

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD BY ZOOM on WEDNESDAY 16th DECEMBER 2020

PRESENT: Councillors P Salisbury, Mrs L Harbour, S Roberts, Mrs E Johnson, S Spencer, G Dunn, Mrs E French and Mrs P Docker. Borough County Councillor Mrs H Timms was also in attendance

Councillor P Salisbury in the Chair

No members of the public were in attendance.

**Minute
Number**

20-21/44 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor D Jones (family commitments) N Brinton (family commitments), Borough Councillors Gillias and Garcia.

No financial interests were declared

20-21/45 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 18th November 2020 were agreed as a true record and signed by the Chairman.

No decisions were taken out of meeting: -

20-21/46 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Pharmacy

The Chairman reported on the current position in respect of the local Pharmacist having NHS funding being withdrawn from 31st December 2020. He confirmed that Mark Pawsey MP had laid the petition requesting a change of mind from NHS before Parliament. NHS England had agreed to extend the time for submission of an appeal to 28th February 2021. The Chairman agreed to assist the Pharmacist in completing the appeal documents.

Allocation of Responsibilities 2020/21 – The allocation of responsibilities for the year 20/21 was discussed and it was agreed that Councillors review the list and come back to the January meeting with any suggested changes.

20-21/47 GENERAL CORRESPONDENCE

There were no items of general correspondence other than those previously circulated by email.

20-21/48 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts –

The following accounts were paid out of meeting

Rugby Borough Council – New bins - £1,293.84
Arpun Bhuhi – Website – £341.30
P Salisbury – Expenses - £142.92
Water Plus – Pavilion Account - £36.07

The following accounts were submitted for payment: -

E.on – Street Lighting Electricity supply - £863.39
J. Cook – Salary and Expenses – December - £384.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
BT- Village Hall Line Rental and Broadband - £40.74

Financial Management

Precept 2020/21

The Clerk informed the meeting that Rugby Borough Council needed to know the amount of precept required by 6th January 2021. Councillor Roberts reported and the Clerk concurred that Parish would break even in that expenditure up to 31st March 2021 of approximately £43,000.00 in 2020/21 would equate to the precept received for the same period. During the course of the year approximately £3,500.00 had been spent on Tree Pruning and £3,000.00 was to be spent in works need to the Play Equipment as recommended in the ROSPA inspection report. In the circumstances the Finance Working Party are recommending the precept for 2020/21 be increased to £45,000.00. This reflects an increase of approximately 4.65% (less that £2.00 per household per year) The Recommendation was put to the meeting and carried unanimously.

Web Site – The Clerk reported on progress of the implementation of a new Web Site.

20-21/49 REPORTS

Police; Community Alert

The Clerk referred the meeting to a response which had been received from the Station Manager at Rugby Fire Station in respect of test runs to gauge if their appliances encountered problems on certain side roads within the Village. Councillor Roberts reported on Police and Community Alert matters, and in particular to vehicles being ticketed for inconsiderate parking.

Borough Councillor's Report – Councillor Timms there reported on matters generally, including ongoing Enforcement matters.

County Councillor's Report - Councillor Timms there reported on matters generally, including steps being taken in respect of compliance with current Covid requirements. She also informed the meeting of Recycling facilities at Cherry Orchard, Kenilworth and ongoing Enforcement matters

Earl Craven Forum – It was reported that due to Covid19, meetings had been cancelled.

Primary School – Councillor Mrs Harbour reported on matters generally.

Youth Club – There were no matters to report.

Football Clubs – The Chairman reported that due to Covid19 the 2020/21 season had been suspended.

Village Hall – There no matters to report.

Bus Services – There no matters to report.

20-21/50 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No planning applications had been received.

20-21/51 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The next Newsletter was due to be produced and circulated in February 2021.

20-21/52 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman reported that he had received one quotation from Urban Recreation in the sum of £3,010.00 to carry out remedial works recommended in the recent ROSPA Report. A further sum of £600.00 may be needed if a new Rotar was required. IT WAS AGREED THAT the quotation from Urban Recreation in the sum of £3,010.00 and a further sum of £600.00 be spent if a new Rotar is required.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Clerk confirmed that Rugby Borough Council had now installed the replacement waste bins. Councillor Mrs Docker asked if the a Litter pick could now be undertaken.

Tree Planting – There were no matters to report.

Grass Cutting 2021 Season – Further to the Finance Working Party meeting held on 9th December 2020, the Clerk had forwarded a quotation from the Parish Council's contractors. The contractors were unaware of the extent of the works needed and had to take on additional operatives, hence the increased amount. The Finance Working Party recommended the 3year fixed price contract be accepted. The Recommendation was put to the meeting and carried unanimously, subject to confirmation that the

Contractors would ensure that the works were carried out more efficiently. The Chairman agreed to contact Local Contractors to ascertain if they wished to quote for the works.

20-21/53 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – The Chairman informed that he had placed the order for hedge cutting with Greenways Garden Services.

20-21/54 WISH LIST

There were no matters to report.

20-12/55 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

20-21/56 NEXT MEETING – The next meeting of the Parish Council will be held by Zoom on Wednesday 20th January 2021.

The meeting closed at 8.50pm and the Chairman took the opportunity to wish Councillors a Merry Christmas and a Happy and Covid Free New Year

CHAIRMAN

	Action List		Name	Complete
1	Monitor street light repairs		PD	
2	Progress on new Web Site		Clerk	
3	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
4	Monitor progress on reinstating ANPR		Clerk	
5	Monitor situation in respect of cars parking on highway verges		DJ	
6	Monitor repairs to potholes		All	
7	Inform Chairman of any projects to be included in Wish List		All	
8	Ascertain if it was viable for Notices to be place on Lamp Posts to highlight the problem of cars parking on footpaths		Cllr Timms	
9	Request further quotes for Grass Cutting		PS	