

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th MAY 2012

PRESENT: Councillors P Salisbury, D Jones, K Short, N Brinton, P Claisse, P Howells, Mrs L Harbour, Mrs E Johnson and Mrs P Docker.
Borough/County Mrs H Timms was also in attendance.

Question Time

There were no members of the public present

**Minute
Number**

12-13/14 APPOINTMENT OF CHAIRMAN 2012/13

The Clerk invited nominations for the office of Chairman for the Municipal Year 2012/2013. It was proposed by Councillor P Howells and seconded by Councillor D Jones that Councillor P Salisbury serve as Chairman for the forthcoming Municipal Year. There were no other nominations and Councillor Salisbury accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor P Salisbury signed the Declaration of Acceptance of Office and acting as duly elected Chairman took the Chair

12-13/15 APPOINTMENT OF VICE CHAIRMAN 2012/13

The Chairman invited nominations for the office of Vice Chairman for the Municipal Year 2012/2013. It was proposed by Councillor P Howells and seconded by Councillor K Short that Councillor D Jones serve as Vice-Chairman for the forthcoming Municipal Year. There were no other nominations and Councillor D Jones accepted the nomination. The matter was put to the vote and carried unanimously.

12-13/16 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Borough Councillors A Gillias and Mrs B Garcia.

No financial interests were declared

12-13/17 CO-OPTION OF COUNCILLOR

Further to minute 12-13/3, Mr Stephen Roberts had shown an interest in being co-opted on to the Parish Council. Mr Roberts gave a brief resume and asked to be considered for co-option. It was proposed by Councillor Mrs E Johnson and seconded by Councillor Mrs P Docker that Mr Roberts be co-opted on to the Parish Council. The proposal was put to the vote and carried unanimously. Councillor Roberts was duly co-opted and joined the meeting

12-13/18 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 18th April 2012 were agreed as a true record and signed by the Chairman.

The Chairman reported on an Urgency Sub Committee decision to purchase 60 Commemorative Books for the Queens Diamond Jubilee at a total price of £221.40. The decision of the Urgency Sub Committee was ratified.

12-13/19 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising from the last minutes not elsewhere on the agenda.

12-13/20 GENERAL CORRESPONDENCE

Warwickshire County Council – Waste Strategy - The Clerk circulated a letter which had been received from Warwickshire County Council, which was duly noted.

Warwickshire County Council – Binley Woods Spinney – Land to the west of 12 Saxon Close - The Clerk circulated a letter which had been received from Warwickshire County Council. IT WAS AGREED THAT the Clerk write to Warwickshire County Council supporting the application of the present Lessee for a new Lease.

Warwickshire County Council – Earl Craven Locality Plan - The Clerk circulated a letter which had been received from Warwickshire County Council. The Chairman agreed to complete the survey and return it to Warwickshire County Council.

12-13/21 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

Steers Printing – Annual Assembly Notices - £34.00

The above account was signed out of meeting
Village Hall Committee – Room Hire – Parish Plan meetings - £52.00
J Cook - Clerk's salary and expenses – May - £376.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
Rugby Borough Council – Commercial Waste Collection - £133.60
Mrs K Salisbury – Jubilee Celebration Tickets - £33.00
Mrs K Salisbury – Jubilee Celebration Books - £221.40
Mrs E Johnson – Jubilee Celebration Consumables - £64.86
Greenways Garden Services – Hedge Trimming - £225.00
WALC – Annual Subscription - £729.00

Annual Return – The Clerk reported that Mr David Lee, the Internal Auditor had concluded the audit based on the Clerk's Annual Report which was approved at the Annual Assembly. IT WAS AGREED THAT the Clerk and Chairman submit the Annual Return to Clement Keys, the Parish Council's External Auditor.

12-13/22 **REPORTS**

Police; Neighbourhood Watch

These matters were dealt with at the Annual Assembly, which preceded the meeting.

