PRESENT: Councillors P Salisbury, D Jones, K Short, N Brinton, P Claisse, Mrs L Harbour and Mrs E Johnson. Borough/County Councillor Mrs H Timms was also in attendance

Question Time

There were no members of the public present.

**Minute
Number**

11-12/74 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor K Crawley (work commitment), P Howells (unwell), Mrs P Docker (holiday), Borough Councillors D Poole and T Day

No financial interests were declared

11-12/75 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 19th October 2011 were agreed as a true record and signed by the Chairman.

The Chairman reported on a decision of an Urgency Sub Committee which had authorised a contract be let to Greenways Gardening Services in respect of hedge trimming at a total cost of £270.00. The decision of the Urgency Sub Committee was ratified.

11-12/76 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising not elsewhere on the Agenda.

11-12/77 PLANNING FOR 2015 PARISH COUNCIL ELECTION

Councillor Jones expressed concern that in the event of a contested election in 2015, there could be a possible impact on the Parish Council's reserves/precept. IT WAS AGREED THAT this matter be discussed fully at the January Finance Working Party

11-12/78 GENERAL CORRESPONDENCE

WALC - The Clerk circulated the most recent newsletter which was duly noted.

COUNTY SERVICE TO CELEBRATE DIAMOND JUBILEE - The Clerk circulated a letter which had been received from Warwickshire Lieutenancy Office which was duly noted

11-12/79 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

E.On – Street Light Repair Lamp number 3 Kareen Grove - £31.80

D N Jones – Refund of postage charge - £1.17

Moppins – Pavilion Caretaker - £390.45

J Cook - Clerk's salary and expenses – September - £376.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

P G Salisbury – Poppy Wreath - £20.00

Playsafety Limited – Annual inspection of play equipment - £75.60

Village Hall Committee – Room Hire - £13.00

Chairman's honorarium – The Chairman declared an interest in this item and left the meeting. Councillor D Jones (Vice Chairman) took the Chair. Councillor Jones informed the meeting that it was the time of year to discuss the Chairman's honorarium. Following discussions IT WAS PROPOSED by Councillor Brinton and SECONDED by Councillor Short that the Chairman's honorarium for the year 2001/12 should be £500.00 as in the previous year. The proposal was put to the vote and carried unanimously. The Chairman was invited back to the meeting and took the Chair.

11-12/80 REPORTS

Police; Neighbourhood Watch

There was no police report for the second month running. In the absence of Councillor Crawley there was no Neighbourhood Watch report.

Borough Councillor's Report – Borough Councillor Timms reported on matters generally.

County Councillor's Report – County Councillor Timms reported on matters generally, with particular reference to Youth club and Library issues.

WCC Area Committee; Earl Craven Locality Panel – There were no matters to report.

Primary School; Youth Club; Football Clubs, Village Hall, Library – There were no Primary School or Village Hall matters to report. Councillor Mrs Johnson reported that the Dance Group had encountered problems with the floor at the pavilion not being left clean after weekend matches. The

Chairman agreed to take the matter up with the football teams. Councillor Short reported on meetings in respect of Library provision. The Chairman reported on advice which had been received from NALC Legal Department on the question of the Parish Council acting as trustee for the Youth Project Group. The advice was that the Parish Council should not act as Trustee, since it held no legal interest in the Property of the Group. The Chairman agreed to forward the County Councillor Timms for her comments.

11-12/81 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following planning applications had been received

278 Rugby Road – Retention of Existing Garage and Porch. – IT WAS AGREED THAT no objection be raised.

60 Rugby Road – Retention of fascia signs and repositioning of totem sign – IT WAS AGREED THAT no objection be raised.

11-12/82 PARISH PLAN/SHELTERED HOUSING

Councillor Short circulated a report following the first meeting of the Steering Group which was held on 27th October 2011. The contents of the Steering Group minutes and financial summary were duly noted. The proposed progress reporting arrangements were confirmed as being satisfactory. IT WAS PROPOSED by Councillor Claisse and SECONDED by Councillor Brnton that the Parish Plan Budget be approved. The proposal was put to the vote and carried unanimously. IT WAS AGREED THAT any comments on the draft Project Plan should be sent to Councillor Short to reach no later than 30th November 2011. Councillor Short informed the meeting that he would bring the Project Plan to the December meeting for signature.

11-12/83 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Clerk circulated the ROSPA Annual Safety Inspection report which was duly noted

Village Green – The Chairman reported on Remembrance Day celebrations which had been held at the War Memorial.

Allotment Gardens – The Clerk informed the meeting that he would contact Rodent Warrior in respect of Rat Infestation.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges –The Chairman informed the meeting that he had obtained a further quote for Grass Cutting the 2012 season and he was awaiting a further one, which he would bring to the next meeting.

Litter and Dog Litter – There were no matters to report.

Tree Planting – The Clerk informed the meeting that he had contacted Warwickshire County Council asking for consent that the 2 large trees outside 16 and 18 Birchwood Road be replaced with smaller ones. The Clerk confirmed that he had placed the order with D J Whitlock in respect of replacement trees and watering them through next years growing season.

11-12/84 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – County Councillor Timms agreed to supply the Clerk with information on the question of No Parking signs on Highway Verges. The Chairman reported that a request had been received for a grit bin outside the Woodlands Road shops. He circulated a quotation which had been received from Wybone and subject to confirmation that the Grit Bin could be made secure and locked an order for a bin at a price of £220.00 be placed. County Councillor Timms confirmed that the County Council would fill the bin with grit free of charge.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – In the absence of Councillor Howells, there was no report.

Storm and Foul Drainage – There were no matters to report.

Hedge Maintenance – This item was dealt with under minute 11-12/75.

Bus Services – There were no matters to report.

11-12/85 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

11-12/86 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday the 14th December 2011.

CHAIRMAN

	Action List		Name	Complete
1	Construction of a partition in the loft at the Sports Pavilion		PS	
2	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk	
3	Forward comments on Parish Plan Project Plan to Councillor Short no later than 30 November 2011.		All	
4	Forward copy advice from NALC to County Councillor Timms		PS	
5	Contact County Council – No Parking signs on Highway Verges with particular reference to available types and sizes		Clerk and H Timms	
6	Contact Dog Warden to request more spot checks		Clerk	
7	Contact County Council to request new Bus Stop pole on south side of Rugby Road adjacent to Woodlands Road		Clerk	
8	Consider position of placing spare litter bin		PS	
10	2015 Election expenses to be discussed at January Finance Working Party		Clerk, PS DJ & KS	
11	Check to see if trees obscuring 30mph signs on Rugby Road have been removed		KC	
12	Place order for Grit Bin outside Woodlands Road shops		PS	
13	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
14	Arrange Finance Working Party for January		Clerk	
15	Instruct Rodent Warrior to deal with rat infestation at Allotment Garden if necessary		Clerk	