

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 18th JANUARY 2012**

PRESENT: Councillors P Salisbury, D Jones, K Short, P Howells, K Crawley, P Claisse, N Brinton, Mrs L Harbour and Mrs P Docker. Borough/County Councillor Mrs H Timms was also in attendance.

**Question Time**

There were no members of the public present..

**Minute  
Number**

**11-12/99 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received from Councillor Mrs E Johnson (unwell) Borough Councillor D Poole and Borough Councillor T Day.

No financial interests were declared

**11-12/100 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING**

The minutes of the meeting held on 14th December 2011 were agreed as a true record and signed by the Chairman.

The following decision was taken by the Clerk under delegated powers.

**Planning application – 35 Heather Road – Retention of Garden Lych Gate** – No objection subject to normal neighbour consultations

**11-12/101 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

**Bingo machine** – The Chairman informed the meeting that he had seen a bingo machine on E Bay to replace the present obsolete being used at the Village Hall. The cost was £174.00 and IT WAS AGREED that the Chairman order and pay for the machine. He would be re-imbursed at the February meeting.

**11-12/102 GENERAL CORRESPONDENCE**

**Review of Overview and Scrutiny** - The Clerk circulated a letter which had been received from Rugby Borough Council. IT WAS AGREED THAT the

Clerk write to Rugby Borough Council seeking a review of the Dog Warden Service..

**Planning explained** - The Clerk circulated a letter which had been received from NALC. Councillor Jones agreed to read the supporting booklet and report back with any views.

## **11-12/103 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

Staples – Office Supplies - £71.09  
E.On – Quarterly Electricity Supply - £1,342.74  
E.On – Street Light Repair – Garage area – Birchwood Road - £31.80  
Cherwell – Cleaning materials and supplies – Pavilion - £23.16  
J Cook - Clerk’s salary and expenses – January - £376.81  
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20  
B Jeffery – Handyman/Litter pick - £150.03  
Village Hall Committee – Room Hire - £13.00  
Star Computers – Norton Anti Virus 2012 Edition - £24.00  
E.On – Pavilion Account – £321.45

**Financial matters** - The Chairman reported on the meeting of the Finance Working Party held on 14th January 2012. The Clerk circulated a draft budget for the year 1st April 2012 to 31st March 2013. The draft budget was duly approved.

## **11-12/104 REPORTS**

### **Police; Neighbourhood Watch**

The Clerk circulated the crime figures which had been received from PCSO Kenneth Wyer which were duly noted. There were no Neighbourhood Watch matters to report.

**Borough Councillor’s Report** – There was no report.

**County Councillor’s Report** – County Councillor Timms reported the following. Pavement surfaces are to be replaced along Woodlands Road, Craven Avenue and Court Leet. She would investigate the installation of a gully at Binley Woods Service Station.

**WCC Area Committee; Earl Craven Locality Panel** – There were no matters to report.

**Primary School; Youth Club; Football Clubs, Village Hall, Library** –

There were no Primary School or Football Club matters to report.

The Clerk circulated a request for a donation towards the cost of re-wiring the electrics at the Village Hall, the estimated cost of the works being £2,500.00.

The Clerk informed the meeting that there was a donation of £800.00 to the Village Hall Committee which was unspent from last year and donation of £1,500.00 allocated for this year. It was proposed by Councillor D Jones and seconded by Councillor P Howells that a donation of £2,700.00 being the total cost of the new quote for the works be made. Councillor Short, as a member of the Village Hall Committee took no part in the vote. The proposal was put to the vote and carried unanimously. The Chairman informed the meeting that as a result of the works being carried a request had been made that all bookings for the Hall for the week commencing 13th February 2012 (including the February Parish Council meeting) be transferred to the Sports Pavilion where applicable. The request was granted.

The Chairman and Councillor Short reported on Youth Club and Library matters, with particular reference to the Mobile Library visit to Binley Woods.

#### **11-12/105 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

The following planning applications had been received

**39 Monks Road – Erection of side/rear conservatory – IT WAS AGREED THAT** no objection be raised subject to normal neighbour consultations.

#### **11-12/106 PARISH PLAN/SHELTERED HOUSING**

Councillor Short circulated a note of present expenditure which was duly noted. He also reported on recent meetings and reminded Councillors of future meetings still to be held.

#### **11-12/107 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman informed the meeting that he had instructed Rodent Warrior in respect of moles on the football pitch. This was a matter of urgency due to the safety of all who enter the area. The Chairman circulated a quote in the sum of £1,730.00 which had been received from ES Wright for grass cutting for the 2012 season. This represented an increase of £39.00 from the 2011 season. **IT WAS AGREED THAT** the quote be accepted.

**Village Green** – The Chairman circulated 3 quotes which had been received for grass cutting for the 2012 season. **IT WAS AGREED THAT** the quote in the sum of £600.00 which had been received from ES Wright be accepted.

**Allotment Gardens** – There were no matters to report.

**Remembrance Garden Initiative** – There were no further matters to report.

**Highway Verges** – The Chairman circulated 3 quotes which had been received for grass cutting for the 2012 season. **IT WAS AGREED THAT** the combined 2 quotes for the work, totalling £5,670.00, which had been received from ES Wright and Greenways Garden Services be accepted.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – County Councillor Timms informed the meeting that she would bring pressure on County Council Officers in respect of the request for consent that the 2 large trees outside 16 and 18 Birchwood Road be replaced with smaller ones. Councillor Claisse reported on tree planting matters generally.

#### **11-12/108 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – County Councillor Timms reported that No Parking signs could be acquired from Nuneaton Signs and placed on the lamp posts along Rugby Road. County Councillor Timms informed the meeting that the trees obscuring 30mph signs on Rugby Road had not been removed as they were privately owned. Due to the time of year, the signs were currently unobstructed. If the problem persists into the spring, Warwickshire County Council would consider legal action requiring the owners to cut the trees back.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – The Clerk circulated a list of charges which would come into effect on 1 April 2012, which was duly noted.

**Storm and Foul Drainage** – There were no matters to report.

**Hedge Maintenance** – There were no matters to report.

**Bus Services** – Councillor Mrs Harbour reported on Bus Services, with particular to A Line operations.

#### **11-12/109 NEWSLETTER**

Councillor Short asked for an item to be placed on the Agenda for the February meeting in respect of the next Newsletter.

#### **11-12/110 ANNUAL ASSEMBLY**

IT WAS AGREED THAT, subject to the availability of the Village Hall, the 2012 Annual Assembly should be held on Wednesday 16th May 2012. As in previous years, the ordinary May Parish Council meeting would take place immediately after the Annual Assembly.

#### **11-12/111 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**11-12/111 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held **in the Sports Pavilion** on Wednesday the 15th February 2012.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Place item in respect of Newsletter on the Agenda for February meeting		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	No Parking signs on Highway Verges with particular reference to available types and sizes and other Notice Boards – Contact Nuneaton signs and report back to February meeting		PS & DJ	
5	Contact County Council to request new Bus Stop pole on south side of Rugby Road adjacent to Woodlands Road		H Timms	
6	2015 Election expenses to be discussed at April Finance Working Party		Clerk, PS DJ & KS	
7	Check to see if trees obscuring 30mph signs on Rugby Road have been removed or request the signs to be moved		KC	
8	Suggest a new position for the Notice Board, presently outside the Library		All	
9	Check availability and book Village Hall for Annual Assembly and May meeting on 16th May 2012			
10	Reconvene Recreation Ground Working Party		PS	
11	Arrange Finance Working Party for April		Clerk	
12	Instruct Rodent Warrior to deal with rat infestation at Allotment Garden if necessary		Clerk	