

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 17th MAY 2017

PRESENT: Councillors P Salisbury, N Brinton, P Claisse, Mrs E Johnson and Mrs P Docker.

Question Time

There were two members of the public present.

Minute Number

17-18/13 APPOINTMENT OF CHAIR 2017/18

The Clerk invited nominations for the office of Chair for the Municipal Year 2017/2018. It was proposed by Councillor N Brinton and seconded by Councillor Mrs P Docker that Councillor P Salisbury serve as Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Salisbury accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor P Salisbury signed the Declaration of Acceptance of Office and acting as duly elected Chair took the Chair

17-18/14 APPOINTMENT OF VICE CHAIR 2017/18

The Chair invited nominations for the office of Vice Chair for the Municipal Year 2017/2018. It was proposed by Councillor N Brinton and seconded by Councillor P Claisse that Councillor Mrs E Johnson serve as Vice-Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Mrs Johnson accepted the nomination. The matter was put to the vote and carried unanimously.

17-18/15 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors D Jones (holiday) S Roberts (prior commitment) Miss V Loughran (work commitment), Mrs L Harbour (prior commitment) Borough Councillors, Mrs B Garcia, A Gillias and Borough/County Councillor Mrs H Timms. No financial interests were declared

17-18/16 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th April 2017 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting: -

17-18/17 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

17-18/18 GENERAL CORRESPONDENCE

There were no items of general correspondence other than those previously circulated by email.

17-18/19 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were submitted for payment: -

Warwickshire County Council – Bench - £420.00

D Lee – Internal Auditor - £200.00

J Cook - Clerk's salary and expenses – May- £398.76

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

ARC – Handyman - £271.50

Zoom – Newsletter - £50.00

Administrative matters – The Clerk confirmed that Mr D Lee had completed the Internal Audit and approved the final accounts for the year ending 31st March 2017. IT WAS AGREED THAT the Annual Governance Statement and Accounts Statement be approved.

Web Site – Councillor Claisse circulated information received from a resident who had offered to create a new up-to-date Parish Council web site. The cost would be approximately £50.00 for the first year. IT WAS AGREED THAT Councillor Claisse reply and instruct the resident to proceed with the proposal.

17-18/20 REPORTS

Police; Community Alert

PCSO Cawte's monthly report which had previously been circulated by email was duly noted. Community Alert matters were dealt with at the Annual Parish Assembly earlier in the evening.

Borough Councillor's Report – In the absence of Councillor Timms there was no report.

County Councillor's Report – In the absence of Councillor Timms there was no report.

Community Forum – This matter was dealt with at the Annual Parish Assembly earlier in the evening.

Primary School – In the absence of Councillor Harbour there was no report.

Youth Club – In the absence of Councillor Harbour there was no report.

Football Clubs – The Chairman had received a request from AFC Woods United if they could provide some advertising boards which would be rolled out at home matches. IT WAS AGREED THAT the Parish Council have no objection to this providing they were removed and stored after matches.

Village Hall – Councillors Mrs Docker and Mrs Johnson reported on matters generally and wished to thank the Parish Council on behalf of the Village Hall Committee for their continued financial support.

Bus Services – In the absence of Councillor Harbour there was no report.

17-18/21 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

82 Heather Road – Erection of front extension and conversion of room to garage – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

146 Rugby Road – Erection of single storey rear extension and provision of dropped kerb – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

26 Heather Road – Certificate of Lawful Development for loft conversion with installation of rear dormer window side facing window and 2 velux windows to front – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

9 Woodlands Road – Erection and alteration of the existing bungalow to create first floor accomodation, erection of single storey front extension and a porch and raising ridge height – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

27 Friars Close – Erection of single storey side and rear extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

42 Craven Avenue – Erection of two storey side extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

5 Heather Road – Demolition of existing building and erection of new building – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

**17-18/22 FUN DAY 2017/LOCAL PLAN WORKING PARTY/
NEWSLETTER**

Fun Day – The Chairman reported on events to be held on the Fun Day.

Local Plan – This matter was dealt with at the Annual Parish Assembly earlier in the evening.

Newsletter – The Chairman reported that the most recent Newsletter had been distributed.

**17-18/23 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES
IN THE VILLAGE**

Recreation Ground – There were no matters to report.

Village Green – The Chairman reported that a mobile welder had been engaged to carry out a repair at the perimeter fence.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on matters generally.

17-18/24 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – Councillors agreed to carry out an inspection of various potholes on the roads in the village and report these en bloc to Warwickshire County Council.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

17-18/25 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

17-18/26 NEXT MEETING – The next meeting of the Parish Council meeting will be held on Wednesday 14th June 2017, one week earlier than normal.

CHAIRMAN

	Action List		Name	Complete
1	Contact Councillor Timms to chase progress of the provision of yellow lines at Ferndale Road at the entrance to the Woods, Daneswood Road, Saxon Close and other hot spots in the village		Clerk	
2	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
3	Confirm arrangements for next Finance Working Party for July 2017		Clerk	
4	Obtain quotation for grass cutting for 2018 season in September		PS Clerk	
5	Obtain quotation for Voluntary Registration of Deeds for the Village Hall		Clerk PS	
6	Monitor situation in respect of cars parking on highway verges		DJ	
7	Report potholes to Warwickshire County Council		All	
8	Authorise resident to proceed with modification of web site		PC	