

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 18th JUNE 2014**

PRESENT: Councillors P Salisbury, S Roberts, D Jones, N Brinton and Mrs L Harbour. Borough/County Councillor Mrs H Timms was also in attendance.

**Question Time**

There were no members of the public present.

**Minute  
Number**

**12-13/29 CO-OPTION OF COUNCILLOR**

Miss Vicki Loughran attended the meeting and had shown an interest in being co-opted on to the Parish Council. It was proposed by Councillor P Salisbury and seconded by Councillor Mrs L Harbour that Miss Loughran be co-opted on to the Parish Council. The proposal was put to the vote and carried unanimously. Councillor Loughran signed the Declaration of Acceptance of Office, was duly co-opted and joined the meeting

**14-15/30 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Claisse (work commitments, Mrs P Docker (family commitments), Mrs E Johnson (unwell), K Short (holiday) Borough Councillor Mrs B Garcia and Borough Councillor A Gillias

No financial interests were declared

**14-15/31 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meetings held on 21st May 2014 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting.

**14-15/32 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Allocation of Responsibilities 2014/15** – This matter was deferred to the July meeting.

#### **14-15/33 GENERAL CORRESPONDENCE**

**Local Plan: Development Strategy Consultation** - The Clerk circulated a letter which had been received from Rugby Borough Council which was duly noted.

**Binley Woods Post Office** - The Clerk circulated a letter which had been received from the Post Office. IT WAS AGREED THAT the Parish Council raise the following concerns with the Post Office :-

1. The facility for passport services would no longer available.
2. Parcel Force facility would be no longer available.
3. The facility for travel insurance would no longer available.
4. Security issues as a result of later opening times and
5. Additional properly marked out parking bays would be required.

Councillor Mrs Timms agreed to lobby residents for their views and revert to the Parish Council before the cut off time for comments.

#### **14-15/34 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

BT – Broadband for Village Hall - £67.20

The above accounts were signed out of meeting

E.On – Repair to column 173 outside 27/29 Heather Road - £32.40

J Cook - Clerk's salary and expenses – June - £384.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Rugby Borough Council – Dog bins - £843.66

Severn Trent Water – Pavilion account - £79.49

P G Salisbury – Parts for play equipment repair - £36.99

E.On – Quarterly maintenance - £818.09

**Financial matters** – IT WAS AGREED THAT the next meeting of the Finance Working Party would be held at the Chairman's house at 10.00am on Saturday 12th July 2014.

#### **14-15/35 REPORTS**

##### **Police; Neighbourhood Watch**

PCSO Ken Wyer reported Police matters generally. Councillor Roberts reported on Neighbourhood Watch matters, with particular to the Non Rouge Trader Zone. Councillor Roberts agreed to ask for the zone to be extended to the whole village. Councillor Roberts expressed his frustration that Data Protection issues were preventing information being disseminated.

**Borough Councillor's Report** –Borough Councillor Mrs Timms reported on matters generally.

**County Councillor's Report** –County Councillor Mrs Timms reported on matters generally. Councillor D Jones asked if Warwickshire County Council would agree to the installation of bollards on highway verges if the Parish Council funded the cost of the bollards.

**Community Forum** – The Chairman and Borough Councillor Mrs Timms reported on the meeting held on 5th June 2014 at Church Lawford, making particular reference to Bus Service.

**Primary School** – Councillor Mrs Harbour reported on matters generally.

**Youth Club** – Councillor Mrs Harbour reported on matters generally.

**Football Clubs** – The Chairman reported on progress of the minor alterations to the Sports Pavilion.

**Village Hall** – In the absence of Councillors Mrs Johnson and Mrs Docker there was no report.

#### **14-15/36 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following application had been received

**42 Birchwood Road – Erection of single storey extension and front porch** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations. The Clerk agreed to request the Abbots Walk sign previously place on the gable wall of the property should be replaced.

#### **14-15/37 PARISH PLAN WORKING PARTY/NEWSLETTER**

In the absence of Councillor Short there was no report.

#### **14-15/38 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Clerk informed the meeting that he had received and banked the pitch fees of £400.00 from Walsgrave Hospital FC for the use of the football pitch for the 2014-15 season. The Chairman reported that formal consent was still required from Rugby Borough Council to carry out works which needed to be carried to trees following receipt of the Tree Survey. He circulated 3 quotations for the works. IT WAS AGREED THAT in the interests of health and safety the works be carried out by Pinetree Arboricultural Services Limited at a cost of £2,600.00 immediately formal consent was received from Rugby Borough Council.

**Village Green** – There were no matters to report.

**Allotment Gardens** – There were no matters to report.

**Remembrance Garden Initiative** – There were no matters to report.

**Highway Verges** – This matter was dealt with under minute 14-15/35 above..

**Litter and Dog Litter** – It was reported that the 4 new dog litter bins were in place.

**Tree Planting** – In the absence of Councillor Claisse there was no reported.

**14-15/39 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – This matter was dealt with under minute 14-15/35 above.

**14-15/40 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**14-15/41 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 16th July 2014.

CHAIRMAN

