

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th JANUARY 2013

PRESENT: Councillors P Salisbury, D Jones, K Short, P Claisse, N Brinton, S Roberts, Mrs E Johnson and Mrs P Docker.
County/Borough Councillor Mrs H Timms was also in attendance

Question Time

There were no members of the public present.

**Minute
Number**

12-13/108 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received and accepted from Councillors P Howells (family commitments) and Mrs L Harbour (family commitments), Borough Councillor Mrs B Garcia and Borough Councillor A Gillias.

No financial interests were declared

12-13/109 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 12th December 2012 were agreed as a true record and signed by the Chairman. There were no decisions taken out of meeting.

12-13/110 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising other than elsewhere on the Agenda

12-13/111 GENERAL CORRESPONDENCE

There were no items of general correspondence, other than those which had been circulated by email.

12-13/112 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

BT – Line Rental for Village Hall - £23.04

The above account was signed out of meeting.

Moppins – Pavilion Caretaker - £390.45
B Jeffrey – Handyman/Litter Pick - £203.39
J Cook - Clerk's salary and expenses – January - £384.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
E.On – Electricity supply – Street Lighting - £1,357.50
Star Computers – Norton Anti Virus - £20.00
Royal Mail – Business Reply Service £0.40
Staples – Office sundries - £17.64
K Short – Parish Plan expenses - £52.98
E.On – Electricity supply – Pavilion Account - £637.14

Financial matters – The Chairman reported on the Finance Working Party meeting which was held on 12th January 2013. The Clerk circulated an email which he had sent to Rugby Borough Council confirming that the precept for the financial year 2013/14 should remain at £39,000.00. The Clerk circulated a draft budget for 2013/14 which was duly approved.

12-13/113 REPORTS

Police; Neighbourhood Watch

The Clerk passed round recent crime figures which had been received from PCSO Kenneth Wyer on the afternoon of the meeting. Councillor Roberts reported on Neighbourhood Watch matters.

Borough Councillor's Report – Borough Councillor Mrs Timms reported on matters generally, making particular reference to current enforcement matters.

County Councillor's Report – County Councillor Mrs Timms reported on matters generally, making particular reference to funding for transport and footpath repairs.

Community Forum – County Councillor Mrs Timms reported that the next meeting was scheduled for March 2013.

Primary School – There were no matters to report

Youth Club – There were no matters to report

Football Clubs – There were no matters to report.

Village Hall – The Chairman raised the issue of an email which had been circulated by the Chair of the Village Hall Management Committee. The Clerk informed the meeting that he had sought guidance of the County Secretary of WALC who informed him that the substance of the email did not impact on the Parish Council in its role as Custodian Trustee of the Village Hall. No discussion took place and the email was duly noted. IT WAS AGREED THAT the Clerk reply to the Chair of the Village Hall Committee explaining our situation.

Library – The Chairman reported on the current position in respect of the bid to acquire the site.

12-13/114 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following applications had been received

125 Heather Road – Redevelopment of existing bungalow incorporating the addition of a first floor, new dormers, new roof and erection of a two storey rear extension – IT WAS AGREED THAT the Parish Council object to the proposal on the ground that the proposed rear balcony would overlook neighbouring property.

2 Kareen Grove – Proposed loft conversion and creation of additional roofspace with dormers to the front and both side elevations – IT WAS AGREED THAT the Parish Council raise no objection subject to normal neighbour consultations, although concern was expressed that the dormers were facing neighbouring properties.

12-13/115 PARISH PLAN/SHELTERED HOUSING/NEWSLETTER

Councillor Short presented a report on the present position and reminded Councillors of future meeting dates. Councillor Short also asked for items to be included in the next Newsletter.

12-13/116 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no matters to report.

Village Green – There were no matters to report.

Allotment Gardens – There were no matters to report.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – The Chairman informed the meeting that he had received a quotation from Greenways Garden Services for grass cutting for 2013 which was exactly the same as 2012 and was awaiting a quotation from ES Wright, the co-contractor. IT WAS AGREED THAT providing the quotation from ES Wright was the same or within 3% of the 2012 quotation, the contract be let jointly to Greenways Garden Services and ES Wright.

Litter and Dog Litter – The Clerk informed the meeting of problems which were being encountered by Rugby Borough Council in the provision of replacement litter bins in Woodlands Road and the additional Dog Litter Bin in the back field. IT WAS FURTHER AGREED THAT the Clerk place an order to replace the damaged bin on the Rugby Road adjacent to Oakdale Rd.

Tree Planting – Councillor Claisse reported on the present position

12-13/117 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

12-13/118 PARISH MAP

The Chairman and Councillor Short informed the meeting that they had been in contact with Zoom printing who were able to produce A3 size copies of the Parish Map at a price of approximately 30p each. IT WAS AGREED THAT 300 copies be ordered and distributed free of charge to one resident per household who attended the next Parish Plan Open Day.

12-13/119 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/120 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday 20th February 2013.

CHAIRMAN

	Action List		Name	Complete
1	Arrange production and distribution of next Newsletter		KS	
2	Email Rugby Borough Council with details of replacement litter bin on Rugby Road at the junction with Oakdale Road		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Keep Parish Council informed of progress of bid to Warwickshire County Council for acquisition of Library site		Cllr Timms	
5	Email Chair of Village Hall Committee to confirm that the matters raised have been noted and placed in the Parish Council's records		Clerk	
6	Contact Skate Park suppliers in respect of possible noise reduction options		PS	
7	Keep Parish Council informed of progress of various enforcement issues		Cllr Timms	
8	Contact Lioncare to inform them that they would be supplied with an Interim Report as soon as this had been approved by the Parish Council.		PS	
9	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
10	Reconvene Recreation Ground Working Party		PS	
11	Arrange Finance Working Party for April		Clerk	
12	Obtaining quote for enhancing signage to eastern and western approaches on Rugby Road		PS	