

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 17th JUNE 2015**

PRESENT: Councillors P Salisbury, N Brinton, P Claisse, D Jones, K Short, S Roberts, Mrs L Harbour, Mrs E Johnson, and Mrs P Docker. Borough/County Councillor Mrs Timms was also in attendance

**Question Time**

The meeting was attended by 2 residents.

One of the residents expressed concern about the Government's proposals to extend the Right to Buy provisions for Housing Associations as this would reduce the amount of affordable housing in the village. She also asked if the question of Sheltered Housing could be considered by the Parish Council and it was agreed that this matter be discussed at the next meeting of the Parish Plan Working Party. Finally, she wished to express her thanks to the Village Hall Committee for their hospitality at the recent fund raising event.

Another resident asked if the Parish Council had been consulted on a planning application for 3 Woodlands Road, Binley Woods. The Clerk informed the resident that the application had been received within the last few days and would be discussed later in the meeting.

**Minute  
Number**

**15-16/29 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillor Miss V Loughran, Borough Councillor Mrs B Garcia, Borough Councillor A Gillias and PCSO C Cawte.

No financial interests were declared

**15-16/30 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 20th May 2015 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting.

**15-16/31 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Allocation of Responsibilities 2015/16** – The allocation of responsibilities for the year 2015/16 was approved and a copy is attached to these minutes.

**15-16/32 GENERAL CORRESPONDENCE**

There were no items of General Correspondence.

**15-16/33 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

BT – Village Hall Broadband - £70.80

The above accounts were signed out of meeting

Staples – Office Sundries - £27.88

J Cook - Clerk's salary and expenses – June - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

D Lee – Internal Audit - £150.00

Village Hall Committee – Room Hire £84.00

E.on – Quarterly Maintenance - £818.09

**Financial matters** – The Clerk informed the meeting that the Annual Return would be sent to the External Auditor by the required date of 29 June 2015 and was presently awaiting the Bank Reconciliation Statement from the Internal Auditor.

**15-16/34 REPORTS**

**Police; Neighbourhood Watch**

The crime report had not been received from PCSO Charlene Cawte in time for the meeting. Councillor Roberts informed the meeting that there were no Neighbourhood Watch matters to report.

**Borough Councillor's Report** – Borough Councillor Timms reported on matters generally, making particular reference to the upcoming consultation in respect of the Local Plan.

**County Councillor's Report** – County Councillor Timms reported on matters generally, making particular reference to the repair of potholes.

**Community Forum** – The next meeting was to be held on 18th June 2015.

**Primary School** – Councillor Mrs Harbour reported on matters generally.

**Youth Club** – Councillor Mrs Harbour informed the meeting that the next Youth Club Management Committee would be held on 30th June 2015.

**Football Clubs** – There were no matters to report.

**Village Hall** – Councillors Mrs Docker and Mrs Johnson reported on Village Hall matters generally. The Clerk circulated a request for assistance in funding essential drainage repairs. IT WAS AGREED THAT before making any decision, the Village Hall Committee ascertain whether or not a claim could be made under their insurance policy and in any event seek to obtain at least one more quotation for the works.

#### **15-16/35 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**3 Woodlands Road – Erection of a new 3 bedroom detached dwelling** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour and statutory consultations.

**11 Heather Road – Two storey extension to front elevation** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour and statutory consultations.

**47 Coombe Drive – Single storey front extension and conversion of garage** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour and statutory consultations.

**67 Monks Road – Single storey rear extension and front canopy roof** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour and statutory consultations.

#### **15-16/36 PARISH PLAN WORKING PARTY/NEWSLETTER**

Councillor Short reported on matters generally, reminding Councillors of dates for future meetings

#### **15-16/37 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman informed the meeting that the application to Veolia for grant funding had been unsuccessful and he and Councillor Loughran were exploring other alternatives. The team of volunteers had completed the painting of the interior and exterior of the Sports Pavilion. IT WAS AGREED THAT the Chairman send a letter of thanks to the volunteers.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Councillor Mrs Docker reported on matters generally.

**Remembrance Garden/Burial Ground Initiative** – There were no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – This matter was dealt with at the Annual Assembly.

**Tree Planting** – There were no matters to report.

#### **15-16/38 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance –**

- 1. Parking and Newsletter 36** – The Clerk circulated an email which had been received from a resident. IT WAS AGREED the Clerk reply to the resident confirming that the matter had been discussed at the meeting and re-iterating the view that as agreed with the Police action should only be taken when parked cars are causing a serious obstruction.
- 2. 66 Rugby Road** – The Clerk circulated an email which had been received from a resident requesting that an additional tree be planted so as to prevent the parking of cars on the highway verge. IT WAS AGREED THAT the Clerk reply to the residents confirming that an additional tree would be planted on the highway verge in the next planting season.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – Councillor Docker informed the meeting that a column in Heather Road, which was leaning had been removed to be replaced in due course.

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – There were no matters to report.

**15-16/39 DEFIBRILLATOR**

The Chairman informed the meeting that Rugby Borough Council had agreed to fund a second Defibrillator and asked for suggestions for a proposed location. IT WAS AGREED THAT the ideal location would be on the wall outside the chemist shop on Woodlands Road. The Chairman agreed to contact the owner of the shop for permission to put the Defibrillator on the wall. Discussions followed about making a donation to Coventry Responders as a gesture for organising the training sessions. IT WAS PROPOSED BY COUNCILLOR ROBERTS AND SECONDED BY COUNCILLOR HARBOUR that a donation of £200.00 be made. The proposal was put to the meeting and carried unanimously.

**15-16/40 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**15-16/41 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 15th July 2015.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Contact E.on for feasibility and cost for LED lighting		Clerk	
2	Keep Parish Council informed of progress of various enforcement Issues		Clrr Timms	
3	Confirm arrangements for next Finance Working Party for July 2015		Clerk	
4	Obtain quote for enhancing signage to eastern and western approaches on Rugby Road.		PS	
5	Take all steps to ensure that the occupier of 170 Rugby Road removes overgrown shrubbery		Clrr Timms	
6	Contact resident to ascertain if she wished to defer request to adopt a tree until the position in respect of the Remembrance Garden was resolved.		PS	
7	Contact Councillor Timms in respect of damaged kerb at TGI roundabout		Clerk	
8	Monitor progress on quotation for 2 lighting columns at Village Hall Car Park		Clerk	
9	Monitor situation in respect of cars parking on highway verges		DJ	
10	Fit new seats and chains to swings at Recreation Ground.		PS/NB	
11	Contact resident in response to Parking and Newsletter 36		Clerk	
12	Contact resident in response to request for additional tree outside 66 Rugby Road		Clerk	
13	Contact owner of Chemist Shop on Woodlands to ask for permission to place additional Defibrillator on wall		PS	
14	Organise donation for Coventry Responders		Clerk	
15	Send letter of thanks to volunteers for painting Sports Pavilion		PS	