

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 20th JUNE 2012**

PRESENT: Councillors P Salisbury, D Jones, K Short, N Brinton, P Claisse, P Howells, S Roberts, Mrs L Harbour, Mrs E Johnson and Mrs P Docker.

**Question Time/Informal Business**

Richard Mugglestone from Midlands Rural Housing presented the Housing Needs Survey.

**Minute  
Number**

**12-13/29 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received from Borough Councillor Mrs B Garcia.

No financial interests were declared

**12-13/30 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING**

The minutes of the meeting held on 16th May 2012 were agreed as a true record and signed by the Chairman.

**12-13/31 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Allocation of Responsibilities 2012/13** – The allocation of responsibilities for the year 2012/13 was approved and a copy is attached to these minutes.

**12-13/32 GENERAL CORRESPONDENCE**

There were no items of General Correspondence other than those which the Clerk had emailed since the time of the last meeting.

**12-13/33 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

BT – Telephone Account - £54.53

The above account was signed out of meeting

Severn Trent – Pavilion account – £88.58

Staples – Office Sundries - £68.67  
E.On – Street Light Repair – Lamp176 Heather Road - £51.00  
E.On – Street Lighting Quarterly Maintenance Account - £808.97  
Royal Mail – Response Services Licence - £99.60  
J Cook - Clerk’s salary and expenses – June - £376.81  
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20  
Mrs P Docker – Jubilee Expenses - £244.51  
Village Hall Committee – Room Hire – Parish Plan meetings - £78.00  
Zoom – Newsletter - £50.00  
D Lee – Internal Auditor - £100.00  
FCC Recycling – Match Funding – Skate Board Park - £2,064.69  
Zoom – Parish Plan Newsletter - £50.00

**Financial matters** – The Clerk informed the meeting that the Annual Return had been forwarded to Clement Keys. The next Finance Working Party would be held in July, once the quarterly Bank Statements had been received. The Clerk circulated a copy of a letter which had been received from the Audit Commission indicating that Grant Thornton UK LLP would audit the Annual Return for five years from 2012/13

#### **12-13/34 REPORTS**

##### **Police; Neighbourhood Watch**

The Clerk informed the meeting that he had not received the most recent crime figures from PCSO Kenneth Wyrer. There were no Neighbourhood Watch matters to report.

**Borough Councillor’s Report** – In the absence of Borough Councillors there was no report.

**County Councillor’s Report** – In the absence of County Councillor Mrs Timms there was no report.

**WCC Area Committee; Earl Craven Locality Panel** – There were no matters to report.

**Primary School** –. There were no matters to report

**Youth Club** – Councillor Mrs Harbour reported that the Youth Club was due to re-open on 24 April 2012..

**Football Clubs** – There were no matters to report.

**Village Hall** – Councillor Short reported on Village Hall matters.

**Library** – The Chairman reported on progress relating to funding applications.

**Diamond Jubilee** – The Chairman reported on the huge success of the event at the Village Hall and gave a vote of thanks to all who had helped in the organisation of the event

#### **12-13/35 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following applications had been received

**59 Heather Road – Erection of two storey side extension single storey rear extension and new pitched roof** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**180 Rugby Road – Erection of rear conservatory** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**2 and 3 Oakdale Court – Insertion of garage doors and frames** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**11 Ferndale Road – Erection of two storey part single storey side and and a single storey front extension to form a porch including provision of a pitched roof** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**12-13/36 PARISH PLAN/SHELTERED HOUSING**

Councillor Short presented a report on the present position and on the open day. He also reported on recent meetings and reminded Councillors of future meeting dates.

**12-13/37 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** –The Chairman informed the meeting that WREN had approved grant funding. The Chairman was in the process of obtaining revised quotes.

**Village Green** – There were no matters to report.

**Allotment Gardens** – There were no matters to report.

**Remembrance Garden Initiative** – There were no further matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – There were no matters to report.

**12-13/38 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – The Clerk circulated a letter which had been received from Warwickshire County Council in respect of reduction in street lighting.

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – There were no matters to report.

**12-13/39 PARISH MAP**

The Chairman reported on the present position in respect of the production of the Parish Map.

**12-13/12 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**12-13/43 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held in on Wednesday the 18th July 2012.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Contact E.On to ascertain cost savings if Street Lights were switched off		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Advise on possibility of letter drop in respect of parking on highway verges		County Council lor	
5	Proceed with production of Parish Map		PS	
6	2015 Election expenses to be discussed at April Finance Working Party		Clerk, PS DJ & KS	
7	Check to see if trees obscuring 30mph signs on Rugby Road have been removed or request the signs to be moved		County Council lor	
8	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
9	Reconvene Recreation Ground Working Party		PS	
10	Arrange Finance Working Party for April		Clerk	
11	Instruct Rodent Warrior to deal with rat infestation at Allotment Garden if necessary		PS	
12	Contact RBC regards the emptying of the dog foul bin at the rear field.		Clerk	