

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 18th MARCH 2015**

PRESENT: Councillors P Salisbury, K Short, S Roberts, N Brinton, D Jones, P Claisse, Mrs L Harbour Miss V Loughran and Mrs P Docker.

Borough/County Councillor Mrs H Timms was also in attendance

**Question Time**

There were no members of the public present.

**Minute  
Number**

**14-15/130 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillor Mrs E Johnson (family commitment), Borough Councillors Mrs B Garcia and A Gillias.

No financial interests were declared

**14-15/131 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 18th February 2015 were agreed as a true record and signed by the Chairman.

No decisions were taken out of meeting

**14-15/132 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Grass cutting** - The Chairman reported that quotations in the sum of £295.00 from Greenways Garden Services and per cut and £4,455.00 from ES Wright for the season for amenity verge maintenance has been received. IT WAS AGREED THAT the quotations be accepted and the contractors be instructed to commence the contract as soon as the weather permits.

**14-15/133 GENERAL CORRESPONDENCE**

**Request for bench outside Bust Stop on Rugby Road** - The Clerk circulated an email from County Councillor Timms indicating that Warwickshire County Council had no objection in principle to the request from the resident but the

Parish Council should take future responsibility for the bench and include it in the Public Liability section of insurance. The Clerk explained the consequences in proceeding as outlined in the email from Warwickshire County Council IT WAS AGREED THAT the Parish Council would take on responsibility subject to the Clerk obtaining confirmation from the insurers that the premium would be unaffected and inspection requirements.

**Request to adopt a tree on the Village Green** - The Clerk circulated a letter received from a resident asking to adopt a tree and to place a plaque in remembrance of her late mother who had died recently. IT WAS AGREED THAT the request be approved. The Chairman agreed to contact the resident to ascertain if she wished to defer the request until the position in respect of the Remembrance Garden was resolved.

**Electoral Review of Warwickshire: Final Recommendation** - The Clerk circulated a letter from the Local Government Boundary Commission which was duly noted.

#### **14-15/134 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

BT - Broadband - £70.80

Ecotoilets – Composting toilet at Allotment Gardens - £1,387.83

The above accounts were signed out of meeting

Staples – Office Sundries - £31.55

E.on – Street Light Repair – Column 149 - Sir Winston Churchill Place  
£51.00

J Cook - Clerk's salary and expenses – March - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Village Hall Committee – Room Hire- £153.00

Rugby Borough Council – Commercial Waste Collection 2015-16 - £193.60

Mrs P Tasker – Skip Hire for Allotment Gardens - £169.00

P Salisbury – Grass Seeds for Football Pitch - £284.40

Greenways Garden Services – Hedge Trimming - £1,540.00

Smiths Nurseries – Trees - £27.96

**Financial matters** – The Clerk informed the meeting that the High Interest Deposit Bond would no longer be available and would be replaced by a Money Market Fixed Term Deposit Account. The Clerk agreed to meet with the Business Manager at HSBC Bank and report back with further details. The Clerk also confirmed that Mr David Lee would again carry out the Internal Audit of the Parish Council's accounts.

#### **14-15/135 REPORTS**

##### **Police; Neighbourhood Watch**

PCSO Cawte was in attendance. She circulated the February crime figures and reported on matters generally. Councillor Roberts reported on Neighbourhood Watch matters

**Borough Councillor's Report** - Borough Councillor Timms reported on matters generally.

**County Councillor's Report** - County Councillor Timms reported on matters generally, informing the meeting that the budget had been set. She informed the meeting that certain funds may be available to the Parish Council to assist in future schemes.

**Community Forum** – It was reported that the next meeting was to be held on 19 March 2015 at Binley Woods Village Hall.

**Primary School** – Councillor Mrs Harbour reported on matters generally.

**Youth Club** – Councillor Mrs Harbour and County/Borough Councillor Mrs Timms reported on the meeting held on 10 March 2015. Councillor Mrs Timms stated that plumbing work was needed in the youth club building and the Chairman agreed to provide the contact for a local plumber.

**Football Clubs** – The Chairman informed the meeting that the football pitch would be re-seeded over the next few weeks.

**Village Hall** – Councillor Mrs Docker reported on matters generally.

#### **14-15/136 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following applications had been received

**133 Rugby Road – Two storey side extension, single storey rear extension together with a single storey front extension** – IT WAS AGREED THAT an objection be raised on the grounds that the removal of trees, particularly the Oak Trees numbered 290, 291 295, the Ash Trees numbered 0296 and 0298, the Wild Cherry numbered 0309 and the unnumbered tree to the right of 0291 as shown on drawing number 14244-005 in the Tree Survey Report is excessive. This diminishes the street scene and impinges on the Green Belt. It appears that there is a complete tree clearance to the left hand border of 133 Rugby Road to facilitate this and future development.

**25 Heather Road – Single storey side and rear extensions and new front canopy and porch** – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

#### **14-15/137 PARISH PLAN WORKING PARTY/NEWSLETTER**

Councillor Short reported on the meeting in respect of residents' consultations which was held on 21 February 2015. Councillor Short also reported that a

meeting of the Working Party to discuss the way forward would be held on 23 April 2015. Councillor Short circulated a draft Newsletter which focussed on the Defibrillator. Due to the amount of colour, the cost of the Newsletter would be £108.00, rather than the usual £50.00. The extra cost was authorised and the draft Newsletter approved subject to minor suggestions.

#### **14-15/138 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman reported that the applications for funding for the new play equipment had been submitted. VEIOLIA had requested further information, which the Chairman agreed to submit electronically. The Chairman reported that volunteers had agreed to paint the Sports Pavilion and IT WAS AGREED THAT the Parish Council supply paint and rollers.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Councillor Mrs Docker reported on matters generally and handed over a cheque in the sum of £390.00 for the Allotments in respect of the 2015 season. The Composting toilet would be installed in the near future

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – Councillor Claisse expressed concern at the amount of litter in the village.

**Tree Planting** –Councillor Claisse reported on matters generally.

#### **14-15/139 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – The Clerk confirmed that a letter had been sent to the owners of garage on Rugby Road informing them that unless the practice ceased, more serious and appropriate steps would be taken to obviate the problem.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** –There were no matters to report.

#### **14-15/140 PUBLIC ACCESS DEFIBRILATOR**

Councillor Roberts reported that the Defibrillator had now been fitted outside the Village Hall and training in the use was being arranged.

#### **14-15/141 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

#### **14-15/142 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 15th April 2015.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Grass cutting – Contact contractors to commence cutting as soon as weather permits		PS	
2	Contact insurers in respect of taking on responsibility for bench outside Bus Stop in Rugby Road		Clerk	
3	Contact E.on for feasibility and cost for LED lighting		Clerk	
4	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
5	Confirm arrangements for next Finance Working Party for early May 2015		Clerk	
6	Obtain quote for enhancing signage to eastern and western approaches on Rugby Road.		EJ	
7	Take all steps to ensure that the occupier of 170 Rugby Road removes overgrown shrubbery		Cllr Timms	
8	Contact resident to ascertain if she wished to defer request to adopt a tree until the position in respect of the Remembrance Garden was resolved.		PS	
9	Submit outstanding information to VEOLIA in respect of funding application for play equipment		PS	
10	Monitor progress on quotation for 2 lighting columns at Village Hall Car Park		Clerk	
11	Monitor situation in respect of cars parking on highway verges		DJ	
12	Fit new seats and chains to swings at Recreation Ground.		KS/NB	
13	Contact HSBC to request further details of Money Market Bond		Clerk	
14	Deliver Nomination Papers to Returning Officer		Clerk	