

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL, BINLEY WOODS on WEDNESDAY 17th JULY 2013**

PRESENT: Councillors P Salisbury, D Jones, N Brinton, S Roberts, K Short, Mrs L Harbour and Mrs P Docker. Borough/County Councillor Mrs H Timms and PC Nick Allen of Warwickshire **Police** were also in attendance.

**Question Time**

The meeting was attended by Mr David Williams who expressed concern that additional noise reduction measures at the Skate Park had not been implemented. The Chairman informed Mr Williams that he had reminded the suppliers on a number of occasions but would keep trying to have the matter resolved. He also spoke about rowdy behaviour and foul and abusive language late at night. PC Allen informed Mr Williams that this would be a police matter and should be reported accordingly.

**Minute  
Number**

**13-14/42 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillors P Howells, (family commitments), P Claisse (holiday) Mrs E Johnson (holiday) Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

**13-14/43 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meetings held on 19th June 2013 were agreed as a true record and signed by the Chairman.

The following decision was taken out of meeting: -

**Recreation Ground** – The Chairman reported that the shutter doors at the pavilion had been damaged yet again. The Chairman contacted 5 members of the Parish Council to constitute an Urgency Sub Committee IT WAS AGREED THAT new a shutter door be ordered at a price of £912.50 from Doormarket. The decision of the Urgency Sub Committee was duly noted.

**13-14/44 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no such matters arising.

**13-14/45 GENERAL CORRESPONDENCE**

**LOCAL PLAN DISCUSSION DOCUMENT** - The Clerk circulated a letter which had been received from Rugby Borough Council which was duly noted.

**PICTURE OF THE BOROUGH** - The Clerk circulated a letter which had been received from Rugby Borough Council. IT WAS AGREED THAT the content of the letter be placed on the web site.

**13-14/46 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

Doormarket – Deposit for new pavilion shutter doors - £250.00

The above account was signed out of meeting

E.On – Quarterly electricity charges - £1,438.64

E.On – Pavilion account - £345.41

J Cook - Clerk's salary and expenses – July - £376.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Mrs J Outhwaite – Parish Plan expenses - £10.88

Mr D Lee – Internal Auditor - £115.00

Zurich – Insurance Renewal - £660.76

**Financial matters** – The Clerk informed the meeting that accounts had been signed off with the Internal Auditor and the Annual Return lodged with the External Auditor. Due to holiday commitments the next Finance Working Party would be held in October and would cover the period from 1.4.13 to 30.9.13

**13-14/47 REPORTS**

**Police; Neighbourhood Watch**

PC Nick Allen addressed the meeting in respect of the benefits of Automatic Number Plate Recognition (ANPR) cameras and their effect on crime reduction. The Clerk circulated an email which had been received from Paul Collett of Warwickshire County Council on cost implication. The Clerk informed the meeting that money had not been set aside in the present year's budget and the cost would have to be met out of reserves. IT WAS AGREED THAT the Parish Council make a contribution not exceeding £4,000.00 towards the cost of installing one ANPR camera on Rugby Road on the proviso that the Parish Council would incur no further costs. Councillor Roberts informed the meeting that there were no Neighbourhood Watch matters to report.

**Borough Councillor's Report** –Borough Councillor Mrs Timms reported on matters generally, making particular reference to ongoing enforcement matters.

**County Councillor's Report** – County Councillor Mrs Timms reported on matters generally, making particular reference to the problem of potholes.

**Community Forum** – County Councillor Mrs Timms reported on the meeting held at Binley Woods on 20th June 2013.

**Primary School** – Councillor Mrs Harbour reported on matters generally.

**Youth Club** – It was reported that the Youth Club was being well supported.

**Football Clubs** – The Clerk circulated an email regarding funding and further quotations for replacement goalposts. IT WAS AGREED THAT an order be placed with Mark Harrod for replacement goalposts in the sum of £814.00 plus VAT

**Village Hall** – Councillor Mrs Docker reported that Village Hall committee had been successful on obtaining funding for the new heating system.

**Library** – The Clerk informed the meeting that he had requested the Tree Officer at Rugby Borough Council to make a site visit to ascertain if the trees at the Library site were subject or would benefit from a Tree Preservation Order.

#### **13-14/48 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following applications had been received

**22 Woodlands Road – Two side and rear extensions and single storey rear extension** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

**5 Oakdale Road – Single storey rear extension, insertion of pitched roof and dormer window** – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations.

#### **13-14/49 PARISH PLAN/SHELTERED HOUSING/NEWSLETTER**

Councillor Short reported on the present position. It was also stated that the Chairman had been given a date for a flight to take aerial photographs of Binley Woods.

#### **13-14/50 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Clerk circulated a request from Walsgrave Hospital FC for the use of the football pitch and facilities for the 2013/14 season. IT WAS AGREED THAT the Parish Council grant the use of the football pitch to Walsgrave Hospital FC for the season at a sum of £400-00. This is for an initial period of one season and subject to review.

**Village Green** – There were no matters to report.

**Allotment Gardens** – It was reported by Councillor Mrs Docker that judging had taken place for the ‘Best kept allotment’ with great success.

**Remembrance Garden Initiative** – There were no further matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – In the absence of Councillor Claisse there was no report.

**13-14/51 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – Following a request from a resident, the Clerk circulated a request which had been received for front and back shields to be inserted at column in Monks Road. The Clerk circulated a quotation from E.On indicating the cost of installing shields would be £80.00 plus VAT. IT WAS AGREED THAT subject to confirmation of the column number, the order be placed. **Hedge Maintenance** – There were no matters to report.

**Bus Services** – There were no matters to report.

**13-14/52 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**13-14/53 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 4th September 2013.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Place order for new goalposts		PS	
2	Contact Walsgrave Hospital FC to confirm use of Football Pitch		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site		Cllr Timms	
5	Arrange photo ID and photographs of Parish Councillors in next newsletter		PS	
6	Contact Skate Park suppliers in respect of possible noise reduction options		PS	
7	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
8	Contact County Council to request repair and reinstatement carriageway on Rugby Road due to increase in number of potholes.		Cllr Timms	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Confirm contribution toward ANPR camera		PS	
11	Reconvene Recreation Ground Working Party		PS	
12	Arrange next Finance Working Party for October 2013		PS,EJ, KS and Clerk	
13	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	