

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD BY ZOOM on FRIDAY 23rd APRIL 2021

PRESENT: Councillors P Salisbury, Mrs L Harbour, Mrs E French, S Roberts, D Jones, N Brinton, G Dunn, and S Spencer

Councillor P Salisbury in the Chair

The meeting was attended by Pasang Sherpa who presented further information in respect of a request for the use of the Sports Pavilion for a Pop-Up Café. She informed the meeting that: -

1. An application for Change of Use was in the process of being lodged with Rugby Borough Council
2. In respect perceived parking issues, there would be no advertising of the café outside the villages as proposed service was for villagers.
3. The café would be closed if it clashed with the use of the Sports Pavilion by the Football Teams.

The Chairman informed Pasang that the matter would be considered later in the meeting and she would be informed of the Parish Council's decision thereafter.

Minute Number

21-22/1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillors Mrs P Docker (prior arrangement), Mrs E Johnson (prior arrangement), Borough Councillors Mrs H Timms, Mr A Gillias and Mrs B Garcia.

No financial interests were declared

21-22/2 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meetings held on 17th March 2021 and 7th April 2021 were agreed as a true record and were to be signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 67 Monks Road – Two storey side extension and alterations to front porch – No objection subject to normal neighbour and statutory consultations.

Planning application – 8 Spinney Close –Removal of Old Conservatory and building of single storey rear extension existing dwelling – No objection subject to normal neighbour and statutory consultations.

The decisions were duly ratified.

21-22/3 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

The Chairman informed the meeting that he had received a communication earlier that day from Lioncare regarding the proposal to redevelop Sherwood Farm. He gave a brief resume and IT WAS AGREED THAT a meeting of Parish Councillors take place during the week commencing 25th April 2021 to discuss the proposals in detail.

21-22/4 GENERAL CORRESPONDENCE

There was no correspondence other than those which the Clerk had circulated by email.

21-22/5 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts were paid out of meeting: -

BT – Phone Bill - £81.60
BT – Village Hall - £82.62
P Salisbury – Plaques – Memorial Benches - £125.00
Safelincs – Defibrillator Pads - £54.00
E.on – Pavilion - £241.13
RBC – New Litter Bin - £366.00
WALC/NALC – Annual Subscription - £790.00
E.on – Electricity Supply – Street Lighting - £805.82

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – April - £398.31
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
BT – Village Hall – Line Rental and Broadband - £68.74
Honiton Electrical – Village Hall Safety Check - £48.00
Warwickshire County Council - Benches and Picnic Tables £2,200.00

Financial Management – The Clerk confirmed that Mr D Lee had completed the Internal Audit and approved the final accounts for the year ending 31st March 2021. The Annual Governance Statement having been approved IT WAS AGREED that the

Accounting Statements be approved and the Annual Governance and Accountability Return 2020/2021 be submitted to the External Auditor.

Budget 2021/22 – Councillor Roberts had produced the budget for the coming Financial Year. The Parish Council thanked Councillor for preparing the budget and IT WAS AGREED THAT the budget be approved.

Web Site

The Chairman reported on the present position in respect of the web site design The Clerk informed the meeting that he was waiting for approval from the Cabinet Office for the use of a .gov.uk domain. He informed the meeting that he had received an email from the Cabinet Office that the matter was in hand.

21-22/6 REPORTS

Police; Community Alert

Councillor Roberts reported on Police and Community Alert matters. He informed that relations with the Police were much improved following a recent change of personnel

Borough Councillor's Report – In the absence of Councillor Timms there was no report.

County Councillor's Report - In the absence of Councillor Timms there was no report.

Earl Craven Forum – It was reported that due to Covid19, meetings had been cancelled.

Primary School – Councillor Mrs Harbour informed the meeting that she had returned to the school.

Youth Club – There were no matters to report.

