

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 20th JUNE 2018

PRESENT: Councillors P Salisbury, N Brinton, P Claisse, D Jones, S Roberts, S Spencer, Mrs L Harbour, Mrs E Johnson and Mrs P Docker. Councillor Mrs H Timms was also in attendance

Question Time

There was 1 member of the public present.

**Minute
Number**

18-19/28 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillor D Dimitrov (prior commitment), Borough Councillors, Mrs B Garcia, A Gillias and Borough/County. No financial interests were declared

18-19/29 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 16th May 2018 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

Planning application – 109 Heather Road – single storey side and rear extension – No objection subject to normal neighbour and statutory consultations.

Pavilion painting – An Urgency Meeting was held to authorise the painting of the Sports Pavilion at a cost of £500.00.

The decisions were duly noted.

18-19/30 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Allocation of Responsibilities 2018/19 – The allocation of responsibilities for the year 2018/19 was approved and a copy is attached to these minutes.

18-19/31 GENERAL CORRESPONDENCE

Fun Day 2017 - The Clerk circulated an email from a resident who complained about the proximity of the barbecue to his property during the Fun Day which was duly noted. IT WAS AGREED THAT the Clerk contact the resident informing him that the Fun Day had in fact been organised by a group of volunteers and his comments would be forwarded to the group for future reference.

18-19/32 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following account was paid out of meeting

BT – Phone Bill - £77.36

The following accounts were submitted for payment: -

Lakeside – Grass cutting – May 2018 - £588.00

E.on – Quarterly Maintenance - £818.00

J Cook - Clerk's salary and expenses – June - £402.80

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

A Casemore – Handyman - £60.00

Moppins – Pavilion Caretaker - £390.45

Financial Management – The Clerk confirmed that the Annual Governance and Accountability Return 2017/18 had been submitted to the External Auditor.

Web Site – There were no matters to report.

18-19/33 REPORTS

Police; Community Alert

Councillor Roberts informed the meeting that PC Andy Crouch had been appointed Community Police Officer to replace PC Michael Stamp and a new PCSO has to be named. Councillor Roberts reported on Community Alert matters.

Borough Councillor's Report – Councillor Timms there reported on matters generally.

County Councillor's Report – Councillor Timms there reported on matters generally. The Clerk circulated further correspondence which had been received from Highways England following representations made by the Parish Council regarding the A46/A428 junction proposals. Councillor Timms agreed to respond to Highways England in support of the Parish Council's proposals

Earl Craven Forum – Councillor Brinton reported on the meeting which was held on 19th June 2018.

Primary School – Councillor Mrs Harbour informed the meeting that there were no matters to report.

Youth Club – Councillor Mrs Harbour informed the meeting that there was a meeting to be held on 2nd July 2018.

Football Clubs – There were no matters to report.

Village Hall – Councillors Mrs Docker and Mrs Johnson reported on matters generally.

Bus Services – Councillor Mrs Harbour informed the meeting that there were no matters to report.

18-19/34 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

33 Heather Road – Erection of single storey rear extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

309 Rugby Road – Erection of two storey rear extension – IT WAS AGREED THAT no objection be raised subject to normal neighbour and statutory consultations.

18-19/35 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The Chairman reported that the next newsletter would be produced in August/September 2018.

18-19/36 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no matters to report.

Village Green – The Chairman informed the meeting that two further quotes had been received in respect of works general repairs and replacement to the Play Equipment. IT WAS AGREED THAT the quotation from Urban Recreation Limited in the sum of £8,640.00 be accepted and the Chairman authorise the Contractor to commence works as soon as possible.

Allotment Gardens – Councillor Mrs Docker informed the meeting that judging of the Allotments had taken place on 19th June 2018.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Chairman reported that the Litter Pick was to take place on 24th June 2018.

Tree Planting – Councillor Claisse reported on matters generally.

18-19/37 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - A46/A428 junction – This matter was dealt with minute 18-19/33 above.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

18-19/38 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

18-19/39 NEXT MEETING – The next meeting of the Parish Council meeting will be held on Wednesday 18th July 2018.

CHAIRMAN

	Action List	Name	Complete
1	Accept quotes from Urban Recreation Limited in respect of repairs to Play Equipment at the Village Green	PS	
2	Keep Parish Council informed of progress of various enforcement Issues	Cllr Timms	
4	Contact Highways England in support of Parish Council's proposals for A46/A428 junction	Cllr Timms	
3	Confirm arrangements for next Finance Working Party for 7th July 2018	Clerk	
4	Monitor situation in respect of cars parking on highway verges	DJ	
5	Monitor repairs to potholes	All	