Borough Councillor's Report – Borough Councillor Timms reported on matters generally and in particular requested the Parish Council's support in respect of the fence outside 27 Ferndale Road, being moved back from highway land.

County Councillor's Report – County Councillor Timms reported on matters generally

WCC Area Committee; Earl Craven Locality Panel – The next meeting of the Earl Craven Locality Panel was due to be held on 26th June 2012 at the Village Hall.

Primary School –. There were no matters to report

Youth Club – Councillor Mrs Harbour reported on Youth Club matters.

Football Clubs – There were no matters to report.

Village Hall – Councillor Short reported on the Annual General Meeting which was held on 12th May 2012 and stated that the new Chairperson was Mrs D Short and Vice Chairperson Mrs B Wilson.

Library – The Chairman reported on the progress of applications for funding in respect of the possible purchase the former Library. He also stated that he was to meet with a member of Warwickshire CAVA for assistance with filling in further funding applications.

Diamond Jubilee – Councillor Mrs Johnson and Councillor Mrs Docker reported on plans to celebrate the Queen's Diamond Jubilee. The event is to be held in the Village Hall on Sunday 3rd June from 4pm to 7pm. Tickets are free on a first come basis and there is a maximum of 120 people.

12-13/23 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No planning applications had been received

12-13/24 PARISH PLAN/SHELTERED HOUSING

Councillor Short presented a short report on the present position stated that the full draft of the Housing Needs Survey should be available within the next couple of weeks. IT WAS AGREED THAT Richard Mugglestone from Midlands Rural Housing would present the Housing Needs Survey report at the June meeting and that this would be at the start of the meeting so that members of the Parish Plan team could attend.

12-13/25 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – A request from Mr and Mrs Perrott had been received, to use the Pavilion and football pitch for a Charity Football match on 17th June 2012. IT WAS AGREED THAT the use of the facilities be granted free of charge.

Village Green – There were no matters to report.

Allotment Gardens – The Chairman reported that Rodent Warrior had visited the site in an attempt to deal with the rat infestation.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – County Councillor, Heather Timms, agreed to pursue the removal of small trees on highway land on the Rugby Road. Also the repair of the 30mph speed limit sign.

Litter and Dog Litter – The Chairman reported on email correspondence he had with Rugby Borough Council. IT WAS AGREED THAT the Chairman write back with the offer of a key for the recreation ground gate for litter collections and the situation be monitored prior to a decision to purchase a further dog foul bill.

Tree Planting – County Councillor, Heather Timms, agreed to request Clint Parker trim side branches from the tree installed at the corner of Sir Winston Churchill Close

12-13/24 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – Councillor Howells reported on potholes in Saxon Close. Councillor Timms agreed to take this matter up on behalf of the Parish Council

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

12-13/26 PARISH MAP

The Chairman reported on progress of the production of the Parish Map. The School Council at the Primary School had been contacted and replies waited with their suggested landmarks.

12-13/27 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/28 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held in on Wednesday the 20th June 2012.

CHAIRMAN

	Action List		Name	Complete
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Contact E.On to ascertain cost savings if Street Lights were switched off		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Advise on possibility of letter drop in respect of parking on highway verges		County Council lor	
5	Proceed with production of Parish Map		PS	
6	2015 Election expenses to be discussed at July Finance Working Party		Clerk, PS DJ & KS	
7	Complete survey in respect of Earl Craven Locality Plan		PS	
8	Check to see if trees obscuring 30mph signs on Rugby Road have been removed or request the signs to be moved		County Council lor	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Contact WCC to support resident for the grant of a new lease for the Spinney at Saxon Close		Clerk	
11	Reconvene Recreation Ground Working Party		PS	
12	Arrange Finance Working Party for July		Clerk	
13	Sign off and submit Annual Return to Clement Keys		Clerk & PS	
14	Contact RBC to support fence outside 27 Ferndale Avenue being moved back from highway land		Clerk	
15	Contact RBC regards the emptying of the dog foul bin at the rear field.		Clerk	