

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 19th JUNE 2013

PRESENT: Councillors P Salisbury, P Claisse, N Brinton, S Roberts, K Short and Mrs E Johnson. Borough/County Councillor Mrs H Timms was also in attendance.

Question Time

There were no members of the public present.

**Minute
Number**

13-14/30 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors P Howells (family commitments), Mrs L Harbour (family commitments) D Jones (holiday). Mrs P Docker (holiday) Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

13-14/31 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meetings held on 17th April and 7th May 2013 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

Recreation Ground – IT WAS AGREED THAT use of the Recreation Ground be granted free of charge to the Perrot family for their annual charity fund raising event.

Planning application – 74 Rugby Road – Retention of outbuilding for use ancillary to main building– No objection subject to normal neighbour consultations

Planning application – 19 Court Leet – Erection of single storey side extension – No objection subject to normal neighbour consultations

13-14/32 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Allocation of Responsibilities 2013/14 – The allocation of responsibilities for the year 2013/14 was approved and a copy is attached to these minutes.

Identity badges – The Clerk circulated an email from Councillor Roberts. IT WAS AGREED THAT Identity badges be produced and pictures of Parish Councillor appear in the next Newsletter.

13-14/33 GENERAL CORRESPONDENCE

There were no items of general correspondence.

13-14/34 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

BT – Phone Bill - £60.85

Severn Trent – Pavilion - £17.91

BT – Internet Services - £61.20

The above accounts were signed out of meeting

E.On – Damaged lighting column number 3 Kareen Grove - £1,202.40

E.On – Quarterly maintenance charges - £818.09

Staples – Office Supplies £57.20

Neil Bartlett – Gravel for Allotments - £495.00

J Cook - Clerk’s salary and expenses – May - £384.81

HM Revenue and Customs – PAYE on Clerk’s salary - £78.20

Ben Cole – Carpet tiles for Village Hall - £780.00

Village Hall Committee – Room hire – April/May - £182.50

Financial matters – The Clerk informed the meeting that accounts were still with the Internal Auditor and the Annual Return would be lodged by 1st July 2013. The next Finance Working Party would be held on Saturday 27th July 2013 at the Chairman’s house

13-14/35 REPORTS

Police; Neighbourhood Watch

The Chairman reported on a meeting with CPSO Ken Wyer regarding the possibility of the installation of ANPR cameras on Rugby Road. Councillor Roberts reported on Neighbourhood Watch matters, making particular reference to cars parking on footpaths and his recent attendance at a WI meeting.

Borough Councillor’s Report –Borough Councillor Mrs Timms reported on matters generally, making particular reference to ongoing enforcement matters.

County Councillor’s Report – County Councillor Mrs Timms reported on matters generally, making particular reference to the problem of potholes.

Community Forum – The next meeting was to be held at Binley Woods on 20th June 2013.

Primary School – The Chairman reported on conversations which he has with the Head Teacher about the possible invitation of a delegation of children to a Parish Council meeting.

Youth Club – It was reported that the Youth Club was being well supported.

Football Clubs – The Clerk circulated a request from Woods United for replacement goalposts, together with 3 quotations. IT WAS AGREED THAT the Parish Council agree to support the football club but they should also investigate if any grants are available from other sources such as the Football Foundation.

Village Hall – Councillor Mrs Johnson reported on matters generally.

Library – The Chairman reported that the bid had been lodged with the County Council's Selling Agent and an acknowledgement received. Councillor Short reported on trees at the site. IT WAS AGREED THAT the Clerk ask the Tree Officer at Rugby Borough Council to make a site visit to ascertain if the trees were subject or would benefit from a Tree Preservation Order.

13-14/36 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following applications had been received

56 Heather Road – Single storey rear extension – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

277 Rugby Road – amended plans – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

13-14/37 PARISH PLAN/SHELTERED HOUSING/NEWSLETTER

Councillor Short reported on the present position.

13-14/38 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no matters to report, other than that referred to at minute 13-14/35 above.

Village Green – There were no matters to report.

Allotment Gardens – There were no matters to report

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on the present position making particular to certain trees having been damaged during grass cutting

13-14/39 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report
Hedge Maintenance – There were no matters to report.
Bus Services – There were no matters to report.

13-14/40 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

13-14/41 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 17th July 2013.

CHAIRMAN

	Action List		Name	Complete
1	Obtain quotations for security rollers/doors at the pavilion		PS	
2	Contact Tree Officer at RBC about protecting trees at the Library site		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site		Cllr Timms	
5	Arrange photo ID and photographs of Parish Councillors in next newsletter		PS	
6	Contact Skate Park suppliers in respect of possible noise reduction options		PS	
7	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
8	Contact County Council to request repair and reinstatement carriageway on Rugby Road due to increase in number of potholes.		PS	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Reconvene Recreation Ground Working Party		PS	
11	Attend next Finance Working Party on 27th July 2013		PS,EJ, KS and Clerk	
12	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	