

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 15th MAY 2013**

PRESENT: Councillors P Salisbury, D Jones, P Claisse, N Brinton, S Roberts, Mrs E Johnson, Mrs L Harbour and Mrs P Docker.

**Question Time**

There were no members of the public present.

**Minute  
Number**

**13-14/14 APPOINTMENT OF CHAIR 2013/14**

The Clerk invited nominations for the office of Chair for the Municipal Year 2013/2014. It was proposed by Councillor N Brinton and seconded by Councillor P Claisse that Councillor P Salisbury serve as Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Salisbury accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor P Salisbury signed the Declaration of Acceptance of Office and acting as duly elected Chair took the Chair

**13-14/15 APPOINTMENT OF VICE CHAIR 2013/14**

The Chair invited nominations for the office of Vice Chair for the Municipal Year 2013/2014. It was proposed by Councillor P Claisse and seconded by Councillor Mrs P Docker that Councillor Mrs E Johnson serve as Vice-Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Mrs E Johnson accepted the nomination. The matter was put to the vote and carried unanimously.

**13-14/16 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Howells (family commitments), K Short (prior commitment) Borough Councillor Mrs B Garcia, Borough Councillor A Gillias and Borough /County Councillor Mrs H Timms.

No financial interests were declared

**13-14/17 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meetings held on 17th April and 7th May 2013 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

**Allotment Gardens** – IT WAS AGREED THAT the Parish Council fund the provision of stone chippings in the sum of £300.00.

**13-14/18 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no such matters arising.

**13-14/19 GENERAL CORRESPONDENCE**

There were no items of general correspondence.

**13-14/20 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

P G Salisbury – Fabric - £12.99

K Short – Parish Plan Expenses - £95.24

E.On – Pavilion account - £988.18

Syro – Repair to roller shutter - £78.00

J Cook - Clerk's salary and expenses – May - £392.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Zoom – Parish Plan newsletter - £50.00

Zoom – Interim findings - £2,126.00

Steers Printing – Annual Assembly notices - £34.00

Rugby Borough Council – Litter bin OakdaleRoad/RugbyRoad - £244.78

**Financial matters** – This matter was dealt with at the Annual Assembly immediately prior to the meeting Clerk reported on end of year balances.

**13-14/21 REPORTS**

**Police; Neighbourhood Watch**

Councillor Roberts reported on Neighbourhood Watch matters.

**Borough Councillor's Report** – In the absence of Borough Councillors there was no report.

**County Councillor's Report** – In the absence of County Councillor Mrs Timms there was no report.

**Community Forum** – There were no matters to report.

**Primary School** – Councillor Mrs Harbour on matters generally.

**Youth Club** – Councillor Mrs Harbour reported on matters generally.

**Football Clubs** – The Chairman reported on the progress of the Football Clubs.

**Village Hall** – There were no matters to report.

**Library** – This matter was dealt with at the meeting held on 7th May 2013.

### **13-14/22 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following applications had been received

**277 Rugby Road – Erection of single storey rear extensions (amended plans)** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**2 Karen Grove – Proposed Loft Conversion, creation of dormers and side facing rooflight** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**130 Rugby Road – Alterations to rear conservatory to form single storey rear extension** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**209 Rugby Road – Rear extension to first floor to provide a proposed bedroom** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**10 Court Leet – Extension to side roof slope to facilitate loft conversion providing additional bedroom and en suite** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

### **13-14/23 PARISH PLAN/SHELTERED HOUSING/NEWSLETTER**

Councillor Short emailed a report on the present position and reminded Councillors of future meeting dates. The Parish Plan Open Day was to take place on Saturday 18th May 2013

### **13-14/24 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman circulated a quotation from The Dormarket for the provision of a new roller door. IT WAS AGREED THAT 2 further quotations be obtained.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Further to minute 13-14/17 IT WAS AGREED THAT the Parish Council's funding for the provision of stone chippings be increased to £450.00 in order to complete the paths.

**Remembrance Garden Initiative** – There were no further matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – The Clerk informed the meeting that the new bin at Ferndale Road had been ordered from Rugby Borough Council.

**Tree Planting** – Councillor Claisse reported on the present position

### **13-14/25 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance – A45/46 Tollbar End Junction** – The Clerk circulated a letter which had been received from the Highways Agency which was duly noted.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – There were no matters to report.

**13-14/26 PARISH MAP**

The Chairman informed the meeting that the Parish Map would be formally unveiled by Mark Pawsey MP at the Parish Plan Open Day.

**13-14/27 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**13-14/28 VOTE OF THANKS** – The Chairman proposed a vote of thanks to Councillor D Jones for his time in office as Vice Chairman. The meeting showed its appreciation in the time honoured tradition.

**13-14/29 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 19th June 2013.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Obtain quotations for security rollers/doors at the pavilion		PS	
2	Send a letter to the management company of the Warwickshire Shopping Park requesting pedestrian access from the direction of Binley Woods.		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site		Cllr Timms	
5	Email Correspondence Secretary of Village Hall Committee to confirm that the matters raised in recent email have been noted and placed in the Parish Council's records		Clerk	
6	Contact Skate Park suppliers in respect of possible noise reduction options		PS	
7	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
8	Contact County Council to request repair and reinstatement carriageway on Rugby Road due to increase in number of potholes.		PS	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Reconvene Recreation Ground Working Party		PS	
11	Arrange Finance Working Party for July		Clerk	
12	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	