

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 20th JULY 2011**

PRESENT: Councillors P Salisbury, D Jones, N Brinton, P Claisse, P Howells, Mrs E Johnson and Mrs P Docker.

**Question Time** – The meeting was attended by Mrs S Crone who expressed a wish to provide a bench and nameplate in memory of her late husband who passed away in the recent past.

The meeting was also attended by Mr D Hodgkinson informed who the meeting that the grass on the highway verges had been cut too short. He also wanted to make arrangements for the hand over of documents relating to Street Lighting and Allotments matters.

The meeting was also attended by Kayne Lynas who spoke on the request by young people in the village for a Skate Park.

**Minute  
Number**

**11-12/38 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received from Councillors K Crawley, Mrs L Harbour (prior commitments) Borough Councillors D Poole and T Day

No financial interests were declared

**11-12/39 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING**

The minutes of the meeting held on 15th June 2011 were agreed as a true record and signed by the Chairman.

The following decisions were taken by the Clerk under delegated powers.

**Planning application – 200 Rugby Road – Erection of shallow pitch roof over existing car port** – No objection subject to normal neighbour consultations

**Planning application – 66 Rugby Road – Erection of part two storey and part first floor extension** – No objection subject to normal neighbour consultations

**11-12/40 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Development Land** - Further to minute 11-12/39, the Chairman reported on the meeting with the Property Developer which was held on Monday 20th June 2011.

**11-12/41 GENERAL CORRESPONDENCE**

**Rugby Community Safety Partnership Plan 2011-2014** - The Clerk circulated a letter which had been received from Rugby Borough Council which was duly noted.

**11-12/42 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

Zurich Municipal – Annual Premium - £643.91  
Philip Cook – Grass cutting June - £1,176.00  
Zoom – Newsletter - £50.00  
E.On – Pavilion Account - £140.75  
Rugby Borough Council – Uncontested Parish Council Election - £66.15  
J Cook - Clerk’s salary and expenses – July - £376.81  
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20  
P Salisbury – Locksmith and extra keys – £70.00  
B Jeffery – Handyman/Litter Pick - £169.96  
Moppins – Pavilion Caretaker - £390.45  
Village Hall Committee - Room Hire for Library meetings - £26.00  
Philip Cook – Grass cutting June - £1,176.00

**Financial matters**

**Bank Mandate** – The Clerk informed the meeting that the new Bank Mandate was now in place.

**Finance Working Party** – The Chairman and Clerk reported on the Finance Working Party meeting which had been conducted by email over the weekend of 16th and 17th July 2011.

**11-12/43 REPORTS**

**Police; Neighbourhood Watch**

The Clerk circulated the crime figures which had been received from PCSO Kenneth Wyer which were duly noted. The Chairman reported on the present position in respect of the cost of 4 cameras for Binley Woods. IT WAS AGREED THAT given the excessive cost of the scheme, the Parish Council’s application for funding to Rugby Borough Council be withdrawn

**Borough Councillor’s Report** – In the absence of Borough Councillors there was no report.

**County Councillor's Report** – In the absence of County Councillor Timms there was no report.

**WCC Area Committee; Earl Craven Locality Panel** – The Chairman informed the meeting that there were no substantive matters to report.

**Primary School; Youth Club; Football Clubs, Village Hall, Library** – There were no Village Hall or Football Club matters to report. The Chairman informed the meeting of a vacancy for a Community Governor at the Primary School. Councillor Short reported on meetings in respect of Library and Youth Club provision.

#### **11-12/44 NOTIFICATION OF PLANNING MATTERS**

No planning applications had been received

#### **11-12/45 PARISH PLAN/SHELTERED HOUSING**

Councillor Short informed the meeting that interest had been shown by some residents and he agreed to arrange a Public Meeting in the early autumn.

#### **11-12/46 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Clerk circulated a request for the provision of a Skate Board Park and IT WAS AGREED THAT quotations be sought and the Clerk write to Kayne Lynas and Charlie Judge indicating the Parish Council's support for the scheme. A request had been received for the use of the Football Pitch for a Summer School. IT WAS AGREED THAT the Football Pitch be let on payment of the usual rates. Further to the attendance of Mrs Crone, IT WAS AGREED THAT Mrs Crone be allowed to purchase a bench with an appropriate nameplate and inscription to be sited at the Recreation Ground and the Parish Council would provide an appropriated hard standing.

**Village Green** – The Chairman reported that he was still awaiting quotes for some form of fencing on either side of the swings. He also stated that he would obtain further quotes for a path around the Green.

**Allotment Gardens** – There were no matters to report.

**Remembrance Garden Initiative** – There were no further matters to report.

**Highway Verges** – The Chairman reported on the current position in respect of Grass Cutting. IT WAS AGREED THAT the Clerk contact Philip Cook and request the mower blades be raised.

**Litter and Dog Litter** – It was reported that there had been an increase in dog owners not picking up faeces. IT WAS AGREED THAT the Clerk contact the Dog Warden to request more frequent spot checks.

**Tree Planting** – Councillor Claisse reported that a substantial number of trees had perished during the recent dry spell. He would obtain quotes from Smiths Nurseries and report back to the September meeting.

**11-12/47 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – It was reported at the last meeting that the red tarmac areas on Rugby Road had fallen into disrepair. County Councillor Timms agreed at the last meeting to take this matter up on behalf of the Parish Council. It was noted that Councillor Crawley had reminded the meeting that the 30mph warning signs were obscured by overgrown hedges. County Councillor Timms agreed at the last meeting to take this matter up on behalf of the Parish Council. Councillor Jones reported that the grass at the frontage of Binley Woods Service Station was not being cut due to the garage signs. It was agreed the Clerk write to ask either the signs be removed or the garage proprietor cut the grass on a weekly basis.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – Councillor Howells informed the meeting that there were no substantive matters to report.

**Storm and Foul Drainage** – The Chairman reported on the present position in respect of un-adopted sewers.

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – There were no matters to report.

**11-12/48 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**11-12/49 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday the 7th September 2011.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Construction of a partition in the loft at the Sports Pavilion		PS	
2	Contact Paul Collett regarding security cameras		Clerk	
3	Report condition of red tarmac markings on Rugby Road		Clerk	
4	Request grass cutting on a higher setting		Clerk	
5	Contact County Council – No Parking signs on Highway Verges and provision of bollards with particular reference to available types and sizes		Clerk	
6	Contact Dog Warden to request more spot checks		Clerk	
7	Contact County Council to request new Bus Stop pole on south side of Rugby Road adjacent to Woodlands Road		Clerk	
8	Consider position of placing spare litter bin		PS	
10	Obtain quotes for a path at Village Green not to include associated drainage		PS	
11	Report overhanging trees obscuring 30mph signs on Rugby Road		Clerk	
12	Contact County Councillor Timms to request current position in respect of Abbots Walk		Clerk	
13	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
14	Arrange Finance Working Party for October		Clerk	
15	Contact Binley Woods Service Station to request signs be removed or the grass be cut on a weekly timescale		Clerk	