

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 19th JANUARY 2011**

PRESENT: Councillors P Salisbury, K Short, N Brinton, D Hodgkinson, D Jones, P Claisse and Mrs J Feetenby.

Borough Councillor T Day was also in attendance

**Question Time** – There were no members of the public present

**Minute  
Number**

**10-11/100 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received from Councillors P Howells (prior commitment) Mrs L Harbour (family commitment) Borough/County Councillor H Timms and Borough Councillor D Poole.

No financial interests were declared

**10-11/101 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING**

The minutes of the meeting held on 8th December 2010 were agreed as a true record and signed by the Chairman.

There were no decisions taken out of meeting.

**10-11/102 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no matters arising from the last minutes not elsewhere on the agenda.

**10-11/103 GENERAL CORRESPONDENCE**

**Landscape capacity for wind energy development** – The Clerk circulated a letter which had been received from Rugby Borough Council, which was duly noted.

**Parish Council Pack** – The Clerk circulated a letter which had been received from E.On Central Networks, which was duly noted.

**At the Heart of the Community** – The Clerk circulated a letter, which had been received from WALC, which was duly noted.

**National Awareness Training – Gypsy and Traveller** – The Clerk circulated an email, which had been received from WALC, which was duly noted.

**10-11/104 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER**

## **ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

Matthew Buckley – Power sockets at the pavilion £150.00

The above account was signed out of meeting

E.On – Electricity Charges - Street Lighting - £903.34

E.On – Electricity Charges - Street Lighting - £101.47

E.On – Maintenance Charges - Street Lighting - £792.11

J Cook - Clerk's salary and expenses – December - £455.01

Colin Shepherd – New pump to pavilion showers - £673.30

P G Salisbury – Chairman's honorarium - £500.00

Star Computers – Norton Anti Virus - £25.00

**Financial Matters** – The Chairman reported on the meeting of the Finance Working Party held on 15th January 2011. The Clerk circulated a draft budget for the year 1st April 2011 to 31st March 2012. The draft budget was duly approved. Councillor Hodkinson further proposed a draft finance policy, which was agreed in principle and would be amended to suit.

### **10-11/105 REPORTS**

**Police** - The Clerk circulated the crime figures which had been received from PCSO Matthew Havelock, which was duly noted.

**Borough Councillor's Report** – Borough Councillor Day reported on matters generally, with particular reference to the current position in respect of savings which were required under the Government's austerity measures. He also reported on the Coventry Airport Consultative Committee.

**County Councillor's Report** – In the absence of County Councillor Timms there was no report.

**WCC Area Committee; Earl Craven Locality Panel** – In the absence of County Councillor Timms there was no report.

**WALC Rugby Area and County Committees** - Councillor Hodkinson informed the meeting that there were no matters to report.

**Primary School; Youth Club; Football Clubs, Village Hall, Library** – There were no Primary School, Youth Club, or Football Club matters to report. Councillor Short informed the meeting that the recent problems with security lighting at the Village Hall car park had now been resolved. He also reported that a disco would be held on 12th February 2011 to raise funds. Councillor Mrs Feetenby informed the meeting that the future of the Library was in doubt as a result of the first round of the public expenditure cuts.

### **10-11/106 NOTIFICATION OF PLANNING MATTERS**

The following planning applications had been received

**Land to the rear of 58 Rugby Road Road – Erection of two detached dwellings and garages.** – IT WAS AGREED THAT an objection be raised on

the grounds that the proposal was over-development, had restricted access and would have an adverse impact on adjoining houses.

**47 Monks Road – Erection of a first floor side extension – IT WAS AGREED THAT** no objection be raised, subject to normal neighbour consultation

**11 Ferndale Road – Erection of side. Rear and front extensions (amended plans) – IT WAS AGREED THAT** no objection be raised, subject to normal neighbour consultation

**10-11/107 PARISH PLAN** - The Chairman agreed to produce a Newsletter requesting a formative meeting.

**10-11/108 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman reported on matters generally. The Clerk circulated quotations which had been received from Greenway Garden Services, which were duly accepted. The Chairman reported on the mound at the back field and IT WAS AGREED THAT the Clerk contact the Parish Council's contractor to inspect the field with a view to quoting for the cost of levelling out the mound.

**Village Green** – One more quotation was still required in respect of the footpath. It was reported that the remedial works to the painting of the fence had still not been carried out. The Clerk agreed to contact the contractor to ensure that he carries out the works in the early spring.

**Allotment Gardens** – Councillor Hodkinson informed the meeting that there no matters to report.

**Highway Verges** – There were no matters to report.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – Councillors Claisse reported that the order for 20 replacement trees had been placed and the Handyman would be asked to carry out the appropriate planting, when the trees were delivered. The Chairman reported that the Handyman was presently unwell and Councillor Claisse agreed to ask the supplier for a quotation to plant the trees. Councillor Claisse also reported on the pruning to certain established trees within the village, which he had carried out over the Christmas break.

**10-11/108 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Bus Services** – Councillor Mrs Feetenby reported on matters generally.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – Capital programme 2010/11 The Clerk confirmed that he had placed an order for replacement lanterns. Councillor Hodkinson reported that the usual consultations had been carried out for the additional column in Monks Road. IT WAS AGREED THAT the Clerk place the order for the new column with the proviso that E.On contact Councillor Hodkinson to ensure the exact location of the new column.

**Storm and Foul Drainage** – Councillor Jones reported on the problems of un-adopted storm and foul drains in the village, and the subsequent meeting with UKPD.

**Hedge Maintenance** – Councillor Jones informed the meeting that he had met the Tree Officer at Rugby Borough Council and a representative from Warwickshire County Council at the Spinney. Approval had been given for certain trees at the site to be pruned, which were encroaching into the gardens of properties in Foxwood Drive.

**10-11/109 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**10-11/110 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Wednesday the 16th February 2011.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Place order for new lighting column at Monks Road		Clerk	
2	Digest information received from County Councillor Timms on progress on delegation of Highway Lighting responsibilities and write to resident		Clerk	
3	Keep watching brief with County Councillor Mrs Timms to have additional dropped kerbs in the village.		PS	
4	Process next stage of Freedom of Information Act		PS and Clerk	
5	Book Village Hall for Annual Assembly and April Parish Council meeting to be held on 28 April 2011		PS	
6	Contact contractor for remedial works not carried out at Village Green fence		Clerk	
7	Consider position of placing spare litter bin		PS	
8	Obtain quotes for a path at Village Green		DH and PS	
9	Item to appear in next Newsletter in respect of parking on Highway Verges		PS	
10	Contact contractor to level off mound at back field		Clerk	
11	Obtain quote for planting replacement trees.		PC	
12	Contact County Councillor Timms to request current position in respect of Abbots Walk		Clerk	
13	Obtain quote for levelling mound at back field		Clerk	
14	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
15	Arrange Finance Working Party for April		Clerk	