

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th MAY 2018

PRESENT: Councillors P Salisbury, N Brinton, P Claisse, D Dimitrov, S Spencer, Mrs L Harbour, Mrs E Johnson and Mrs P Docker.

Question Time

There were no members of the public present.

**Minute
Number**

18-19/14 APPOINTMENT OF CHAIR 2018/19

The Clerk invited nominations for the office of Chair for the Municipal Year 2018/2019. It was proposed by Councillor N Brinton and seconded by Councillor Mrs P Docker that Councillor P Salisbury serve as Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Salisbury accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor P Salisbury signed the Declaration of Acceptance of Office and acting as duly elected Chair took the Chair

18-19/15 APPOINTMENT OF VICE CHAIR 2018/19

The Chair invited nominations for the office of Vice Chair for the Municipal Year 2018/2019. It was proposed by Councillor Mrs P Docker and seconded by Councillor N Brinton that Councillor Mrs E Johnson serve as Vice-Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Mrs Johnson accepted the nomination. The matter was put to the vote and carried unanimously.

18-19/16 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillor D Jones (holiday) Councillor S Roberts (family commitments), Borough Councillors, Mrs B Garcia, A Gillias and Borough/County Councillor Mrs H Timms. No financial interests were declared

18-19/17 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 18th April 2018 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting: -

18-19/18 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

18-19/19 GENERAL CORRESPONDENCE

There were no items of general correspondence other than those previously circulated by email.

18-19/20 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were submitted for payment: -

Lakeside – Grass cutting – March 2018 - £588.00

E.on – Pavilion Account - £287.19

E.on – Street Light Repair -Column outside 85 Monks Road - £79.80

J Cook - Clerk's salary and expenses – May- £422.71

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Financial Management – The Clerk confirmed that Mr D Lee had completed the Internal Audit and approved the final accounts for the year ending 31st March 2018. IT WAS AGREED THAT the Annual Governance Statement be approved. The Annual Governance Statement having been approved IT WAS AGREED that Accounting Statements be approved and the Annual Governance and Accountability Return 2017/18 submitted to the External Auditor.

Web Site – There were no matters to report.

18-19/21 REPORTS

Police; Community Alert

PCSO Cawte's monthly report which had previously been circulated by email was duly noted. Community Alert matters were dealt with at the Annual Parish Assembly earlier in the evening.

Borough Councillor's Report – In the absence of Councillor Timms there was no report.

County Councillor's Report – In the absence of Councillor Timms there was no report.

Community Forum – This matter was dealt with at the Annual Parish Assembly earlier in the evening.

Primary School – Councillor Mrs Harbour informed the meeting that there were no matters to report.

Youth Club – Councillor Mrs Harbour informed the meeting that there were no matters to report.

Football Clubs – There were no matters to report.

Village Hall – Councillors Mrs Docker and Mrs Johnson reported on matters generally and wished to thank the Parish Council on behalf of the Village Hall Committee for their continued financial support.

Bus Services – In the absence of Councillor Harbour there was no report.

18-19/22 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

21 Monks Road – Erection of single storey front extensione – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

110 Heather Road – Erection of first floor pitched roof and roof extension kerb – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

299 Rugby Road – New dropped kerb – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

18-19/23 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The Chairman reported that the most recent Newsletter had been distributed.

18-19/24 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no matters to report.

Village Green – The Chairman informed the meeting that general repairs were needed to the Play Equipment and he had received one quotation. IT WAS AGREED THAT the Chairman obtain two further quotes and an Urgent Decision be taken to authorise the works to be carried out as soon as possible.re were no matters to report.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – This matter was discussed at the Annual Assembly earlier in the evening.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Chairman informed the meeting that the next Litter Pick would take place on 15th June 2018.

Tree Planting – Councillor Claisse reported on matters generally.

18-19/25 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – Councillors agreed to report potholes on the roads in the village as soon as they became aware of any to Warwickshire County Council.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

18-19/26 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

18-19/27 NEXT MEETING – The next meeting of the Parish Council meeting will be held on Wednesday 20th June 2018.

CHAIRMAN

	Action List		Name	Complete
1	Obtain further quotes for repairs to Play Equipment at the Village Green		PS	
2	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
3	Confirm arrangements for next Finance Working Party for July 2018		Clerk	
4	Monitor situation in respect of cars parking on highway verges		DJ	
5	Monitor repairs to potholes		All	