

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 15th JUNE 2016

PRESENT: Councillors P Salisbury, K Short, S Roberts N Brinton and Mrs P Docker.
County/Borough Councillor Timms was also in attendance

Question Time

There were no members of the public present.

**Minute
Number**

16-17/27 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors D Jones P Claisse (holiday), Mrs E Johnson, Mrs L Harbour (family commitments) Miss V Loughran (work commitments), Borough Councillors, Mrs B Garcia, A Gillias and PCSO C Cawte.

No financial interests were declared

16-17/28 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 20th April 2016 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

Planning application – 13 Woodlands Road – Conversion of loft to living accommodation – No objection subject to normal neighbour and statutory consultations

16-17/29 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Allocation of Responsibilities 2016/17 – The allocation of responsibilities for the year 2015/17 was approved and a copy is attached to these minutes.

16-17/30 GENERAL CORRESPONDENCE

Coventry Local Plan – The Clerk circulated a letter which had been received from Coventry City Council, which was duly noted.

The Chairman had received an e-mail from Brandon Planning & Development Ltd asking for an ‘off the record’ meeting. It was agreed the Chairman request some dates to give Councillors the option of attending.

16-17/31 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were signed out of meeting: -

Harry Stebbing Workshop – Notice Boards - £2,191.20
BT – Broadband - £81.48
Zoom – Newsletter - £50.00

The following accounts were submitted for payment: -

E.on – Quarterly maintenance - £818.09
Staples – Office Sundries-£15.20
J Cook - Clerk’s salary and expenses – June - £384.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
P Salisbury – Concrete for Notice Boards - £32.76
D Lee – Consultancy Fee – £100.00
D Lee – Internal Audit – £175.00

Financial matters – The Clerk informed the meeting that the accounts had now been approved by Mr D Lee, the Internal Auditor. The accounts were approved by the Parish Council and signed by the Chairman and Clerk. The Annual Return to be submitted to the External Auditor was also approved..

16-17/32 REPORTS

Police; Neighbourhood Watch

PCSO Cawte’s monthly which had previously circulated by email was duly noted. Councillor Roberts reported on the good response to Community Alert. The Parish Council placed on record their congratulations to PCSO Cawte and PCSO Havelock in their preparation and publication of the monthly police report, which has been very well received in the community.

Borough Councillor’s Report – Borough Councillor Timms reported on matters generally.

County Councillor’s Report - County Councillor Timms reported on matters generally.

Community Forum – There were no matters to report.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Mrs Docker reported on matters generally.

Bus Services – In the absence of Councillor Mrs Harbour there was no report.

16-17/33 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application had been received

66 Heather Road – Erection of first floor extension – No objection subject to normal neighbour and statutory consultations.

Roseycombe Public House, Rugby Road – Erection of rear extension to replace conservatory – No objection subject to normal neighbour and statutory consultations.

16-17/34 PARISH PLAN/LOCAL PLAN WORKING PARTY/NEWSLETTER

Councillor Short reported on Parish Plan matters generally. The Chairman reminded Councillors that the consultation meeting with Rugby Borough Council Planning Officers in respect of the Local Plan would be held on 21st June 2016 at 7.30pm in the Morrison Room. Councillor Short informed the meeting that he proposed to produce the next newsletter in September.

16-17/35 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Clerk informed the meeting that he had received the hire fee of £400.00 from Walsgrave Hospital FC for the Football Pitch for the 2016/17 season.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Docker reported on matters generally.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – The Chairman informed the meeting that the bollards would be ordered and delivered once he had received confirmation from Warwickshire County Council that they would install them free of charge.

Litter and Dog Litter – The Chairman informed the meeting that volunteers had agreed to carry out the next litter pick.

Tree Planting – In the absence of Councillor Claisse there was no report.

16-17/36 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk reported on the current position in respect of alternative suppliers for the conversion to LED bulbs, electricity supply and maintenance.

Hedge Maintenance –There were no matters to report.

16-17/37 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

16-17/38 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 20th July 2016.

CHAIRMAN

