

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 18th APRIL 2012

PRESENT: Councillors P Salisbury, D Jones, K Short, N Brinton, Mrs E Johnson and Mrs P Docker.

Question Time

There were no members of the public present

Minute Number

12-13/1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor P Howells (family commitments). Councillor P Claisse (business commitments), Borough and County Councillors.

No financial interests were declared

12-13/2 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 21st March 2012 were agreed as a true record and signed by the Chairman.

12-13/3 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Co-option of Councillor – The Clerk informed the meeting that following the resignation of Councillor Ken Crawley the Elections Officer at Rugby Borough Council confirmed that an election would not be required and the Parish Council should fill the current vacancy by Co-option.

12-13/4 GENERAL CORRESPONDENCE

Coventry Local Development Plan – Housing numbers - The Clerk circulated a letter which had been received from Coventry City Council, which was duly noted.

Warwickshire County Council – Waste Strategy - The Clerk circulated a letter which had been received from Warwickshire County Council, which was duly noted.

Warwickshire County Council – Briefing Sessions - The Clerk circulated an email which had been received from Warwickshire County Council. The Chairman and Vice Chairman agreed to contact Warwickshire County Council direct with a view to attending one of the sessions.

12-13/5 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

Staples – Office Sundries - £15.09
Rugby Borough Council – Commercial Waste Collection - £133.60
Mrs J Outhwaite – Parish Plan expenses - £19.99
J Cook - Clerk's salary and expenses – April - £376.81
HM Revenue and Customs – PAYE on Clerk's salary - £78.20
E.On – Pavilion Account - £684.90
E.On – Street Lighting Quarterly Electricity Account - £1,342.74
E.On – Street Light Repair – Lamp111 outside 9 Oakdale Road - £31.80
Wendy Ricketts – Housing Needs Survey – Prizewinner - £50.00
B Jeffrey – Handyman/Litter Picking - £134.20
Village Hall Committee – Room Hire – Parish Plan meetings - £104.00

Financial matters – The Clerk informed the meeting that the accounts were with the Internal Auditor. The Finance Working Party would meet when the internal audit had been concluded.

12-13/6 REPORTS

Police; Neighbourhood Watch

The Clerk informed the meeting that he had not received the most recent crime figures from PCSO Kenneth Wyer. There were no Neighbourhood Watch matters to report.

Borough Councillor's Report – In the absence of Borough Councillors there was no report.

County Councillor's Report – In the absence of County Councillor Mrs Timms there was no report.

WCC Area Committee; Earl Craven Locality Panel – There were no matters to report.

Primary School –. There were no matters to report

Youth Club – Councillor Mrs Harbour reported that the Youth Club was due to re-open on 24 April 2012..

Football Clubs – There were no matters to report.

Village Hall – Councillor Short reported that the broadband had been ordered and the Annual General Meeting would take place on 12th May 2012.

Library – The Chairman reported on discussions and a meeting with officers of Warwickshire County Council regarding the former Library building. IT WAS AGREED THAT the Parish Council apply to Rugby Borough Council's Parish Capital Fund for a sum of £50,000.00 and other funding sources, so as to enable the Parish Council to submit a letter of intent to purchase the former Library building for the benefit of the community.

IT WAS FURTHER AGREED THAT the Chairman agree to give sanction to WCC to put the Library back on the market for sale, once they had clarified the questions put to them at the meeting.

Diamond Jubilee – It was reported that the Village Hall Committee would be holding a Jubilee celebration at the Village Hall and up to 120 people could apply for a free ticket. IT WAS AGREED THAT the sum of £300.00 be authorised to be spent by Councillor Mrs Johnson and Councillor Mrs Docker, the money to be used towards jelly, cakes, flags, bunting, tablecloths etc. IT WAS FURTHER AGREED THAT Councillor Mrs Johnson and Councillor Mrs Docker look for an appropriate commemorative token ie paper weight or something else, to give to each person attending. Costs of these to be agreed once the figure was known.

12-13/7 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No planning applications had been received

12-13/8 PARISH PLAN/SHELTERED HOUSING

Councillor Short presented a report on the present position and on the open day. He also reported on recent meetings and reminded Councillors of future meeting dates.

12-13/9 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground –The Chairman informed the meeting that the shed had been removed.

Village Green – There were no matters to report.

Allotment Gardens – The Chairman reported that he had contacted Rodent Warrior and requested he visit the site in order to help with clearing the rat infestation.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – There were no matters to report.

Litter and Dog Litter – The Clerk circulated correspondence which had been received from the Policy and Scrutiny Officer at Rugby Borough Council, which was duly noted. The Clerk was actioned to contact the Council as the dog fowl bin in the rear field had not been emptied for some time.

Tree Planting – In the absence of Councillor Claisse there was no report.

12-13/10 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – In the absence of County Councillor Timms there was no report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – The Clerk informed the meeting that column number1 in Oakdale Road had been damaged and he circulated a quotation to remove and replace the column. IT WAS AGREED THAT as the column was not considered to be dangerous, no action should be taken at the present time.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

12-13/11 PARISH MAP

The Chairman reported on discussions in respect of the production of the Parish Map. It was expected that the cost would be in the region of £1,000.00 and IT WAS AGREED THAT the proposed expenditure be approved and the Chairman proceed with matters to enable the production of the Parish Map.

12-13/12 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

12-13/13 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held in the Village Hall on Wednesday the 16th May 2012 immediately after the Annual Assembly.

CHAIRMAN

	Action List		Name	Complete
1	Obtain permission of WCC to remove 2 large trees at Birchwood Road		Clerk and H Timms	
2	Contact E.On to ascertain cost savings if Street Lights were switched off		Clerk	
3	Support residents if needed in representations to resolve the state of garages in Elm Close/Monks Road		Clerk	
4	Advise on possibility of letter drop in respect of parking on highway verges		County Council lor	
5	Proceed with production of Parish Map		PS	
6	2015 Election expenses to be discussed at April Finance Working Party		Clerk, PS DJ & KS	
7	Check to see if trees obscuring 30mph signs on Rugby Road have been removed or request the signs to be moved		County Council lor	
8	Arrange for the Notice Board, presently outside the Library to be relocated at the Recreation Ground		PS	
9	Reconvene Recreation Ground Working Party		PS	
10	Arrange Finance Working Party for April		Clerk	
11	Instruct Rodent Warrior to deal with rat infestation at Allotment Garden if necessary		PS	
12	Contact RBC regards the emptying of the dog foul bin at the rear field.		Clerk	