

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 21st JULY 2010**

PRESENT: Councillors P Salisbury, K Short, D Hodkinson, P Howells P Claisse, D Jones and Mrs J Feetenby.

Borough/County Councillor Mrs H Timms and Borough Councillor T Day were also in attendance

**Question Time** – The meeting was attended by Mesdames E Humphreys, J Outhwaite and M Harcourt. Mrs Humphreys had prepared a report into the possibility of the provision of sheltered housing within the village. Mesdames Humphreys presented the case. The Parish Council was supportive of the initiative and keen to explore the possibilities of the provision of such accommodation. It appeared that this was a subject would be best discussed as part of the Parish Plan, which hopefully would be set up in the very near future.

**Minute  
Number**

**10-11/39 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received from Councillor N Brinton (holiday), Councillor Mrs L Harbour (family commitments) and Borough Councillor D Poole.

No financial interests were declared

**10-11/40 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING**

The minutes of the meeting held on 16th June 2010 were agreed as a true record and signed by the Chairman.

The following decisions were taken by the Clerk under delegated powers.

**Planning application – 35 Coombe Drive – Single storey side and rear extension** – No objection subject to normal neighbour consultations

**Planning application – 9 Karen Grove – Raising of roof height to create a first floor extension** – No objection subject to normal neighbour consultations

**10-11/41 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no matters arising which were not dealt with under the Agenda

items.

#### **10-11/42 GENERAL CORRESPONDENCE**

**Information Commissioners Office** - The Clerk circulated an email which had been received referring to a request for information under the Freedom of Information Act. The Clerk informed the meeting that he had emailed the Information Commissioners Office with a request for hard copies of correspondence and also informing the Information Commissioners Office that the resident concerned had indicated in subsequent correspondence that the information was no longer required from the Parish Council. Once again, all councillors stated that they did not wish to have their private addresses published and preferred individual contact with them be made via the Clerk.

**NALC** - The Clerk circulated correspondence from NALC, which was duly noted.

**Pre Budget briefing** - The Clerk circulated an email from WALC, which was duly noted.

**Rugby Borough Council – Core Strategy** - The Clerk circulated correspondence from Rugby Borough Council, which was duly noted.

**Electoral Review of Rugby** - The Clerk circulated correspondence from Rugby Borough Council, which was duly noted.

**HLD Maintenance Services** - The Clerk circulated correspondence from HLD Maintenance Services, which was duly noted.

#### **10-11/43 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

E.On – Power supply – Street Lighting - £908.34

E.On – Quarterly maintenance – Street Lighting - £784.97

Severn Trent – Pavilion account - £94.06

Staples – Office Sundries - £61.98

Staples – Office Sundries - £38.88

J Cook - Clerk's salary and expenses – July - £455.01

P G Salisbury – Bulbs - £50.00

P G Salisbury – Keys - £11.96

B Jeffery – Handyman/Litter Pick - £224.03

D N Jones – Refund of rent - £100.00

Greenways Garden Services – Amenity Verge cutting - £3,052.00

Greenways Garden Services – Village Green cutting - £536.00

Lee Turner – Pavilion extension – Final payment - £12,960.00

E.On – Street Light repair - £31.14

Clement Keys – External Audit - £470.00

**Financial Matters** – The Chairman reported on the meeting of the Finance Working Party which was held on 17th July 2010. The Clerk reported that Clement Keys, the External Auditor had given an unqualified audit in respect of the Parish Council's accounts for the year 1/4/09 to 31/3/10

#### **10-11/44 REPORTS**

**Police; Neighbourhood Watch**

The Clerk circulated the crime figures which had been received from PCSO Matthew Havelock, which was duly noted.

**Borough Councillor's Report** – Borough Councillor Day reported on matters generally and made particular reference to potential boundary changes within the Borough.

**County Councillor's Report** – County Councillor Timms reported on the closure of Brinklow Fire Station and County Council matters generally.

**WCC Area Committee; Earl Craven Locality Panel** – Borough Councillor Timms reported that the next meeting of the Earl Craven Locality Panel would be held in September

**WALC Rugby Area and County Committees** – Councillor Hodkinson reported on matters generally.

**Primary School; Youth Club; Football Clubs, Village Hall** – Councillor Howells reported that the Bird Boxes would be delivered to the school in September. There were no Youth Club, Football Club or Village Hall matters to report.

