

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th JUNE 2010

PRESENT: Councillors P Salisbury, K Short, N Brinton, D Hodgkinson, P Howells P Claisse, D Jones, Mrs L Harbour and Mrs J Feetenby.

Borough/County Councillor Mrs H Timms was also in attendance

Question Time – There were no members of the public present who wished to ask questions.

**Minute
Number**

10-11/26 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Borough Councillor T Day and Borough Councillor D Poole.

No financial interests were declared

10-11/27 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 20th May 2010 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting.

10-11/28 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Newsletter – A resident had made an allegation of defamation in respect of part of the content contained in the introduction in the most recent newsletter. The Clerk had requested Warwickshire and West Midlands Association of Local Councils to refer this matter to the Legal Officers at the National Association of Local Councils for guidance and clarification. The Clerk circulated correspondence, together with the opinion and findings of the Legal Officer at National Association of Local Councils, which advised that a statement of clarification be included in the next newsletter. IT WAS AGREED THAT the statement of clarification in the terms suggested by the Legal Officer be included in the next newsletter.

Annual Parish Assembly – The Chairman read out a letter of appreciation for the hard work and diligence of the Parish Council which had been received from a local resident.

Allocation of Responsibilities 2010/11 – The allocation of responsibilities for the year 2010/11 was approved in detail and a copy is attached to these

minutes.

10-11/29 GENERAL CORRESPONDENCE

WALC - The Clerk circulated the most recent correspondence, which was duly noted.

Queens Award for Voluntary Service - The Clerk circulated correspondence from the Warwickshire Lieutenancy, which was duly noted.

Local Services in Rugby - The Clerk circulated correspondence from Warwickshire County Council, which was duly noted.

10-11/30 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

Lee Turner – Pavilion extension – Stage payment - £8,225.00

J Cook - Clerk's salary and expenses – June - £450.54

Staples – Office Sundries - £43.20

Moppins – Pavilion Caretaker - £390.45

Financial Matters – The Clerk reported that the Annual Return had been sent to Clement Keys, the Parish Council's External Auditor. The Clerk agreed to arrange the next meeting of the Finance Working Party on his return from holiday.

10-11/31 REPORTS

Police; Neighbourhood Watch

The Clerk circulated the crime figures which had been received from PCSO Matthew Havelock, which was duly noted. The Clerk agreed to ask PCSO Matthew Havelock to circulate future crime reports to the shops in the village

Borough Councillor's Report – Borough Councillor Timms reported on matters generally.

County Councillor's Report – County Councillor Timms reported that she was progressing the request for yellow lines on Ferndale Road. County Councillor Timms also reported on the delegation of adoption of street lighting responsibilities.

WCC Area Committee; Earl Craven Locality Panel – Borough Councillor Timms reported on the most recent meeting with particular reference to the priority for dealing with road surfacing, pot holes and policing in the village.

WALC Rugby Area and County Committees – The Clerk circulated the Agenda for the Joint Borough/Parish Council Meeting to be held on 24 June 2010. Councillor Hodkinson reported on matters generally.

Primary School; Youth Club; Football Clubs, Village Hall – The Chairman reported that all Councillors were invited to a open coffee morning at the Primary School on 17th June 2010 and he would also be addressing an assembly on 28 June 2010. Councillor Howells had taken receipt of fifteen bird boxes, one of which was passed to the Chairman to show the children at the school. Councillor Mrs Harbour reported on the meeting of the Youth Club Committee which was held on 15th June 2010. The Chairman agreed to draft a

letter for the Clerk to send to the Birmingham County Football Association (with a copy to the Football Association) reserving the right to exclude certain away teams/individuals from using the facilities at the pavilion should any further incidents occur. The planting of shrubs at the front of the Village Hall had been completed and IT WAS AGREED THAT the Clerk write to the new Chairman with a letter of appreciation of how well the front of the Village Hall was looking.

10-11/32 NOTIFICATION OF PLANNING MATTERS

The following planning application had been received

10 Kareen Grove – Single storey side extensions, rear conservatory and alterations to roof. – IT WAS AGREED THAT no objection be raised, subject to normal neighbour consultation

10-11/33 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman informed the meeting that works on the pavilion extension were well progressed and should be completed within 2 to 3 weeks. The Chairman further agreed to reconvene the Recreation Ground Working Party with a view to re-install notice boards at the area.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Hodkinson informed the meeting that he was investigating the erection of a summer house on one of the Allotments and would if necessary request its removal if appropriate.

Remembrance Garden Initiative – The Chairman and Clerk reported on the present position regarding contact with land owners.

Highway Verges – The Chairman reported that he had investigated the possibility of planting daffodils on the highway verges. IT WAS AGREED THAT the Chairman order 2 bags at £25.00 each at the appropriate time. There were no further matters to report.

Litter and Dog Litter – There were no matters to report.

Tree Planting – Councillor Claisse reported on matters generally.

10-11/34 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – The Chairman reported that the handyman had cleaned the street signs in the village and produced a repair/install list which had been sent to WCC Highways and our County Councillor.

Bus Services – Councillor Mrs Feetenby reported on matters generally, with particular reference to the numbers 86 and 13 services.

Pedestrian Rights of Way – The Clerk circulated a letter which had been received from Warwickshire County Council, which was duly noted.

Street Lighting – Councillor Hodkinson informed the meeting that he was in the process of compiling the capital works for 2010/11. The Clerk circulated a quotation in respect of shields for three lights in Earls Walk. IT WAS AGREED THAT all residents of Earls Walk be consulted to ascertain whether or not they wanted the shields to be fitted.

Coventry Airport – There were no matters to report.

Storm and Foul Drainage – There were no matters to report.

Hedge Maintenance – There were no matters to report.

10-11/35 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

10-11/37 PARISH PLAN – IT WAS AGREED THAT a separate item appear on future agenda.

10-11/38 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday the 21st July 2010.

CHAIRMAN

	Action List		Name	Complete
1	Deliver Bird boxes to Primary School in September		PH and DJ	
2	Chase County Councillor Timms on progress on delegation of Highway Lighting responsibilities		Clerk	
3	Keep watching brief with County Councillor Mrs Timms to have additional dropped kerbs in the village.		PS	
4	Councillor Mrs Harbour to attend Youth Club meetings		LH	
5	Process next stage of Freedom of Information Act		DH and Clerk	
6	Ask PCSO to circulate crime figures to local shopkeepers		Clerk	
7	Place Agenda and minutes for future meetings on Web Site		PC	
8	Item for Parish Plan to appear on future agenda		Clerk	
9	Obtain quotes for a path at Village Green		DH and PS	
10	Contact E.On in respect of cost of electricity supply for street lighting		DH	
11	Contact WALC in respect of alternative electricity suppliers for street lighting		Clerk	
12	Contact County Councillor Timms to request current position to introduce yellow lines at junction of Ferndale Road and Craven Avenue		Clerk	
13	Obtain quotation for new Notice Board outside Village Hall		PC	
14	Contact Clint Parker in respect of location of new trees.		PC	
15	Contact County Councillor Timms to request current position in respect of Abbots Walk		Clerk	
16	Contact County Councillor Timms to request school buses pick up on the south side of Rugby Road only		Clerk	
17	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
18	Residents consultation shielding of 3 street lights to the rear of Earls Walk.		PS and DH	
19	Prepare capital programme for Street Lighting		DH	
20	Contact owners of land in respect of Remembrance Garden		PS, DJ and Clerk	
21	Arrange Finance Working Party for July		Clerk	