

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 21st JANUARY 2015**

PRESENT: Councillors P Salisbury, K Short, S Roberts, N Brinton, P Claisse, Mrs L Harbour and Mrs P Docker.

Borough/County Councillor Mrs H Timms was also in attendance

**Question Time**

There were 2 members of the public present who did not raise questions but wished to observe proceedings.

**Minute  
Number**

**14-15/104 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received and accepted from Councillor Miss V Loughran (work commitments) Mrs E Johnson (family commitment), Borough Councillors Mrs B Garcia and A Gillias.

No financial interests were declared

**14-15/105 MINUTES OF LAST MEETING, DECISIONS TAKEN OUT OF MEETINGS**

The minutes of the meeting held on 10th December 2014 were agreed as a true record and signed by the Chairman.

The following decisions were taken out of meeting: -

**Planning application – 6 Friars Close – Erection of single storey front extension** – No objection subject to normal neighbour consultations

**Grass cutting** - The Chairman reported on an Urgency Sub Committee decision to accept 3 quotations from Greenways Garden Services in respect of hedge cutting and grass cutting at a total cost of £1,420.00. The quotation in the sum of £295.00 per cut for amenity verge maintenance was deferred until the second quotation was received from ES Wright and Sons, the co-contractor.

The decisions of the Urgency Sub Committee meeting were duly ratified.

**14-15/106 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no such matters arising.

**14-15/107 GENERAL CORRESPONDENCE**

The Clerk circulated the Election Timetable 2015 and IT WAS AGREED THAT all incumbent Parish Councillors should ensure that the Clerk be in receipt of all nomination papers no later than Tuesday 31 March 2015. The Clerk would then deliver the papers to the Elections Office immediately thereafter.

**14-15/108 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

Greenways Garden Services – Hedge trimming and grass cutting - £4,295.00

The above account was signed out of meeting

E.On – Quarterly maintenance - Street Lighting - £818.09

E.On – Quarterly Electricity supply - Street Lighting - £1,502.84

Smiths Nurseries – Trees and shrubs - £699.60

J Cook - Clerk's salary and expenses – January - £403.81

HM Revenue and Customs – PAYE on Clerk's salary - £78.20

Moppins – Pavilion caretaker - £390.45

Warwickshire Training Partnership – Delegates Fee - £40.00

E.On – Pavilion account - £378.41

BT – Village Hall line rental - £86.36

**Financial matters – Budget 2015/16** - The Clerk circulated the most recent income and expenditure figures and a draft Budget. The Chairman reported on the Finance Working Party which was held on 17th January 2015. IT WAS AGREED THAT the Draft budget be approved.

**14-15/109 REPORTS**

**Police; Neighbourhood Watch**

PCSO Charlene Cawte attended the meeting and produced the December crime report. Councillor Roberts reported on discussions which he had held with PCSO Cawte on Neighbourhood Watch matters

**Borough Councillor's Report** - Borough Councillor Timms reported on matters generally, making reference to a budget provision in support of the 2015 Rugby World Cup.

**County Councillor's Report** - County Councillor Timms reported on matters generally, making reference that Rob Back would attend the next Community Forum to speak on Enforcement procedures.

**Community Forum** – It was reported that the next meeting was to be held in March at Binley Woods Village Hall.

**Primary School** – Councillor Mrs Harbour reported on matters generally.

**Youth Club** – Councillor Mrs Harbour reported on matters generally.

**Football Clubs** – The Chairman reported on matters generally, indicating that a few matches had been called off recently due to the bad weather.

**Village Hall** – Councillor Mrs Docker reported that the Village Hall committee had agreed to the siting of Defibrillator being located outside the Village Hall. The Village Hall committee had also asked if a Christmas Tree could be provided outside the Village Hall during the next Festive Season.

#### **14-15/110 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

No applications had been received

#### **14-15/111 PARISH PLAN WORKING PARTY/NEWSLETTER**

Councillor Short reported on matters generally, having previously circulated an updated Evaluation Report in respect of the new play equipment. IT WAS AGREED THAT the updated Evaluation Report be approved.

#### **14-15/112 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – Further to minute 14-15/111 above, the Chairman reported that an application for funding for the new play equipment had been prepared for submission to WREN. This would require a maximum contribution of approximately £20,000.00 from the Parish Council. The Parish Council were in a position to fund the contribution out of reserves and still have funds for future capital programmes. IT WAS PROPOSED BY COUNCILLOR BRINTON AND SECONDED BY COUNCILLOR MRS DOCKER that the application for funding to WREN incorporating the contribution of £20,000.00 be submitted as soon as possible. There were no amendments to the proposal which was put to the vote and carried unanimously.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Councillor Mrs Docker reported on matters generally.

**Remembrance Garden Initiative** – The Chairman reported that he had received confirmation from Rugby Borough Council that it was in order for part of the Village Green to be used as a Remembrance Garden provided no structure was erected as planning permission would be needed..

**Highway Verges – 170 Rugby Road** – Further to minute 14-15/99 IT WAS AGREED THAT the letter should now be sent to the occupier.

**Litter and Dog Litter** – It was reported that the replacement post for the bin in Ferndale Road had still not been installed. The Clerk agreed to chase progress with Rugby Borough Council.

**Tree Planting** –Councillor Claisse reported on matters generally making particular reference to recent planting.

#### **14-15/113 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – It was reported that vehicles had parked on the highway verge on Rugby Road causing damage. IT WAS AGREED THAT Councillor Claisse order and plant 10 assorted trees and stakes which would be planted in the highway verge in an effort to eradicate the problem.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – Councillor Mrs Docker reported that the replacement lower wattage bulb in column number 24 in Monks Road had not been fitted. The Clerk informed the meeting that he had been in recent contact with E.on who had agreed to give this matter urgent attention.

**Hedge Maintenance** – This matter was dealt with at minute 14-15/105 above.

**Bus Services** – There were no matters to report.

#### **14-15/114 PUBLIC ACCESS DEFIBRILATOR**

Councillor Roberts reported that the Defibrilator had been ordered and confirmed that it would be located outside the Village Hall.

#### **14-15/115 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

#### **14-15/116 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday 18th February 2015.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Submit application to WREN for funding in respect of new play equipment.		PS	
2	Keep watching brief in respect of parking on highway verges		DJ	
3	Contact E.on for feasibility and cost for LED lighting		Clerk	
4	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
5	Confirm arrangements for next Finance Working Party for early May 2015		Clerk	
6	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road.		EJ	
7	Send letter to occupier of 170 Rugby Road regarding overgrown shrubbery		Clerk	
8	Report to future meeting on the question of the provision of a composting WC at the Allotment Gardens		PS	
9	Chase progress on quotation for 2 lighting columns at Village Hall Car Park		Clerk	
10	Order skip for Allotment Gardens		PD	
11	Order 10 trees and stakes for planting in highway verge		PC	
12	Fit new seats and chains to swings at Recreation Ground.		KS/NB	
13	Write to Post Office regarding ongoing problems with post box and incorrect signage for alternative box		Clerk	
14	Chase RBC progress on installation of litter bin in Ferndale Road			