**10-11/45 NOTIFICATION OF PLANNING MATTERS**

The following planning application had been received

**15 Foxwood Drive – Single storey rear extension.** – IT WAS AGREED

THAT an objection be raised on the grounds that the development would have a detrimental impact on adjoining neighbouring properties in Foxwood Drive.

**209 Rugby Road – Retention of change of use from Class A1 (Retail) to Class C3 (residential).** – IT WAS AGREED THAT the Parish Council support the application and request that a permanent planning permission be granted.

**56 Rugby Road – Alteration and extension of existing bungalow to create a two storey dwelling.** – IT WAS AGREED THAT no objection be raised, subject to normal neighbour consultation

**10-11/46 PARISH PLAN-** The Chairman agreed to produce a Newsletter requesting a formative meeting during September/October

**10-11/47 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman informed the meeting that works on the pavilion extension had now been completed. IT WAS AGREED THAT the Chairman be authorised to purchase painting materials for the flooring.

**Village Green** – A further quotation had been received for the paths works but one more was still required.

**Allotment Gardens** – There were no matters to report..

**Remembrance Garden Initiative** – The Chairman and Clerk reported on the present position regarding contact with land owners.

**Highway Verges** – The Chairman reported that the 2 bags of daffodils had been purchased at £25.00 each and would be planted at the appropriate time. There were no further matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – Councillor Claisse reported on matters generally.

**10-11/48 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Bus Services** – Councillor Mrs Feetenby reported on matters generally.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – Councillor Hodkinson agreed to circulate a programme for the capital works for 2010/11 to the October meeting. Councillor Hodkinson informed the meeting that no objections had been received in respect of shielding 3 lights in Earls Walk and IT WAS AGREED THAT an order for the works be placed with E.On.

**Coventry Airport** – There were no matters to report.

**Storm and Foul Drainage** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**10-11/49 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**10-11/50 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday the 1st September 2010.

CHAIRMAN

|    | <b>Action List</b>  |  | <b>Name</b>      | <b>Complete</b> |
|----|---|--|------------------|-----------------|
| 1  | Deliver Bird boxes to Primary School in September   |  | PH and DJ        |                 |
| 2  | Digest information received from County Councillor Timms on progress on delegation of Highway Lighting responsibilities and write to resident |  | Clerk            |                 |
| 3  | Keep watching brief with County Councillor Mrs Timms to have additional dropped kerbs in the village.   |  | PS               |                 |
| 4  | Order paint for Pavilion Extension floor  |  | PS               |                 |
| 5  | Process next stage of Freedom of Information Act  |  | DH and Clerk     |                 |
|    |   |  |                  |                 |
| 6  | Place Agenda and minutes for future meetings on Web Site  |  | PC               |                 |
| 7  | Item for Sheltered Housing to appear alongside Parish Plan on future agenda   |  | Clerk            |                 |
| 8  | Obtain quotes for a path at Village Green   |  | DH and PS        |                 |
|    |   |  |                  |                 |
|    |   |  |                  |                 |
| 9  | Contact County Councillor Timms to request current position to introduce yellow lines at junction of Ferndale Road and Craven Avenue          |  | Clerk            |                 |
| 10 | Obtain quotation for new Notice Board outside Village Hall  |  | Clerk            |                 |
| 11 | Contact Clint Parker in respect of location of new trees.   |  | PC               |                 |
| 12 | Contact County Councillor Timms to request current position in respect of Abbots Walk   |  | Clerk            |                 |
| 13 | Contact County Councillor Timms to request school buses pick up on the south side of Rugby Road only  |  | Clerk            |                 |
| 14 | Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards   |  | PS               |                 |
| 15 | Place order for works in respect of shielding of 3 street lights to the rear of Earls Walk.   |  | PS and DH        |                 |
| 16 | Prepare capital programme for Street Lighting   |  | DH               |                 |
| 17 | Contact owners of land in respect of Remembrance Garden   |  | PS, DJ and Clerk |                 |
| 18 | Arrange Finance Working Party for October   |  | Clerk            |                 |