

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 21st MARCH 2018**

PRESENT: Councillors P Salisbury, D Jones, N Brinton, S Spencer, Mrs P Docker and Mrs E Johnson. Borough/County Councillor Mrs H Timms was also in attendance

**Question Time**

There were no members of the public present.

**Minute  
Number**

**17-18/122 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Claisse (holiday), S Roberts (family matters), Mrs L Harbour (family matters), Borough Councillors, Mrs B Garcia and A Gillias.

No financial interests were declared

**17-18/123 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 21st February 2018 agreed as a true record and signed by the Chairmen.

The following decisions were taken out of meeting: -

**Planning application – 64 Rugby Road – Two storey forward facing extension** – No objection subject to normal neighbour and statutory consultations.

The decision was duly noted.

**Use of Football Pitch** – The Chairman reported an out of meeting not to allow a Boys Football Team the use of an area of the Football Pitch at the Recreation Ground for training.

The decision was duly noted.

**17-18/124 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**17-18/125 GENERAL CORRESPONDENCE**

**Double yellow lines on Rugby Road** – The Clerk circulated an email which had been received from a resident which was duly noted.

**17-18/126 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts –**

The following account was signed out of meeting: -

BT – Broadband - £89.76

The following accounts were submitted for payment: -

Rugby Borough Council – Commercial Waste 2018-19 - £217.00

J Cook - Clerk's salary and expenses – March - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Greenways Garden Services – Hedge trimming - £250.00

Ivory Flake – VAT on previous invoice - £70.00

**Administrative matters** – There were no matters to report.

**Web Site** – There were no matters to report.

**17-18/127 REPORTS**

**Police; Community Alert**

PCSO Cawte's monthly report which had previously circulated by email was duly noted. In the absence of Councillor Roberts there was no report.

**Borough Councillor's Report** – Councillor Timms reported on matters generally.

**County Councillor's Report** – Councillor Timms reported on matters generally.

**Community Forum** – The Chairman reported on the meeting held on 20th March 2018 at Binley Woods Village Hall.

**Primary School** – In the absence of Councillor Mrs Harbour there was no report

**Youth Club** - In the absence of Councillor Mrs Harbour there was no report

**Football Clubs** – There were no matters to report.

**Village Hall** – Councillor Mrs Docker reported on the meeting of the Village Hall Committee held on 22nd February 2018.

**Bus Services** - There were no matters to report.

### **17-18/128 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**27 Monks Road – Erection of rear conservatory**– IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

### **17-18/129 LOCAL PLAN WORKING PARTY/NEWSLETTER**

**Local Plan** – There no further matters to report.

**Newsletter** – The Chairman reported that the next Newsletter had been delivered.

### **17-18/130 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – There were no matters to report.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Councillor Mrs Docker reported that the hedges adjacent to the houses in Rowen Close had now been trimmed back.

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – In the absence of Councillor Claisse there was no report.

### **17-18/131 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance - A46/A428 Junction - Meeting with Highways Agency** – The Chairman reported on the meeting with the Highways Agency which was held on 6th March 2018. IT WAS AGREED THAT the Clerk email representations to Highways England based on the comments already sent by Councillor Jones

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – The Clerk reported that the damaged Street Lighting Column outside 17 Daneswood Road had now been replaced. IT WAS AGREED THAT Councillor Mrs Harbour attempt to make further enquiries to ask the resident who had seen the incident which caused the damage to provide a statement which could be passed on to Severn Trent to assist them with their enquires.

**Hedge Maintenance** – There were no matters to report.

**17-18/132 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**17-18/133 OTHER MATTERS**

**TGI Island** – The Chairman opened a discussion to ascertain if some kind of Sculpture could be erected at the Island once the improvements had been completed. Members agreed to give this some thought and come back to the next meeting with some ideas

**Handyman** – The Chairman informed the meeting that he had been contacted by 2 people who had shown an interest in carrying out minor works for the Parish Council. IT WAS AGREED THAT the Chairman ask for testimonials to be discussed at the next meeting.

**Blood Tests** – The Chairman informed the meeting that a resident had made representations to request that blood tests be carried at the local chemist as this would alleviate waiting times and taking up parking spaces at Walsgrave Hospital. IT WAS AGREED THAT the Chairman write a letter of support on behalf of the Parish Council.

**17-18/134 NEXT MEETING** – The next meeting of the Parish Council meeting will be held on Wednesday 18th April 2018.

**CHAIRMAN**

	<b>Action List</b>	<b>Name</b>	<b>Complete</b>
1	Send email to Highways England in respect of A46/A428 works	Clerk	
2	Request testimonials for Handyman position	PS	
3	Keep Parish Council informed of progress of various enforcement Issues	Cllr Timms	
4	Confirm arrangements for next Finance Working Party for April 2018	Clerk	
5	Contact insurers in respect of liability for defibrillators	Clerk	
6	Monitor situation in respect of cars parking on highway verges	DJ	
7	Monitor repairs to potholes	All	
8	Contact resident to request statement in respect of damaged Street Lighting Column outside 17 Daneswood Road	LH	
9	Send support for provision of Blood Tests at local chemist	PS	