Football Clubs – A request had been received for the use of the Football Pitch for the 2021/22 season

Village Hall – The Chairman informed the meeting that an application for Planning Permission for the external cladding at the Village Hall had been lodged with Rugby Borough Council

Bus Services – Councillor Mrs Harbour informed the meeting that presently Stagecoach were running a reduced service.

21-22/7 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received, other than those which were dealt with out of meeting.

21-22/8 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The Chairman reported that he was in the process of producing the next Newsletter.

21-22/9 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – Further to the presentation given by Pasang Sherpa at the start of the meeting IT WAS PROPOSED BY COUNCILLOR BRINTON AND SECONDED BY COUNCILLOR MRS HARBOUR THAT permission be granted for the provision of a Pop-Up café for a period of 6 months from the issue of permission of Change of Use and confirmation of Public Liability Insurance. There would be no charge for the initial 6 months period and the Opening Hours would be limited to 10.00am to 5.00pm, with the proviso that the Café remain closed when the Sports Pavilion was required by the Football Teams. There were no amendments to the proposal which was carried unanimously.

A request had been received from a local resident for use of the Football Pitch and Pavilion from August 2021 to May 2022 on Sundays. A new team had been formed containing local lads all from Binley Woods and assurances had been given that the Pavilion and Park would be left in a satisfactory condition IT WAS AGREED THAT permission be granted at a fee of £400.00 payable in advance and the position be monitored to ensure that the Pavilion and Park was be left in a satisfactory condition. Furthermore, that as the players were local, they should walk to the Playing Field on Match Days so as to avoid any parking problems in the area.

The Chairman informed the meeting that he had a received a quotation for the provision of a Radar Lock at the Recreation Ground in the sum of £500.00 IT WAS PROPOSED BY COUNCILLOR DUNN AND SECONDED BY COUNCILLOR BRINTON THAT the Radar Lock be purchased. There were no amendments to the proposal which was carried unanimously.

The Chairman informed the meeting that he had a received a quotation for the provision of a single goal post for the rear field of the Recreation Ground in the sum of £1,400.00 IT WAS PROPOSED BY COUNCILLOR ROBERTS AND SECONDED BY COUNCILLOR BRINTON THAT further quotes be obtained. There were no amendments to the proposal which was carried unanimously.

Remembrance Garden Initiative – There were no matters to report.

Highway Verges – It was reported that the highway verge outside 2 Woodlands Road and adjacent had been severely damaged following works being carried out. A resident had requested that a walk round of the Village be carried out to ascertain any damage outside other properties. The Chairman, Councillors Roberts and Dunn agreed to accompany the resident, following which a request be made to Warwickshire County Council to have the verges re-instated..

Litter and Dog Litter – There were no matters to report.

Tree Planting – There were no matters to report.

21-22/10 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

21-22/11 PROPOSED DEVELOPMENT AT A46 GARAGE WITH PROPOSED GATEWAY AND GIVING ACCESS TO BRANDON REACH.

The Chairman informed the meeting that he had not received any further contact with IPV Flexgen.

21-22/12 WISH LIST

There were no matters to report.

21-22/13 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

21-22/14 NEXT MEETING – The next meeting of the Parish Council will be held by Zoom on Wednesday 19th May 2021.

The meeting closed at 9.10pm.

CHAIRMAN

	Action List		Name	Complete
1	Monitor street light repairs		PD	
2	All Councillors and the Clerk provide a photograph of themselves and preferred contact details to the Chairman for insertion in the new Web Site		All	
3	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
4	Monitor progress on reinstating ANPR		Clerk	
5	Monitor situation in respect of cars parking on highway verges		DJ	
6	Monitor repairs to potholes		All	
7	Inform Chairman of any projects to be included in Wish List		All	
8	Chase Cabinet Office in respect of .gov.uk domain		Clerk	
9	Send Invoice to organiser of football coaching sessions		Clerk	
10	Progress of installation of Radar Lock		PS&GD	