

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 18th JULY 2012

PRESENT: Councillors P Salisbury, D Jones, K Short, P Howells, S Roberts and Mrs P Docker.

County/Borough Councillor Mrs H Timms and Borough Councillor Mrs B Garcia were also in attendance

Question Time

There were no members of the public present.

Minute Number

12-13/42 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor N Brinton (holiday), P Claisse (business) Mrs L Harbour (family) Mrs E Johnson(family) and Borough Councillor A Gillias.

No financial interests were declared

12-13/43 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 20th June 2012 were agreed as a true record and signed by the Chairman. There were no decisions taken out of meeting.

12-13/44 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Model Code of Conduct – The Clerk circulated a draft Model of Conduct which had been devised by Rugby Borough Council in conjunction with Warwickshire County Council. IT WAS AGREED THAT the Model Code of Conduct be adopted

12-13/45 GENERAL CORRESPONDENCE

Strategic Land Availability Assessment - The Clerk circulated a letter which had been received from Rugby Borough Council which was duly noted.

12-13/46 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

HMRC – Penalty for late return -£100.00

HMRC – Underpayment of PAYE -£78.22

The above accounts were signed out of meeting. The Clerk informed the meeting that he was appealing against the penalty for late return and seeking an explanation as to why there had an underpayment charge.

CRK Heating and Plumbing – Fitting of new taps - Pavilion – £115.00

Greenways Garden Services – Grass cutting - £2,280.00

Village Hall Committee – Jubilee Party - £19.50

Village Hall Committee – Room Hire – Parish Plan meetings - £52.00

Mrs S V Jeffery – Litter Pick - £121.00

K F Short – Parish Plan expenses - £134.15

J Cook - Clerk's salary and expenses – June - £376.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

E.on – Pavilion account - £325.42

Zurich Municipal – Annual Insurance premium - £652.11

ES Wright and Sons Ltd – Grass cutting - £2,406.00

Financial matters – The Chairman reported on the Finance Working Party meeting which was held on 7th July 2012, the Clerk having previously emailed the quarterly income and expenditure figures for the quarter ending on 30th June 2012.

12-13/47 REPORTS

Police; Neighbourhood Watch

PCSO Kenneth Wyer reported on the crime figures which he had made available at the meeting and informed the meeting that he was proposing a leaflet drop to all houses in the village asking for a No Trader Zone and also encouraging residents to report cold callers to Trading Standards and/or the police. Councillor Roberts gave an update on Neighbourhood Watch matters indicating that he was in the process of setting up a meeting with Kenneth Wyer, Tez Cottingham and Julie Dale to make progress on the Neighbourhood Watch Scheme.

Borough Councillor's Report – Borough Councillor Mrs Timms reported on matters generally, making particular reference to current outstanding enforcement issues.

County Councillor's Report – County Councillor Mrs Timms reported on matters generally, making particular reference to 30mph signs on Rugby Road and the putting back of road works on Woodlands Road due to recent bad weather.

WCC Area Committee; Earl Craven Locality Panel – There were no matters to report.

Primary School – There were no matters to report

Youth Club – There were no matters to report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Short reported on Village Hall matters. He circulated 2 quotes in respect of the provision of a gate at the rear of the car park. IT WAS PROPOSED BY THE CHAIRMAN AND SECONDED BY THE VICE CHAIRMAN that the quote from All Gates and Rails in the sum of £285.00 plus VAT be accepted. There were no amendments to the proposal which was put to the vote and carried unanimously. The Chairman agreed to obtain quotes for the construction of a path to the gate.

Library – The Clerk circulated a letter which had been received from the Village Hall Committee regarding the possibility of the Library van using the car park at the Village Hall. The Parish Council had been asked to consider holding a drop in session at the Morrison Room during the time when the Library van was in the car park. IT WAS AGREED THAT at least one Parish Councillor would use best endeavours to attend the drop in sessions.

12-13/48 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No planning applications had been received

12-13/49 PARISH PLAN/SHELTERED HOUSING

Councillor Short presented a report on the present position and reminded Councillors of future meeting dates and the open day.

12-13/50 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground –The Chairman informed the meeting that WREN had made a slight mistake on the agreement for grant funding for the Skate Park. The Chairman was authorised to sign the amended agreement on behalf of the Parish Council once received from WREN. Councillor Mrs Docker informed the meeting that the area under the swings and become untidy and asked if it could be swept.

Village Green – There were no matters to report.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – There were no further matters to report on the Garden. It was reported that after a close family bereavement, a lady from Binley Woods was charged double to have the relative buried in Coventry. This was discussed and Councillor Timms agreed to look into the circumstances and what the policy is for Rugby Borough Council.

Highway Verges – Councillors Roberts and Short reported that some of the grass cutting on the side roads had not been mown as well as Rugby road. They agreed to supply details to the Clerk who would take the matter up with the contractor.

Litter and Dog Litter – There were no matters to report.

Tree Planting - There were no matters to report.

12-13/51 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

12-13/52 PARISH MAP

The Chairman reported on the present position in respect of the production of the Parish Map.

12-13/53 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/54 DATES OF MEETINGS – The next meeting of the Parish Council is to be held in on Wednesday 5th September 2012.

CHAIRMAN

	Action List		Name	Complete
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Contact E.On to ascertain cost savings if Street Lights were switched off		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Advise on possibility of letter drop in respect of parking on highway verges		County Council lor	
5	Proceed with production of Parish Map		PS	
6	Place order for new gate at rear of Village Hall car park		Clerk	
7	Obtain quotes for path at rear of Village Hall car park		PS	
8	Check to see if trees obscuring 30mph signs on Rugby Road have been removed or request the signs to be moved		County Council lor	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Reconvene Recreation Ground Working Party		PS	
11	Arrange Finance Working Party for October		Clerk	
12	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	