

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 15th JUNE 2011

PRESENT: Councillors P Salisbury, D Jones , N Brinton, K Crawley, P Claisse, P Howells, Mrs E Johnson and Mrs L Harbour. Borough/County Councillor Mrs H Timms was also in attendance.

Question Time – The meeting was attended by Mrs P Docker who had expressed an interest in joining the Parish Council.

The meeting was also attended by Julie Dale, Warwickshire Co-ordinator for Warwickshire Police who reported on Neighbourhood Watch matters. She agreed to liaise with Councillor Crawley with a view to reporting crime alerts. She also reported on crime statistics. The Parish Council thanked Julie Dale for attending the meeting and bringing the information.

**Minute
Number**

11-12/27 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor K Short (prior commitment) Borough Councillors D Poole and T Day

No financial interests were declared

11-12/28 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 18th May 2011 were agreed as a true record and signed by the Chairman.

The following decisions were taken by the Clerk under delegated powers.

Planning application – 204 Rugby Road – Erection of single storey rear extension and conservatory – No objection subject to normal neighbour consultations

Planning application – 8 Spinney Close – Erection of conservatory – No objection subject to normal neighbour consultations

11-12/29 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Development Land - Further to minute 11-12/19, the Chairman informed the meeting that the area of land had been identified by the Property Developer.

Borough Councillor agreed to investigate whether the land identified by the developer was greenbelt or within the village envelope and as such identified in the Local Plan. IT WAS AGREED THAT a delegation from the Parish Council meet the Property Developer at 6.00pm on Monday 20th June 2011.

11-12/30 GENERAL CORRESPONDENCE

Civic Sunday - The Clerk circulated a letter which had been received from Rugby Borough Council which was duly noted.

11-12/31 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

WALC – Delegate Fee -£50.00

The above account was signed out of meeting

Philip Cook – Grass cutting April/May - £2,235.00

E.On – Quarterly Maintenance Charge - £808.97

J Cook - Clerk's salary and expenses – May - £376.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Star Computers – Print Cartridges - £24.00

Financial matters

Bank Mandate – The Clerk informed the meeting that following the election of a new Parish Council a new Bank Mandate would have to be completed with all Parish Councillors signing. IT WAS AGREED THAT a new mandate be completed authorising cheques to be signed by two Parish Councillors and in urgent cases by one Councillor and the Clerk

11-12/32 REPORTS

Police; Neighbourhood Watch

The Clerk circulated the crime figures which had been received from PCSO Kenneth Wyer which were duly noted. The Chairman reported on a visit which he and Councillor Short had at Wolston in respect of improved security cameras. The cost of 4 cameras for Binley Woods would be in the region of £6,00.00. IT WAS PROPOSED by Councillor Claisse and SECONDED by Councillor Howells that the Parish Council proceed with the purchase of the new cameras. The proposal was put to the vote and carried unanimously. The Chairman agreed to liaise with Paul Collett of Warwickshire County regarding the exact siting location of the cameras. Councillor Crawley agreed to pursue the possibility of resurrecting the Neighbourhood Watch Scheme and would investigate the possibilities.

Borough Councillor's Report – Borough Councillor Timms reported on matters generally.

County Councillor's Report – County Councillor Timms reported on matters generally.

WCC Area Committee; Earl Craven Locality Panel – The Chairman reported on the most recent meeting.

Primary School; Youth Club; Football Clubs, Village Hall, Library – There were no Village Hall matters to report. Councillor Mrs Harbour reported on Primary School matters. The Clerk informed the meeting that the hire fees for the football field had been received. The Chairman reported on meetings in respect of Library and Youth Club provision.

11-12/33 NOTIFICATION OF PLANNING MATTERS

No planning applications had been received

11-12/34 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no substantive matters to report.

Village Green – The Chairman reported that youths were playing football around the swings. This was dangerous to small children and it was agreed to obtain quotes for some form of fencing on either side of the swings.

Allotment Gardens – The Clerk informed that the rents had now been received from the Allotments Association Treasurer.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – The Chairman reported on the current position in respect of Grass Cutting.

Litter and Dog Litter – There were no matters to report.

Tree Planting – There were no matters to report.

11-12/35 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – It was reported that the red tarmac areas on Rugby Road had fallen into disrepair. County Councillor Timms agreed to take this matter up on behalf of the Parish Council. Councillor Crawley reminded the meeting that the 30mph warning signs were obscured by overgrown hedges. County Councillor Timms agreed to take this matter up on behalf of the Parish Council. Councillor Jones reported that the grass at the frontage of Binley Woods Service Station was not being cut due to the garage signs. It was agreed the Clerk write to ask either the signs be removed or the garage proprietor cut the grass on a weekly basis.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – Councillor Howells informed the meeting that there were no substantive matters to report.

Storm and Foul Drainage – The Chairman reported on the present position in respect of un-adopted sewers.

Hedge Maintenance – There were no matters to report.

Bus Services – The Clerk circulated a notification which had been received from Warwickshire County Council, which was duly noted.

11-12/36 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

11-12/37 CO-OPTION OF COUNCILLOR – Mrs Patricia Docker who had observed the meeting expressed a wish to be co-opted on to the Parish Council. It was proposed by Councillor Mrs Harbour and seconded by Councillor Howells that Mrs Docker be co-opted on to the Parish Council. The proposal was put to the vote and carried unanimously. The Clerk informed the meeting that he would arrange for Mrs Docker to sign the Declaration of Acceptance of Office at which time she would take her place on the Parish Council.

11-12/38 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday the 20th July 2011.

CHAIRMAN

	Action List		Name	Complete
1	Construction of a partition in the loft at the Sports Pavilion		PS	
2	Contact Paul Collett regarding security cameras		Clerk	
3	Report condition of red tarmac markings on Rugby Road		Clerk	
4	Contact County Council – No Parking signs on Highway Verges and provision of bollards		Clerk	
5	Meet representative from Property Developer on 20th June 2011		All	
6	Contact County Council to request new Bus Stop pole on south side of Rugby Road adjacent to Woodlands Road		Clerk	
7	Consider position of placing spare litter bin		PS	
8	Obtain quotes for a path at Village Green not to include associated drainage		PS	
9	Report overhanging trees obscuring 30mph signs on Rugby Road		Clerk	
10	Contact County Councillor Timms to request current position in respect of Abbots Walk		Clerk	
11	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
12	Arrange Finance Working Party for July		Clerk	
13	Contact Binley Woods Service Station to request signs be removed or the grass be cut on a weekly timescale		Clerk	