

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD BY ZOOM on WEDNESDAY 20th JANUARY 2021

PRESENT: Councillors P Salisbury, Mrs L Harbour, S Roberts, Mrs E Johnson, D Jones, N Brinton, G Dunn, Mrs E French and Mrs P Docker. Borough County Councillor Mrs H Timms was also in attendance

Councillor P Salisbury in the Chair

No members of the public were in attendance.

**Minute
Number**

20-21/57 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from, Borough Councillors Gillias and Garcia.

No financial interests were declared

20-21/58 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 16th December 2020 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 84 Heather Road – Two storey side and rear extension with loft conversion – No objection subject to normal neighbour and statutory consultations.

Planning application – 4 Birchwood Road – Single storey side and rear extension – No objection subject to normal neighbour and statutory consultations.

Planning application – 231 Rugby Road – Two storey front and rear extension – No objection subject to normal neighbour and statutory consultations.

Planning application – 3 Woodlands Road – Erection of an outbuilding – No objection subject to normal neighbour and statutory consultations.

The decisions were duly ratified.

20-21/59 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Overhanging Trees and Cars parking on footpaths

The Chairman reported on emails which had been from a resident following receipt of the Parish Council's letter. The Clerk had informed the resident that he would receive a response following the January meeting. IT WAS AGREED THAT County Councillor Timms would contact the resident on the question of Overhanging trees and the Chairman would raise the question of cars parking on footpaths with Warwickshire Police.

Allocation of Responsibilities 2020/21 – Councillors had looked at the present situation and a revised list is attached to these minutes.

20-21/60 GENERAL CORRESPONDENCE

There were no items of general correspondence other than those previously circulated by email.

20-21/61 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts were paid out of meeting

VP Computers – Anti Virus - £22.80
E.on – Quarterly Maintenance – £788.02
BT – Village Hall Line Rental and Broadband - £40.74

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – January - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
VP Computers – Ink Cartridges and Flash Drive - £34.80

Financial Management

Precept 2020/21

The Clerk informed the meeting that he had submitted the request for £45,000.00 to Rugby Borough Council.

Web Site

The Clerk reported on progress of the implementation of a new Web Site and had circulated emails from VP Computer Services and Rugby Web Design. IT WAS AGREED THAT the Clerk arrange a meeting with the above to move this matter

forward. The Chairman, Clerk, Councillors Roberts and Mrs Harbour would act as a Working Party and report back in due course.

20-21/62 REPORTS

Police; Community Alert

The Clerk circulated an email from Warwickshire regarding the ANPR camera. Councillor Roberts reported on Police and Community Alert matters.

Borough Councillor's Report – Councillor Timms there reported on matters generally, including ongoing Enforcement matters and Budget setting for 2021/22

County Councillor's Report - Councillor Timms there reported on matters generally, including steps being taken in respect of compliance with current Covid requirements and car parking at Country Parks. She also reminded the meeting of Recycling facilities at Cherry Orchard, Kenilworth and ongoing Enforcement matters

Earl Craven Forum – It was reported that due to Covid19, meetings had been cancelled.

Primary School – Councillor Mrs Harbour informed the meeting that presently there were over 80 pupils in the school, the rest were being home tutored.

Youth Club – There were no matters to report.

Football Clubs – The Chairman reported that due to Covid19 the 2020/21 season had been suspended.

Village Hall – There no matters to report.

Bus Services – Councillor Mrs Harbour informed the meeting that presently Stagecoach were running a reduced service.

20-21/63 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No planning applications had been received.

20-21/64 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The next Newsletter was due to be produced and circulated in February 2021. It was agreed to include what responsibilities each Council holds so residents can contact the correct administration.

20-21/65 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman circulated a request from a resident for the use of the Football Pitch for an adult football team for the 2021/22 season. The Chairman agreed to provide details of the facilities available. IT WAS AGREED THAT subject to the above and Covid Restrictions being lifted, the request to use the football pitch be granted on payment of £500.00 for the season.

The Chairman reported that the Remembrance Picnic Tables and Bench Seats had been constructed but due to Covid Restrictions, delivery and installations had been delayed.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – It was reported that the bush at the junction of Rugby Road and Woodlands Road was still causing a problem for vehicles turning onto Rugby Road. IT WAS AGREED that the Clerk ask County Councillor Timms to contact the owner of the bush to cut the bush back so as to resolve the problem.

Litter and Dog Litter – There were no matters to report.

Tree Planting – There were no matters to report.

Grass Cutting 2021 Season – The Chairman reported that he had received assurances from Perennial Landscapes Ltd that the difficulties of the previous year would be resolved.

20-21/66 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – The Chairman informed the meeting that the hedge cutting would be carried out by Greenways Garden Services in the near future

20-21/67 WISH LIST

There were no matters to report.

20-12/68 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

20-21/69 NEXT MEETING – The next meeting of the Parish Council will be held by Zoom on Wednesday 17th February 2021.

The meeting closed at 8.50pm.

CHAIRMAN

| | Action List | | Name | Complete |
|---|---|--|-------------|-----------------|
| 1 | Monitor street light repairs | | PD | |
| 2 | Arrange meeting with VP Computer Services and Rugby Web Design in respect of new Web Site | | Clerk | |
| 3 | Keep Parish Council informed of progress of various enforcement Issues | | Cllr Timms | |
| 4 | Monitor progress on reinstating ANPR | | Clerk | |
| 5 | Monitor situation in respect of cars parking on highway verges | | DJ | |
| 6 | Monitor repairs to potholes | | All | |
| 7 | Inform Chairman of any projects to be included in Wish List | | All | |
| 8 | Contact resident in respect of overhanging trees obstructing footpaths in the village | | Cllr Timms | |
| 9 | Contact Warwickshire Police in respect of continuing problems of cars parking on footpaths. | | PS | |
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